



**Scott-Moncrieff**  
business advisers and accountants

**THE EDINBURGH ACADEMY FOUNDATION**  
(a company limited by guarantee)

**Annual report and financial statements**

**for the year ended 31 July 2018**

**Company Number: SC181779**  
**Charity Number: SC027543**



**THE EDINBURGH ACADEMY FOUNDATION**  
**(a company limited by guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**for the year ended 31 July 2018**

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**THE EDINBURGH ACADEMY FOUNDATION**  
(a company limited by guarantee)

**DIRECTORS' ANNUAL REPORT**

**for the year ended 31 July 2018**

The directors, who are also trustees of the charitable company for the purposes of charitable law, present their report and the audited financial statements for the year ended 31 July 2018.

**Objects and Activities**

The company's objects are the promotion and advancement of education of pupils of The Edinburgh Academy and of any other educational establishment with whom The Edinburgh Academy may merge or amalgamate.

In furtherance of its stated objects the company has the power:

- to undertake or fund projects concerned with, or carried out by, the School for the benefit of such pupils;
- to provide or fund scholarships and bursaries for such pupils; and
- to organise, advertise and pay the expenses of any appeal for donations to the company.

The company aims to raise funds for specific projects within The Edinburgh Academy and to support The Edinburgh Academy Bursary and Scholarship Fund. Details of the donations made to The Edinburgh Academy can be seen in note 7 to the financial statements.

**Achievements and performance**

This academic year has been one of campaign planning and preparation. The School has been developing its plans for Phase One of the Master Plan which is the extension of the Science Centre and the Library buildings planning permission was achieved on 27 August 2018 for this project.

Phase 1 is a sizeable investment in the School's infrastructure and will provide our Science Centre with additional 3 laboratory teaching spaces as well as a project room to support the teaching requirements of Advanced Higher. This will be linked to a collaborative learning and multi-use engagement space being created to encourage critical thinking, to provide a dynamic resource for students as well as increased capacity for examinations and teaching. Phase 1 will also bring considerable community benefits by increasing opportunities for the wider public and local organisations to make increased usage of the facilities.

We continue to be immensely proud of our Academical community and our engagement with them increases and strengthens annually. This is shown in the significant financial support Phase 1 is receiving. The Edinburgh Academy and the Edinburgh Academy Foundation are extremely grateful for the generosity of our Academicals and Friends of the Academy, their support expressed in donations to Phase 1, to our Scholarships & Bursary Fund and through the legacy bequests received.

**Financial review**

The Statement of Financial Activities is set out on page 9. The net income for the year on the unrestricted general fund, after gains on investments of £6,360 (2017: £8,158), amounted to £37,082 (2017: £139,753). The restricted fund reported net expenditure of £60,088 (2017: net income of £18,713), giving total net expenditure for the period of £23,006 (2017: net income of £158,466). The unrestricted reserves at the year-end were in surplus of £90,591 (2017: £53,509), and restricted funds were in surplus of £338,827 (2017: £398,915).

**Risk Management**

The directors have assessed the major risks to which the company is exposed, in particular those relating to its operations and finances, and are satisfied that systems are in place to manage exposure to major risks.

**THE EDINBURGH ACADEMY FOUNDATION**  
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**DIRECTORS' ANNUAL REPORT**

**for the year ended 31 July 2018**

**Financial review (continued)**

**Principal funding sources**

Legacies and donations continue to be our key source of funding.

The Directors are grateful to The Edinburgh Academy which continues to donate staff time and administration premises. The cost of donated staff time, totalling £59,184 (2017: £47,800) is included in the Statement of Financial Activities. Personnel working on behalf of the company are direct employees of the Edinburgh Academy Foundation and The Edinburgh Academy. The Edinburgh Academy recharged The Edinburgh Academy Foundation £nil (2017: £nil) for the salary costs for the period.

**Investment policy**

Investment powers are governed by the Memorandum and Articles of Association. The investment policy is geared towards a balanced return between capital and income. The directors have engaged Brewin Dolphin as Investment Managers and are satisfied with the income and gains generated in the year, which amounted to £2,028 (2017: £1,964) and £6,360 (2017: £8,158), respectively.

