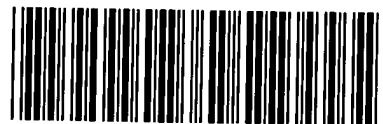


Registered number: 10687923

**CRYSTAL PALACE FESTIVAL GROUP COMMUNITY INTEREST COMPANY  
DIRECTORS' REPORT AND  
FINANCIAL STATEMENTS  
FOR THE PERIOD 1 APRIL 2018 TO 30 SEPTEMBER 2019**

WEDNESDAY



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COMPANIES HOUSE

**Crystal Palace Festival Group Community Interest Company**  
**Financial Statements**  
**For the Period 1 April 2018 – 30 September 2019**

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**Crystal Palace Festival Group Community Interest Company**  
**Company Information**  
**For the Period 1 April 2018 – 30 September 2019**

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**Directors**

Graham Whitlock (Chairman)  
Nicole Hatch  
Alison McNaught  
Chiara Heal

**Company Number**

10687923

**Registered Office**

Greystoke House 80-86 Westow Street  
London  
SE19 3AF

**Accountants**

Kim Hooper  
132 Admirals Tower  
8 Dowells Street  
London  
SE10 9GE

**Crystal Palace Festival Group Community Interest Company**  
**Company No. 10687923**  
**Directors' Report For the Period 1 April 2018 – 30 September 2019**

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The directors present their report and the financial statements for the period ended 30 September 2019. The Crystal Palace Festival Group CIC delivered the 2018 and 2019 Crystal Palace Festival and related activities.

**Statement of Directors' Responsibilities**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing the financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Directors**

The directors who held office during the period ending 30 September 2019 were as follows:

Graham Whitlock	Appointed	22/03/2017
Sarah Greene	Appointed	22/03/2017
	Resigned	31/05/2019
Chiara Heal	Appointed	06/12/2017
Tim Newsone	Appointed	18/01/2018
	Resigned	15/01/2019
Nicole Hatch	Appointed	18/01/2018
Alison McNaught	Appointed	22/02/2018

**Small Company Rules**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Director

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Graham Whitlock

28/09/2020

**Crystal Palace Festival Group Community Interest Company**  
**Accountant's Report**  
**For the Period 1 April 2018 – 30 September 2019**

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I report to the trustees on my examination of the financial statements of Crystal Palace Festival Group CIC ('the CIC') for the year ended 30 September 2019.

**Responsibilities and basis of report**

As the directors of the CIC which has charitable purposes you have prepared the financial statements in accordance with the requirements of the Charities SORP.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the charity's gross income exceeded £25,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Kim D Hooper*

Kim D Hooper  
Chartered accountant

28/09/2020



**Crystal Palace Festival Group Community Interest Company**  
**Statement of Financial Position**  
**For the Period 1 April 2018 – 30 September 2019**

	<b>Period to 30 Sept 2019</b>
	<b>£</b>
Cash and Bank	1,928
Prepayments and accrued income	0
<b>NET CURRENT LIABILITIES</b>	<b>(1,928 )</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>(1,928 )</b>
Accruals and deferred income	( 0 )
<b>NET ASSETS</b>	<b>(1,928 )</b>
<b>RESERVES</b>	<b>(1,928 )</b>

Notes

**1. Company limited by guarantee**

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

**2. General Information**

Crystal Palace Festival Group Community Interest Company is a private company, limited by guarantee, incorporated in England & Wales, registered number 10687923. The registered office is Greystoke House 80-86 Westow Street, London, SE19 3AF.

For the period ending 30 September 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the micro-entity provisions in the Companies Act 2006, Pt. 15 and FRS 105 the Financial Reporting Standard applicable to the Micro-entities Regime.

