RP04

Second filing of a document previously delivered



✓ What this form is for

You can only use this form to file a second filing of a document delivered under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register What this form is NOT for

You cannot use this form to file a second filing of a document delivered under the Companies 1985 regardless of when it wad delivered

A second filing of a document cannot be filed where it is con information that was originally properly delivered. Form RP01 be used in these circumstance

For further information, please refer to our guidance at www.companieshouse gov.uk



A10 03/10/2015 COMPANIES HOUSE

#277

Company details

Company number 0918622

Company name in full

WINDSFORD TOOL H

TOOL HIRE LIMITES

Filling in this form

Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2

Description of the original document

Document type •

AROI - ANNUAL

NUAL BETURN

Description of the original document
 Please enter the document

type (e.g. a Return of allotment of shares—SH01) and any distinguishing information if more than one document of that type was filed on the same day

Date of registration of the original document

0 8

[D]

12015

3

Applicable documents

This form only applies to the following forms

AP01 Appointment of director

AP02 Appointment of corporate director

AP03 Appointment of secretary

AP04 Appointment of corporate secretary

CH01 Change of director's details

CH02 Change of corporate director's details

CH03 Change of secretary's details

CH04 Change of corporate secretary's details

TM01 Termination of appointment of director

TM02 Termination of appointment of secretary

SH01 Return of allotment of shares

AR01 Annual Return

1

Section 243 Exemption®

If you are applying for, or have been granted, exemption under section 243 of the Companies Act 2006 and the document(s) you are updating contain(s) your usual residential address, please post this form along with the updated document(s) to the address below

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE

● If you are currently in the process of applying for or have been granted a Section 243 exemption, you may wish to check that you have not entered your usual residential address as the service address in the accompanying form (e.g. APO1 or CHO1)

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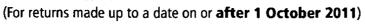
RP04
Second filing of a document previously delivered

Presenter information	I Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be	Please note that all information on this form will appear on the public record
visible to searchers of the public record	☑ Where to send
Contact name	You may return this form to any Companies House address, however for expediency we advise you to
<u> </u>	You may return this form to any Companies House
 You can only use this form to file a second filing of a document delivered to the Registrar of Companies under the Companies Act 2006 on or after October 2009 that held inaccuracies. If you are updating a document where you have previously paid a fee, do not send a fee along with this form You have enclosed the second filed document(s) If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PRO3 form 'Consent for paper filing' 	Further information For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

In accordance with Section 854 of the Companies Act 2006

AR01

Annual Return





	A fee is payable with this form Please see 'How to pay' on the Please go to www companies bears and the state of the sta					
1	What this form is for You may use this form to confirm that the company information is correct as at the date of this return You must file an Annual Return at least once every year What this form is NOT for You cannot use this form to go notice of changes to the composition officers, registered office address company type or information relating to the company record	*A4H8MQMP* 0 03/10/2015 #275 COMPANIES HOUSE				
Part 1	Company details	100000				
	The section must be completed by all companies	→ Filling in this form Please complete in typescript or in bold black capitals				
		All fields are mandatory unless specified or indicated by *				
A1	Company details					
Company number	0 9 1 8 6 2 2 1	Company name change If your company has recently				
Company name in full	WINSFORD TOOL HIRE LIMITED	changed its name, please provide the company name as at the date of this return				
A2	Return date	·				
Date of this return 9	Please give the annual return made up date The return date must not be a future date The annual return must be delivered within 28 days of the date given below If you would like the company's made up date to be earlier than 1 October 2011, please complete the AR01 appropriate for earlier made up dates d 2 d 1 m 0 m 8 y 2 y 0 y 1 y 5	② Date of this return Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date				
A3	Principal business activity					
	Please show the trade classification code number(s) for the principal activity or activities •	Principal business activity You must provide a trade classification code (SIC code 2007)				
Classification code 1	7 7 3 9 0	or a description of your company's main business in this section				
Classification code 2		A full list of the trade classification				
Classification code 3		codes are available on our website www.companieshouse.gov.uk				
Classification code 4						
	If you cannot determine a code, please give a brief description of your business activity below					
Principal activity description						
	1	1				