**Reserves policy**

The EA Foundation policy of allocating 25% of its unrestricted income from donations and legacies to the Bursary and Scholarship Fund of The Edinburgh Academy, was suspended in 2015-16. The Directors took this decision due to a combination of the dramatically improved bursarial position consequent on the Eric Stevenson Trust and the school's strategic infrastructure aspirations mentioned earlier. The decision to suspend the policy will be kept under review. All unrestricted income collected is retained within the general fund and is available for future projects.

**Plans for future periods**

During the next financial year the EA Foundation will focus on a full scale fund raising campaign to finance a significant portion of Phase 1 of the master-plan. This will be set in the context of the whole Master Plan and plans will be developed for funding Phases Two and Three as well.

In order to best support the School in a time when the effects of the loss of Business Rates Relief and increased pension contributions to the teachers' pension scheme will be impacting on the School the efforts to develop regular giving to the EA Foundation to ensure a steady, unrestricted income stream will be paramount. This will be a major focus of work in the next 24 months.

**Structure, Governance and Management**

**Governing Document**

The Edinburgh Academy Foundation is a Scottish charitable company limited by guarantee, incorporated and registered as a charity on 29 December 1997. The company has no shareholders. It was established under a Memorandum of Association, which sets out its objects and powers, and is governed under its Articles of Association. In the event of it being wound up members are required to contribute an amount not exceeding £1. The directors are the members of the company.

**Recruitment and Appointment of Directors**

Under the terms of the articles, The Court of Directors of the Edinburgh Academy is entitled to nominate two Directors and the Academical Council and The Edinburgh Academy Parents' Association are entitled to nominate one Director. The Rector of The Edinburgh Academy from time to time is a Director ex officio. These Directors are not subject to retirement by rotation.

**THE EDINBURGH ACADEMY FOUNDATION**  
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**DIRECTORS' ANNUAL REPORT**

**for the year ended 31 July 2018**

**Structure, Governance and Management (continued)**

Other directors are elected at the annual general meeting to serve for a period of three years, subject to ratification at each AGM. New directors are drawn from the School's community, with the aim of having a broad skills mix represented on the board.

**Directors' Induction and Training**

Most directors are already familiar with the work of the company. On appointment, all new Trustees will be given the Office of the Scottish Charity Regulator Guidance for Charity Trustees and given an opportunity to discuss the responsibilities highlighted within that document with the Chairman and the Secretary. All Trustees will be offered training which will be coordinated by the Secretary.

**Organisational structure**

The Board of Directors meet periodically during the year and are responsible for the strategic decisions of the company. The Board is supported by the Development Director who is responsible for its administration and running on a day-to-day basis.

**Reference and Administrative Information**

**Chairman of the Board of Directors**

M W Gregson\*

**Board of Directors**

M W Gregson\* (ex officio board member)  
B Hacking\* (resigned 5 December 2017)  
L H Htet-Khin  
J L Rowan  
S J Sutherland  
A M R Tod  
B Welsh

**Development Director\*\***

L Boyd (resigned 31 August 2018)

**Company Secretary**

L Boyd (resigned 31 August 2018)

**Registered Office**

42 Henderson Row  
Edinburgh  
EH3 5BL

**Company Number**

SC181779

**Charity Number**

SC027543

**Independent Auditor**

Scott-Moncrieff  
Exchange Place 3  
Sempie Street  
Edinburgh  
EH3 8BL

**Investment Managers**

Brewin Dolphin  
Sixth Floor, Atria One  
144 Morrison Street  
Edinburgh EH3 8EX

**Solicitors**

MBM Commercial LLP  
Fifth floor, 125 Princes Street  
Edinburgh  
EH2 4AD

**Bankers**

Bank of Scotland  
38 St Andrew Square  
Edinburgh  
EH2 2AD

\* - Director is also a member of The Court of Directors of The Edinburgh Academy

\*\* - Title, not a director for Companies Act purposes

**THE EDINBURGH ACADEMY FOUNDATION**  
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**DIRECTORS' ANNUAL REPORT**

**for the year ended 31 July 2018**

**Statement of Responsibilities of the Board of Directors**

The directors (who are also trustees of The Edinburgh Academy Foundation for the purposes of charity law) are responsible for preparing the Directors' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the surplus of the charitable company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

In the case of each of the persons who are trustees at the time when the Directors' Annual Report is approved:

- so far as the directors are aware, there is no relevant audit information of which the charitable company's auditor is unaware; and
- the directors have taken all the steps that they ought to have taken as charitable company directors in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

**THE EDINBURGH ACADEMY FOUNDATION**  
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**DIRECTORS' ANNUAL REPORT**

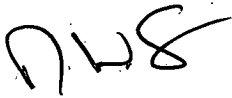
**for the year ended 31 July 2018**

**Auditor**

A resolution to re-appoint Scott-Moncrieff as auditor for the ensuing year will be proposed at the annual general meeting.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 applicable to small companies.