Director



Graham Whitlock  
28/09/2020

**Crystal Palace Festival Group Community Interest Company**  
**Detailed Income Statement**  
**For the Period 1 April 2018 – 30 September 2019**

	<b>Period to 30 Sept 2019</b>	
	<b>£</b>	<b>£</b>
<b>Income</b>		
Sponsorship		25,469
Advertising		5,776
Bar and Food Income		22,152
Fundraising		28,653
Concessions		34,931
Grants		14,680
Merchandise and other income		4,915
		<b>136,576</b>
<b>COST OF OPERATIONS</b>		
Food and drink	1,429	
Artists and Musicians	18,189	
Venue Hire	895	
Equipment and Technical Hire	79,855	
Other direct costs	9,089	
		<b>(109,457)</b>
<b>General costs:</b>		
Freelance fees	24,195	
Computer software costs	560	
General administrative costs	7,955	
Marketing	14,736	
Accountancy	1,424	
Hospitality	2,384	
		<b>(51,254)</b>
<b>NET DEFICIT</b>		<b>(24,135)</b>

800007/15

# CIC 34

## Community Interest Company Report

**For official use**  
*(Please leave blank)*

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*Please  
complete in  
typescript, or  
in bold black  
capitals.*

**Company Name in  
full**

Crystal Palace Festival Group CIC

**Company Number**

10687923

**Year Ending**

(30/09/2019)

*(The date format is required in full)*

**Please ensure the company name is consistent with the company name entered on the accounts.**

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

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## **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

We firmly believe in the power of creativity and we want to improve and enhance the life of our community through involvement in arts, heritage and culture. Our flagship annual event the Crystal Palace Festival was conceived as a way to bring people together, to have fun while producing high quality arts, heritage and culture events. We believe it is a way to add quality of life, build connections and come together as a community.

In 2018 we delivered the 12th annual Festival with 20,000 visitors to the free to enter Crystal Palace Park event on 16 June 2018 and approximately another 5,000 visitors to community events across Festival Week 11–17 June 2017 in the Crystal Palace area. 80% of the week's events were free to enter making the festival extremely accessible and inclusive. A series of outreach projects engaged with hard to reach audiences and ensured that those who are marginalised in our community also benefited from creative opportunities.

2019 marked the 13th year of the annual Festival and we trialled a new format, aimed at delivering a sustainable, high quality arts programme that celebrates and encourages local artists, while ensuring that people from the five boroughs of Crystal Palace who might not have access to the arts are welcomed and feel that this Festival is theirs. And we were thrilled that 16,000 people took part.

We also delivered a range of outreach and education projects to benefit the most marginalised people in our community – young and old people and those who are socially isolated.

### **Outreach and education projects for 2018:**

- Concerts by London Mozart Players with The Hive, at local care homes, Capel Manor Farm for children and at Crystal Palace railway station
- My Beat Our Rhythm, an intergenerational dance project for older and younger people
- The Writing Room, writing workshops and performance opportunities for young people aged 18–25 led by Apples and Snakes
- The Artful Dodger – Urban Art Project, workshops and an exhibition of artworks
- young people

### **Outreach and education projects for 2019**

- 6 community, outreach and education projects engaged 90 people from varying social and ethnic backgrounds under-represented in the arts
  - Two new creative pieces produced by artists and members of the local community
- 40% of our artists were emerging young performers aged 13-25.

Volunteering is at the heart of everything we do, with 70 volunteers involved in 2018-2019 aged from 11 to 65.

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Our stakeholders are the local community and we carry out surveys and consultation to find out what their needs are and also how well we are meeting them.

For each Festival we carry out a survey of our audience and the feedback from these surveys is then carried forward to shape the next year's event.

We also consult with local community groups and charities to identify the needs of the most marginalised in our community and to shape outreach and education projects to meet those needs.

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

No remuneration received.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made.

**PART 5 – SIGNATORY (Please note this must be a live signature)**

**(DD/MM/YY)**

The original report must be signed by a director or secretary of the company

Signed

G Whittlock

Date

06/11/2020

Please note that it is a legal requirement for the date format to be provided in full throughout the CIC34 report.

Applications will be rejected if this information is incorrect.

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

**(N.B. Please enclose a cheque for £15 payable to Companies House)**