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Annual Return (For returns made up to a date on or after 1 October 2011) Α4 Company type • ● Company type Please confirm your company type by ticking the appropriate box below (only If you are unsure of your company one box must be ticked) type, please check your latest Public limited company certificate of incorporation or our Private company limited by shares website \square www.companieshouse.gov.uk Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital **A5** Registered office address @ Change of registered office Building name/number 192 This must agree with the address Street that is held on the Companies House HIGH STREET record at the date of this return If the registered office address has changed, you should complete form Post town WINSFORD AD01 and submit it together with County/Region this annual return **CHESHIRE** Postcode W 7 2 С **A6** Single alternative inspection location (SAIL) of the company records (if applicable) 6 O SAIL address Building name/number This must agree with the address that is held on the Companies House Street record at the date of this return If the address has changed, you should complete form AD02 and Post town submit it together with this annual County/Region Postcode Location of company records 6 **A7** Location of company records Please tick the appropriate box to indicate which records are kept at the SAIL If the company records are held at address in Section A6 the registered office address, do not Register of members tick any of the boxes in this section Register of directors Certain records must be kept by Directors' service contracts every company while other records are only kept by certain company Directors' indemnities types where appropriate Register of secretaries If the records are not kept at the Records of resolutions etc SAIL address, they must be available Contracts relating to purchase of own shares at the registered office Documents relating to redemption or purchase of own share out of If any of the company records have capital by private company moved from the registered office Register of debenture holders to the address in Section A6 since Report to members of outcome of investigation by public company into the last annual return, you must interests in its shares complete form AD03 and submit it together with this annual return Register of interests in shares disclosed to public company Instruments creating charges and register of charges England and Wales or Northern Ireland Instruments creating charges and register of charges Scotland

AR01

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Annual Return

(For returns made up to a date on or after 1 October 2011)

Part 2	Officers of the company					
	This section should include details of the company at the date to which this annual return is made up → For a secretary who is an individual, go to Section B1 → For a corporate secretary, go to Section C1 → For a director who is an individual, go to Section D1 → For a corporate director, go to Section E1	Continuation pages Please use a continuation page if you need to enter more officer details				
Secretary						
B1	Secretary's details •	· · · · · · · · · · · · · · · · · · ·				
_	Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4	Secretary appointments You may not use this form to appoint a secretary To do this,				
Title*	MS	please complete form APO3 and submit it together with this annual				
Full forename(s)	Carole Lesley	return				
Surname	Williams	Corporate details Please use Section C1-C4 to enter				
Former name(s)	Socretani's consists address 8	Corporate secretary details Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes				
B2	Secretary's service address					
	The Company's Registered Office	● Service address If you have previously notified				
Street Post town		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address				
County/Region		This information will appear on the				
Postcode	·	public record				
Country		-				

Annual Return

(For returns made up to a date on or after 1 October 2011)

Corporate secretary

C1	Corporate secretary's details •	
	Please use this section to list all the corporate secretaries of the company	Corporate secretary appointments You cannot use this form to appoint a corporate secretary To do this,
Corporate body/firm name		please complete form AP04 and submit it together with this annual return
Building name/number		Corporate secretary details All details must agree with those
Street		previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete
Post town		form CH04
County/Region		This information will appear on the public record
Postcode		pablic record
Country		
C2	Location of the registry of the corporate body or firm	
	Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section C3 only → No Complete Section C4 only	
G	EEA companies ®	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA A full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk
Where the company/ firm is registered ●		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)
Registration number		
C4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where the company/firm is registered ©		-
If applicable, the registration number		

AR01 **Annual Return** (For returns made up to a date on or after 1 October 2011) **Director** Director's details 0 D1 Director appointments Please use this section to list all the directors of the company You cannot use this form to For a corporate director, complete Section E1-E4 appoint a director To do this, please complete form AP01 and submit it Title* Mr together with this annual return Full forename(s) Stephen Francis Corporate details Please use Section E1-E4 to enter Surname Bennett corporate director details Former name(s) @ **Director details** All details must agree with those previously notified to Companies House If you have made changes Country/State of since the last annual return and United Kingdom have not notified us, please residence complete form CH01 Nationality British Former name(s) 1 "7 [™]0 ⁷9 ⁷6 6 Date of birth Please provide any previous names which have been used for business **Business occupation** Director purposes during the period of (if any) this return. Married women do not need to give former names unless previously used for business purposes Director's service address® D2 Building name/number | The Company's Registered Office Service address If you have previously notified

Street

Post town

Postcode Country

County/Region

Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the

This information will appear on the

address

public record

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А	П	u	- 1

Annual Return

(For returns made up to a date on or after 1 October 2011)

Director

D1	Director's details ®	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*	Ms	complete form AP01 and submit it together with this annual return
Full forename(s)	Carole Lesley	Corporate details Please use Section E1-E4 to enter
Surname	Williams	corporate director details
Former name(s) 2		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence	United Kingdom	since the last annual return and have not notified us, please
Nationality	British	complete form CH01 ② Former name(s)
Date of birth	d 0 d 6 m 9 y 1 y 9 y 6 y 6	Please provide any previous names which have been used for business
Business occupation (if any)	Director	purposes during the period of this return Married women do not need to give former names unless previously used for business purposes
D2	Director's service address ®	
Building name/numbe	The Company's Registered Office	Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address.
County/Region		This information will appear on the public record
Postcode		
Country		