**By order of the Board on 3<sup>rd</sup> December 2018**

A handwritten signature in black ink, appearing to read 'M W Gregson', is written above the printed name and title.

**M W Gregson**  
**Director**

**THE EDINBURGH ACADEMY FOUNDATION**  
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**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND DIRECTORS OF  
THE EDINBURGH ACADEMY FOUNDATION**

**Opinion**

We have audited the financial statements of The Edinburgh Academy Foundation for the year ended 31 July 2018 which comprise the Statement of Financial Activities (including the Income and Expenditure Account), the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2018 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate, or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.



**THE EDINBURGH ACADEMY FOUNDATION**  
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**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND DIRECTORS OF  
THE EDINBURGH ACADEMY FOUNDATION**

**Other information**

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Directors' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Annual Report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 or the Charity Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Directors' Report and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report.

**Responsibilities of directors**

As explained more fully in the Statement of Responsibilities of the Board of Directors set out on page 4, the directors (who are the directors for the purposes of company law and trustees for the purposes of charity law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**THE EDINBURGH ACADEMY FOUNDATION**  
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**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND DIRECTORS OF  
THE EDINBURGH ACADEMY FOUNDATION**

In preparing the financial statements, the directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

We have appointed as auditor under section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Councils website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's directors, as a body, in accordance with section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charitable company's members, as a body, and the charitable company's directors, as a body, those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members, as a body, and the charitable company's directors, as a body, for our audit work, for this report, or for the opinions we have formed.

*Scott Moncrieff*

**Gillian Donald, Senior Statutory Auditor**

For and on behalf of Scott-Moncrieff, Statutory Auditor

Chartered Accountants

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Exchange Place 3

Seample Street

Edinburgh

EH3 8BL

3.12. 2018

**THE EDINBURGH ACADEMY FOUNDATION**  
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**STATEMENT OF FINANCIAL ACTIVITIES**

for the year ended 31 July 2018

	Note	Unrestricted funds £	Restricted funds £	2018 Total funds £	2017 Total funds £
<b>Income and endowments from:</b>					
Donations and legacies	5	140,758	38,810	179,568	312,924
Other trading activities		-	-	-	225
Investments		2,028	-	2,028	3,054
<b>Total</b>		<u>142,786</u>	<u>38,810</u>	<u>181,596</u>	<u>316,203</u>
<b>Expenditure on:</b>					
Raising funds	6	112,064	-	112,064	104,656
Charitable activities	7	-	98,898	98,898	61,239
<b>Total</b>		<u>112,064</u>	<u>98,898</u>	<u>210,962</u>	<u>165,895</u>
Net gains on investments		6,360	-	6,360	8,158
<b>Net income/(expenditure)</b>		<u>37,082</u>	<u>(60,088)</u>	<u>(23,006)</u>	<u>158,466</u>
<b>Reconciliation of funds:</b>	16				
Total funds brought forward		<u>53,509</u>	<u>398,915</u>	<u>452,424</u>	<u>293,958</u>
<b>Total funds carried forward</b>		<u><u>90,591</u></u>	<u><u>338,827</u></u>	<u><u>429,418</u></u>	<u><u>452,424</u></u>

All activities of the charity are classed as continuing. There were no gains or losses in the year other than those disclosed above.

The notes on pages 11 to 20 form part of these financial statements.

**THE EDINBURGH ACADEMY FOUNDATION**  
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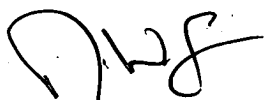
**BALANCE SHEET**

as at 31 July 2018

	Note	2018 £	2017 £
<b>Fixed assets</b>			
Tangible fixed assets	11	208	2,711
Investments	12	96,422	88,853
<i>Total fixed assets</i>		<u>96,630</u>	<u>91,564</u>
<b>Current assets</b>			
Debtors	13	13,599	26,083
Cash at bank		460,665	487,690
<i>Total current assets</i>		<u>474,264</u>	<u>513,773</u>
<b>Creditors</b>			
Amounts falling due within one year	14	<u>(141,476)</u>	<u>(152,913)</u>
<b>Net current assets</b>		332,788	360,860
<b>Total net assets</b>	17	<u><u>429,418</u></u>	<u><u>452,424</u></u>
<b>The funds of the charity:</b>	16		
Restricted funds		338,827	398,915
Unrestricted funds: General fund		90,591	53,509
<b>Total funds</b>		<u><u>429,418</u></u>	<u><u>452,424</u></u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to small companies.

The financial statements were authorised for issue and approved by the Board of Directors on 3<sup>rd</sup> December 2018 and signed on its behalf by:



**M W Gregson**  
Director

**Company Number: SC181779**

The notes on pages 11 to 20 form part of these financial statements.

**THE EDINBURGH ACADEMY FOUNDATION**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**for the year ended 31 July 2018**

**1. General information**

The Edinburgh Academy Foundation (SC181779) is a company limited by guarantee and has no share capital. The charitable company is incorporated in the United Kingdom and is registered in Scotland with the Office of Scottish Charity Regulator (OSCR) under charity number SC027543. The liability of each member in the event of winding-up is limited to £1. The registered office is 42 Henderson Row, Edinburgh, EH3 5BL.

The principal activity of the charitable company is raise funds for specific projects within The Edinburgh Academy and to support The Edinburgh Academy Bursary and Scholarship Fund.

**2. Principal accounting policies**

**Basis of preparation**

The financial statements have been prepared in accordance with the Financial Reporting Standard 102, as issued by the Financial Reporting Council, the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" and the Companies Act 2006.

The Edinburgh Academy Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

These financial statements are presented in pounds sterling (GBP) as that is the currency in which the charitable company's transactions are denominated.

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires trustees to exercise their judgement in the process of applying the accounting policies. Use of available information and application of judgement are inherent in the formation of estimates. Actual outcomes in the future could differ from such estimates. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in note 3.

**Going concern**

The charitable company relies on the continued financial support of The Edinburgh Academy provided in the form of staff and facilities costs borne by the School and not charged to the Foundation along with a creditor balance due at the year end. The directors are not aware of any reason why this support would not continue for a period at least one year from the date of approval of the financial statements. The charitable company has significant cash reserves and net current assets in excess of £310,000 as at 31 July 2018. The significant level of reserves together with forecast surplus on unrestricted funds for the period to 31 July 2019 provide evidence to support the directors opinion that the charitable company can continue to meet its obligations as they fall due for the foreseeable future. As a consequence the directors have prepared the financial statements under the going concern basis.

**Recognition and allocation of income**

Income is recognised when the charitable company has legal entitlement to the funds, the receipt is probable and the amount can be measured reliably. Where practicable, income is related to the operating activities of the charitable company.

Where there are performance conditions attached to any grants and donations, income is recognised when the conditions have been met or when meeting the conditions are within the charitable company's control and there is sufficient evidence that they have been met or will be met. Where a grant condition allows for the recovery of any unexpended grant, a liability is recognised when repayment becomes probable.

Where there are terms placed on income that limit the charitable company's discretion over how that income can be used, that income is shown as restricted income in the accounts.

**THE EDINBURGH ACADEMY FOUNDATION**  
**(a company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**

**for the year ended 31 July 2018**

**2. Principal accounting policies (continued)**

**Recognition and allocation of income (continued)**

Entitlement to legacies and donations exists when the charitable company has sufficient evidence that a gift has been left, the executor is satisfied that the gift will not be required to satisfy claims on the estate and any conditions are within the control of the charitable company or have been met.

Legacy income is measured at fair value, generally the cash amount receivable, and is discounted if deferred for more than 12 months. The unwinding of the discount is recognised as interest receivable.

Dividends and interest income are credited to the revenue account when the right to receipt is established and is measured at fair value, generally the transaction value.

**Recognition and allocation of expenditure**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for it. The charitable company is not registered for VAT and accordingly costs are shown gross of irrecoverable VAT. All costs are allocated directly between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource.