In accordance with
Section 854 of the
Companies Act 2006

AR01 - continuation page Annual Return (For returns made up to a date on or after 1 October 2011)

Director

D1	Director's details •	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	● Director appointments You cannot use this form to appoint a director To do this, please
Title*	Mr	complete form AP01 and submit it together with this annual return
Full forename(s)	Sydney Frederick	Corporate details Please use Section E1-E4 to enter
Surname	WILLIAMS	corporate director details
Former name(s) ②		Director details All details must agree with those previously notified to Companies House If you have made changes
Country/State of residence	United Kingdom	since the last annual return and have not notified us, please
Nationality	British	complete form CH01
Date of birth	$\begin{bmatrix} d & 1 & d & & \\ 1 & 4 & & \\ \end{bmatrix} \begin{bmatrix} 0 & 0 & \\ 9 & & \end{bmatrix} \begin{bmatrix} y & 1 & y & \\ 9 & 4 & 4 & \\ \end{bmatrix} \begin{bmatrix} 4 & 4 & \\ 4 & & \\ \end{bmatrix}$	Please provide any previous names
Business occupation (if any)	Director	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.
D2	Director's service address ®	
Building name/number	The Company's Registered Office	Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address
County/Region		This information will appear on the public record
Postcode		
Country		

Annual Return
(For returns made up to a date on or after 1 October 2011)

Corporate director

E1	Corporate director's details •	
	Please use this section to list all the corporate director's of the company	Corporate director appointments You cannot use this form to appoint a corporate director To do this,
Corporate body/firm name		please complete form APO2 and submit it together with this annual return
Building name/number		Corporate director details All details must agree with those
Street		previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete
Post town		form CH02 This information will appear on the
County/Region		public record
Postcode		
Country		
E2	Location of the registry of the corporate body or firm	
	Is the corporate director registered within the European Economic Area (EEA)? → Yes Complete Section E3 only → No Complete Section E4 only	
E3	EEA companies €	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA A full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk
Where the company/ firm is registered €		This is the register mentioned in Article 3 of the First Company Law
Registration number		Directive (68/151/EEC)
E4	Non-EEA companies	<u> </u>
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where		
the company/firm is registered •		
If applicable, the registration number		

Annual Return (For returns made up to a date on or after 1 October 2011)

Part 3	Statement of capital o					
				capital sta	This should reflect the company's capital status at the made up date of this annual return	
51 S	Share capital in pound sterling (£)					
Please complete the tab If all your issued capital	ole below to show ea is in sterling, only co	ch class of shares held in implete Section F1 and	n pound sterling then go to Section F4	•	<u> </u>	
Class of shares (E g Ordinary/Preference etc)		Amount paid up on each share ②	Amount (if any) unpaid on each share 3	Number of shar	es 😉	Aggregate nominal value 🕹
Ordinary A		£1	0	100		£ 100
Ordinary B		£1	0	50		£ 50
Ordinary C		£1	0	50		£ 50
	····					£
			Totals	200		£ 200
F2 S	hare capital in	other currencies				
Please complete the tal Please complete a sepa			other currencies			
Currency					<u>.</u>	
Class of shares (E.g. Ordinary/Preference etc.)		Amount paid up on each share ②	Amount (if any) unpaid on each share	Number of shares A		Aggregate nominal value •
				<u> </u>		
_						
<u></u>			Total:	1		
· -		<u></u>			· .,	
Currency	<u>.</u>	· 				
Class of shares (E g Ordinary/Preference etc)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of sha	res o	Aggregate nominal value 4
				<u> </u>	_	}
	·		Total	- -		
			Total	<u> </u>		
F3	Totals					
	Please give the total number of shares and total aggregate nominal value of issued share capital			Please li	gregate nominal value st total aggregate values in currencies separately. For	
Total number of shares					example	£100 + €100 + \$10 etc
Total aggregate nominal value 😉						
 Including both the noming share premium Total number of issued signs 	nominal value of each share Please use a Statement of Capital continuation page if necessary			al continuation		