Expenditure on raising funds comprises those costs which are associated with the generation of income from sources other than from undertaking charitable activities, and includes costs of attracting sponsorship and other private donations and trading costs.

Expenditure on charitable activities comprises those costs incurred by the charitable company in the delivery of its charitable objectives and activities.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charitable company, such as audit fees.

**Donations payable**

Donations and other income received for restricted purposes for the benefit of The Edinburgh Academy are donated to The Edinburgh Academy. Further donations are made at the discretion of the directors, depending on available funds and the requirements of The Edinburgh Academy.

**Unrestricted funds and restricted funds**

Unrestricted funds are donations and other income generated for the objects of the charitable company without further specified purpose and are available to be used at the discretion of the directors.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure that meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

Designated funds have been designated by the directors for specific future expenditure.

**THE EDINBURGH ACADEMY FOUNDATION**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**for the year ended 31 July 2018**

**2. Principal accounting policies (continued)**

**Investments**

Investments in securities are measured initially at cost and subsequently at fair value at each reporting date. Fair value is taken as the mid-market value of the investment reported by the investment managers at the reporting date. Gains and losses on disposal and revaluation of investments are charged or credited to the statement of financial activities in the period to which they relate.

**Tangible fixed assets**

Items of equipment are capitalised and written off over their expected useful lives. Equipment costing under £500 is not capitalised in the balance sheet and is written off to revenue when the expenditure is incurred. All fixed assets are initially recorded at cost.

Depreciation: The cost of tangible fixed assets is written off using the straight-line method at the rate of 20%.

**Debtors**

Short term debtors are measured at transaction price, less any impairment.

**Cash and cash equivalents**

Cash and cash equivalents consist of cash on hand, balances with banks and investment managers which are readily convertible, being those with maturities of three months or fewer from inception.

Cash and cash equivalents are measured at amortised cost, based on the relevant exchange rates at the reporting date.

**Creditors**

Trade creditors are obligations to pay for goods or services that have been acquired. They are recognised at the undiscounted amount owed to the supplier, which is normally the invoice price.

**Financial assets and financial liabilities**

Financial instruments are recognised in the statements of financial activities when the charitable company becomes a party to the contractual provisions of the instrument. Financial instruments are initially measured at transaction price. Subsequent to initial recognition, they are accounted for as set out below.

Financial instruments are classified as either 'basic' or 'other' in accordance with Chapter 11 of FRS 102.

At the end of each reporting period, basic financial instruments are measured at amortised cost using the effective interest rate method.

Financial asset are derecognised when the contractual rights to the cash flows from the asset expire, or when the charitable company has transferred substantially all the risks and rewards of ownership. Financial liabilities are derecognised only once the liability has been extinguished through discharge, cancellation or expiry.

**Taxation**

The company is a charity and is exempt from taxation on the whole of its income.

**THE EDINBURGH ACADEMY FOUNDATION**  
(a company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

for the year ended 31 July 2018

**3. Critical judgements and estimates**

In preparing the financial statements trustees make estimates and assumptions which affect reported results, financial position and disclosure of contingencies. Use of available information and application of judgement are inherent in the formation of the estimates, together with past experience and expectations of future events that are believed to be reasonable under the circumstances. Actual results in the future could differ from such estimates.

The only estimates and assumptions with a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are the recognition of legacies. Legacy income is measured at fair value, but where part of a legacy left to the charitable company includes property or shares to be sold, judgement is used to estimate the amount receivable.

**4. Comparative statement of financial activities**

	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £
<b>Income and endowments from:</b>			
Donations and legacies	233,197	79,727	312,924
Other trading activities	-	225	225
Investments	3,054	-	3,054
<b>Total income</b>	<u>236,251</u>	<u>79,952</u>	<u>316,203</u>
<b>Expenditure on:</b>			
Raising funds	104,656	-	104,656
Charitable activities	-	61,239	61,239
<b>Total expenditure</b>	<u>104,656</u>	<u>61,239</u>	<u>165,895</u>
 Net gains on investments	 8,158	 -	 8,158
<b>Net income</b>	<u><u>139,753</u></u>	<u><u>18,713</u></u>	<u><u>158,466</u></u>



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**5. Income from donations and legacies**

	Unrestricted Funds £	Restricted Funds £	2018 Total £	2017 Total £
Donations and grants	80,758	38,810	119,568	144,674
Legacies	60,000	-	60,000	168,250
	<u>140,758</u>	<u>38,810</u>	<u>179,568</u>	<u>312,924</u>

Included within donations and grants is an amount of staff costs totalling £59,184 (2017: £47,800) donated by The Edinburgh Academy (see Note 10).

**6. Expenditure on raising funds**

	Unrestricted Funds £	Restricted Funds £	2018 Total £	2017 Total £
Fundraising events	23,965	-	23,965	31,126
Marketing and advertising	10,127	-	10,127	5,622
Postage and stationery	2,522	-	2,522	482
Investment manager fee	684	-	684	564
Staff costs (Note 10)	59,184	-	59,184	47,800
Sundry costs	7,797	-	7,797	13,420
Governance costs (Note 8)	7,785	-	7,785	5,642
	<u>112,064</u>	<u>-</u>	<u>112,064</u>	<u>104,656</u>

**7. Expenditure on charitable activities**

During the year, donations amounting to £98,898 (2017: £61,239) were made to The Edinburgh Academy. Donations to The Edinburgh Academy were made to the following specific funds within the Edinburgh Academy:

	2018 £	2017 £
Bursary Fund	8,316	60,000
Spirit of Adventure Fund	-	1,239
TO24 – Library / Science Centre Extension	75,000	-
School Buildings Fund	5,582	-
Music Fund	10,000	-
	<u>98,898</u>	<u>61,239</u>

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**8. Governance costs**

	Unrestricted Funds £	Restricted Funds £	2018 Total £	2017 Total £
Audit fee and related costs	4,500	-	4,500	5,438
Professional fees	3,285	-	3,285	204
	<u>7,785</u>	<u>-</u>	<u>7,785</u>	<u>5,642</u>

**9. Net income for the year**

This is stated after charging:

	2018 £	2017 £
Auditor's remuneration	4,500	3,950
Depreciation	<u>2,503</u>	<u>2,582</u>

**10. Staff costs**

All persons working on behalf of the company are employees of The Edinburgh Academy Foundation and The Edinburgh Academy. The payroll function of The Edinburgh Academy Foundation is administered by The Edinburgh Academy. Staff costs totalling £59,184 (2017: £47,800) were donated by The Edinburgh Academy to The Edinburgh Academy Foundation.

During the year 1 director (2017: 1) participated in a trip to the USA to promote The Edinburgh Academy and increase fundraising for the Foundation. Expenses of £2,058 (2017: £7,133) were incurred during this trip.

**11. Tangible fixed assets**

	Office equipment £
<b>Cost</b>	
At 1 August 2017 & 31 July 2018	<u>12,912</u>
<b>Depreciation</b>	
At 1 August 2017	10,201
Charge for year	<u>2,503</u>
At 31 July 2018	<u>12,704</u>
<b>Net book value</b>	
At 31 July 2018	<u>208</u>
At 31 July 2017	<u>2,711</u>

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**12. Fixed asset investments**

	2018 £	2017 £
<b>Quoted investments</b>		
Market value at 1 August	86,412	77,119
Additions at cost	-	8,234
Disposal proceeds	-	(7,099)
Net investment gains	6,360	8,158
	<hr/>	<hr/>
<b>Market value at 31 July</b>	92,772	86,412
<b>Cash held as part of investment portfolio</b>	3,650	2,441
	<hr/>	<hr/>
	<u>96,422</u>	<u>88,853</u>

The board of directors consider there to be no material restrictions on the realisation of these assets. All investments are held in the United Kingdom.

**13. Debtors**

	2018 £	2017 £
Accrued Income	12,719	25,000
Prepayments	880	1,348
	<hr/>	<hr/>
	<u>13,599</u>	<u>26,083</u>

**14. Creditors: amounts falling due within one year**

	2018 £	2017 £
Due to The Edinburgh Academy	136,929	146,835
Trade creditors	47	1,338
Other creditors and accruals	4,500	4,740
	<hr/>	<hr/>
	<u>141,476</u>	<u>152,913</u>

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**NOTES TO THE FINANCIAL STATEMENTS**

for the year ended 31 July 2018

**15. Financial assets and liabilities**

	2018 £	2017 £
Financial assets at fair value	92,772	88,853
Financial assets at amortised cost	477,034	512,690
Financial liabilities at amortised cost	(141,476)	(152,913)
	<u>428,330</u>	<u>448,630</u>

Financial assets at fair value comprise quoted investments which are measured at market value at the year end.

Financial assets at amortised cost comprise cash and accrued income all due within one year.

Financial liabilities at amortised cost comprise trade creditors, other creditors, accruals and amount due to Edinburgh Academy.

**16. Statement of funds**

	Balance at 1 August 2017 £	Income £	Expenditure £	Gains on invest- ments £	Balance at 31 July 2018 £
<b>Restricted funds</b>					
School Buildings and Facilities	5,582	-	(5,582)	-	-
Scholarship and Bursary Fund	8,316	16,507	(8,316)	-	16,507
The Eric Stevenson Appeal Fund	52,403	360	-	-	52,763
TO24	286,310	21,818	(75,000)	-	233,128
2024 Club	5,344	-	-	-	5,344
New Field	18,447	-	-	-	18,447
Music	22,400	-	(10,000)	-	12,400
Other restricted funds	113	125	-	-	238
Total restricted funds	<u>398,915</u>	<u>38,810</u>	<u>(98,898)</u>	<u>-</u>	<u>338,827</u>
<b>Unrestricted funds</b>					
General fund	53,509	142,786	(112,064)	6,360	90,591
Total unrestricted funds	<u>53,509</u>	<u>142,786</u>	<u>(112,064)</u>	<u>6,360</u>	<u>90,591</u>
<b>Total funds</b>	<u>452,424</u>	<u>181,596</u>	<u>(210,962)</u>	<u>6,360</u>	<u>429,418</u>

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**for the year ended 31 July 2018**

**16. Statement of funds (continued)**

The School Buildings and Facilities fund raises money for The Edinburgh Academy's buildings and other facilities.

The Scholarship and Bursary Fund raises money to be used for the provision of scholarships and bursaries to pupils of The Edinburgh Academy.

The Eric Stevenson Appeal Fund is to be used to encourage donations to the Scholarship and Bursary Fund on a "matched funding" basis.

The TO24 fund represents a new Campaign introduced in October 2013 to raise £24m for endowment, for Scholarships & Bursaries and for capital builds. Included within this are funds towards Phase 1 of the development to extend the Edinburgh Academy Library and the James Clerk Maxwell Science Centre.

The 2024 Club fund represents a dedicated income stream where donors pay a regular monthly sum, initially £15.35 when set up in October 2013 at the Founders' Dinner. Donor's now pay either £15.35 or £20.24 a month.

The New Field campaign is to raise £1.5m for New Field Pavilions. Amounts received specifically for this purpose are held in the New Field restricted fund. Amounts earmarked by the trustees for this purpose are held in the New Field designated fund.

Music Fund: represents restricted funds to be used support music provision within the School, specifically including the Piano and Organ refurbishment.

Other restricted funds: throughout the year, the Foundation receives a number of donations for various specific projects relating to sports and education. Full details of the individual restricted funds are available on request from the registered office.

**17. Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	208	-	208
Investments	96,422	-	96,422
Net current (liabilities)/assets	(6,039)	338,827	332,788
<b>Net assets at 31 July 2018</b>	<b>90,591</b>	<b>338,827</b>	<b>429,418</b>

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**18. Related parties**

The Edinburgh Academy Foundation is a related party of The Edinburgh Academy by virtue of the Academy's representation on the Board of Directors (as noted on page 2) and the administration of the company by employees of the Academy.

Donations of £98,898 (2017: £61,239) were made during the year to The Edinburgh Academy. There were no charges by The Edinburgh Academy for staff costs in the current year. Staff costs totalling £59,184 (2017: £47,800) were donated by The Edinburgh Academy during the year. In addition, The Edinburgh Academy recharged other administrative costs of £783 (2017: £7,222) to The Edinburgh Academy Foundation in the year. During the year Edinburgh Academy Foundation recharged £5,100 of marketing and advertising costs to The Edinburgh Academy (2017: £199). £136,929 (2017: £146,835) was due to The Edinburgh Academy at the year end.

During the year, expenditure recharges of £789 (2017: £1,895) were invoiced from Edinburgh Academy Trading Limited, a subsidiary of The Edinburgh Academy. £nil (2017: £nil) was due to Edinburgh Academy Trading Limited at the year end.

**19. Non-audit services**

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.