Annual Return (For returns made up to a date on or after 1 October 2011) F4 Statement of capital (Voting rights) Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2 Class of share Ordinary A Voting rights ALL THE ISSUED A SHARES ARE NON-REDEEMABLE AND HAVE (A) FULL VOTING RIGHTS -ONE VOTE FOR EACH SHARE (B) RIGHTS TO PARTICIPATE IN ALL APPROVED DIVIDEND DISTRIBUTIONS FOR THAT CLASS OF SHARE TO BE PAID EITHER TO THE EXCLUSION OF THE OTHER CLASSES OR IN RESPECT OF A COMBINATION OF CLASSES OF SHARES (C) RIGHTS TO PARTICIPATE IN ANY CAPITAL DISTRIPUTION ON WINDING UP Ordinary B Class of share Voting rights ALL THE ISSUED B SHARES ARE NON-REDEEMABLE AND HAVE (A) FULL VOTING RIGHTS -ONE VOTE FOR EACH SHARE (B) RIGHTS TO PARTICIPATE IN ALL APPROVED DIVIDEND DISTRIBUTIONS FOR THAT CLASS OF SHARE TO BE PAID EITHER TO THE EXCLUSION OF THE OTHER CLASSES OR IN RESPECT OF A COMBINATION OF CLASSES OF SHARES (C) RIGHTS TO PARTICIPATE IN ANY CAPITAL DISTRIPUTION ON WINDING UP Ordinary C Class of share Voting rights ALL THE ISSUED C SHARES ARE NON-REDEEMABLE AND HAVE (A) FULL VOTING RIGHTS ONE VOTE FOR EACH SHARE (B) RIGHTS TO PARTICIPATE IN ALL APPROVED DIVIDEND DISTRIBUTIONS FOR THAT CLASS OF SHARE TO BE PAID EITHER TO THE EXCLUSION OF THE OTHER CLASSES OR IN RESPECT OF A COMBINATION OF CLASSES OF SHARES(C) RIGHTS TO PARTICIPATE IN ANY CAPITAL DISTRIPUTION ON WINDING UP Class of share Voting rights

AR01

	Annual Return (For returns made up to a date on or after 1 October 2011)	
Part 4	Shareholders	
	Does your company have share capital? → Yes go to Section G1 'Companies with share capital' → No Go to Part 5 (Signature)	_
G1	Companies with share capital	
Question 1	Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below • No go to Section G2 'Past and present shareholders' Yes go to Question 2	A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside
Question 2	Please only refer to Question 2 below if you have answered 'Yes' to Question 1 If you answered 'No', please go to Section G2 'Past and present shareholders' Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below No go to Section G4 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return' Yes go to Part 5 'Signature'	of the UK The current UK recognized investment exchanges and regulated markets can be found at www fsa gov uk/register/exchanges.do DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%)
G2	List of past and present shareholders ®	<u>-L.</u>
	The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below There were no shareholder changes in this period. Go to Part 5 (Signature) A full list of shareholders is enclosed. A list of shareholder changes is enclosed. How is the list of shareholders enclosed. Please tick the appropriate box below. The list of shareholders is enclosed on paper. Go to Section G3. 'List of past and present shareholders.' The list of shareholders is enclosed in another format. Go to Part 5 (Signature).	This section only applies to companies answering 'No' in Section G1

Annual Return

(For returns made up to a date on or after 1 October 2011)

G3

List of past and present shareholders •

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

 Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

				<u>.</u>
		Shares or stock currently held	Shares or stock transfer	red (if appropriate)
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
Sydney WILLIAMS	Ordinary A	100		1 1
Stephen Francis BENNETT	Ordinary B	50		1 1
Carole Lesley WILLIAMS	Ordinary C	50		1 1
				1 1
				1 1
,				1 1
				1 1
				1 1
				1 1
				1 1
	_			1 1
				1 1

Annual Return

(For returns made up to a date on or after 1 October 2011)

G4

Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 5 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

Shares or stock currently held Number of shares or Class of share Shareholder's address Shareholder's name amount of stock

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Annual Return

(For returns made up to a date on or after 1 October 2011)

Signature Part 5 This must be completed by all companies O Societas Europaea If the form is being filed on behalf I am signing this form on behalf of the company of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person Signature signing has membership X X Cludinams Person authorised Under either section 270 or 274 of the Companies Act 2006 This form may be signed by Director •, Secretary, Person authorised •, Charity commission receiver and manager, CIC manager, Judicial factor

Annual Return (For returns made up to a date on or **after 1 October 2011**)

Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	Please note that all information on this form will appear on the public record
Visible to searchers of the public record	£ How to pay
Company name Address	A fee of £40 is payable to Companies House in respect of an Annual Return
	Make cheques or postal orders payable to 'Companies House'
THOMPSON WRIGHT LIMITED CHARTERED ACCOUNTANTS CHARTERED ACCOUNTANTS	™ Where to send
BENEZER HOUSE, RYECROFT NEWCASTLE, STAFFS ST5 2BE TEL 01782-613141	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below
County/Region Postcode Country	For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
DX Telephone	For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post) For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1
✓ Checklist We may return forms completed incorrectly or with information missing Please make sure you have remembered the following □ That if the made up date of the return is any earlier	
than 1 October 2011, you must complete the appropriate form AR01	Further information
 ☐ The company name and number match the information held on the public Register ☐ You have completed your principal business activity ☐ You have not used this form to make changes to the registered office address ☐ You have not used this form to make changes to secretary and director details ☐ You have fully completed the Statement of capital (if applicable) ☐ You have signed the form ☐ You have enclosed the correct fee 	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk