In accordance with Rule 5.10 of the Insolvency (England & Wales) Rules 2016 & Section 94(3) of the Insolvency Act 1986.

LIQ13 Notice of final account prior to dissolution in MVL



For further information, please refer to our guidance at www.gov.uk/companieshouse

1	Company details	
Company number	0 8 2 5 5 9 1 5	→ Filling in this form Please complete in typescript or in
Company name in full	S.A.M. Finance Holding Limited	bold black capitals.
2	Liquidator's name	
Full forename(s)	Nicholas	
Surname	Simmonds	
3	Liquidator's address	
Building name/number	1st Floor	
Street	21 Station Road	
Post town	Watford	
County/Region	Herts	
Postcode	W D 1 7 1 A P	
Country		
4	Liquidator's name •	
Full forename(s)	Chris	Other liquidator Use this section to tell us about
Surname	Newell	another liquidator.
5	Liquidator's address ❷	
Building name/number	2nd Floor	Other liquidator Use this section to tell us about
Street	Arcadia House	another liquidator.
Post town	15 Forlease Road	
County/Region	Maidenhead	
Postcode	SL61RX	
Country		

LIQ13
Notice of final account prior to dissolution in MVL

6	Final account	
	☑ I have delivered the final account of the winding up to the members in accordance with Section 94(2) and attach a copy.	
7	Sign and date	
iquidator's signature	Signature X Media S.	
ignature date		

LIQ13

Notice of final account prior to dissolution in MVL

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Nina Sellars				
Company name	Quantuma Advisory Limited				
Address	2nd Floor				
	Arcadia House				
Post town	15 Forlease Road				
County/Region	Maidenhead				
Postcode	SL6 1RX				
Country					
DX					

✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

Important information

All information on this form will appear on the public record.

■ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

† Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

S.A.M. Finance Holding Limited

(In Liquidation) Joint Liquidators' Abstract of Receipts & Payments From 1 April 2020 To 15 December 2021

£	£		Declaration of Solvency
z	τ.		2.
	5,703.00 28,030.00 315,530.86 363,003.00 532,408.00 237,136.00 70.18	ASSET REALISATIONS Bank of Scotland (In Specie) Credo Account (In Specie) Cash at Bank Investments (In Specie) Stocks (In Specie) Debtors (In Specie) Bank Interest Gross	321,082.00 446,351.00 627,094.00 233,295.00
1,481,881.04			
	112.50 1,500.00 1,500.00 13.30 673.26 253.80 25.00	COST OF REALISATIONS Specific Bond Declaration of Solvency Fee Office Holders Fees Corporation Tax Non recoverable VAT Statutory Advertising Bank Charges	
(4,077.86)	23.00	Bally Charges	
NIL	NIL NIL	UNSECURED CREDITORS HM Revenue and Customs - Corporati HM Revenue and Customs - Deferred	(10,692.00) (32,598.00)
		DISTRIBUTIONS	
(1,477,803.18)	311,523.18 1,166,280.00	Ordinary Shareholders Ordinary Shareholders (In Specie)	
(1,177,000110)			
(0.00)			1,584,532.00
		REPRESENTED BY	
NIL			
			ote:
Nicholas Simmonds Joint Liquidator			

S.A.M. Finance Holding Limited

(In Members' Voluntary Liquidation)

("the Company")

THE JOINT LIQUIDATORS' FINAL ACCOUNT

15 December 2021

This is the final account on the conduct of the Liquidation of S.A.M. Finance Holding Limited following the appointment of Nicholas Simmonds and Chris Newell of Quantuma Advisory Limited, 1st Floor, 21 Station Road, Watford, Herts, WD17 1AP as Joint Liquidators on 1 April 2020.

This report has been prepared solely to comply with the statutory requirements of The Insolvency Act 1986 and the Insolvency (England and Wales) Rules 2016. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by Members for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

Nicholas Simmonds and Chris Newell are licensed to act as Insolvency Practitioners by the Insolvency Practitioners Association

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3. CREDITORS: CLAIMS AND DISTRIBUTIONS

4. MEMBERS: DISTRIBUTIONS

5. ETHICS

6. THE JOINT LIQUIDATORS' REMUNERATION AND EXPENSES

7. CONCLUSION

APPENDICES

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Appendix 2 The Joint Liquidators' receipts and payments account as at 15 December 2021

Appendix 3 The Joint Liquidators' time costs for the Review Period

Appendix 4 The Joint Liquidators' time costs for the Liquidation Period 1 April 2020 to 15 December

2021

Appendix 5 Detailed Narrative of Work Undertaken during the Review Period

Appendix 6 Notice of Final Account

ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act" Insolvency Act 1986

"the Rules" Insolvency (England and Wales) Rules 2016

"the Joint Liquidators" Nicholas Simmonds and Chris Newell of Quantuma Advisory Limited, 1st

Floor, 21 Station Road, Watford, Herts, WD17 1AP

Email: Nina.Sellars@Quantuma.com

"the Company" S.A.M. Finance Holding Limited (in Liquidation)

"Review Period" Period covered by the report from 1 April 2021 to 20 15 December 2021

FINAL ACCOUNT

Nicholas Simmonds and Chris Newell of Quantuma Advisory Limited were appointed Joint Liquidators of the Company on 1 April 2020.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

Please be aware that on 1 August 2020, Quantuma LLP transferred its business to Quantuma Advisory Limited.

The purpose of this final account is to summarise the winding up as a whole and to put members on notice of the Joint Liquidators intention to seek their Release from office. The final account details the acts and dealing of the Joint Liquidator and it should be read in conjunction with previous correspondence to members.

Accordingly, I now provide my final account, which I intend to deliver to members in final form and file with the Registrar of Companies once the statutory period has expired.

Please note that this document reflects the position anticipated as at 15 December 2021, the intended date of filing. It is therefore written on the assumption that there will be no further receipts, payments or other events requiring my attention in the meantime.

It is our intention to deliver our final account to members in final form and file the same with the Registrar of Companies once the statutory period has expired.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

2. THE PROGRESS OF THE LIQUIDATION

The Joint Liquidators' receipts and payments account

Attached at Appendix 2 is a receipts and payments account covering the Review Period, together with a summary of the transactions during the course of the Liquidation to the date of this report. The receipts and payments account has been reconciled with the estate account as at the date of this report.

VAT Basis

As the Company is not registered for VAT the receipts and payments is shown net of VAT, with the VAT element shown on the receipts and payments account as non-recoverable.

Realisation of assets

Assets Distributed in Specie

As per the Declaration of Solvency ("DOS") and the Company's final accounts for the year ended 31 March 2020, the following assets were fully assigned to the member by way of a distribution in specie declared on 1 May 2020:

- Bank of Scotland (in Specie) £5,703
- Credo Cash Account (in Specie) £28,030
- Book Debts (in Specie) £237,136
- Investments (in Specie) £363,003
- Stocks (in Specie) £532,408

Cash at Bank

The sum of £315,530.86 was held in the Company's bank account and transferred to the Liquidation account shortly after our appointment.

Gross Bank Interest

In total gross bank interest of £70.18 has been received during the course of the Liquidation.

All asset realisations are complete.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the estate, they have assisted in the efficient and compliant progressing of the Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards.

During the Review Period, primarily these tasks have included:

- Drafting and issuing the progress report to Members
- Consulting with and instructing staff as regards practical, technical and legal aspects of the case to ensure efficient progress;
- Maintaining electronic case files, which must include records to show and explain the Liquidation and any decisions made by the Joint Liquidators that materially affect the Liquidation;
- Monitoring and maintaining an adequate statutory bond;

- Conducting periodic case reviews to ensure that the Liquidation is progressing efficiently, effectively and in line with the statutory requirements;
- Maintaining and updating the estate cash book and bank accounts, including regular bank reconciliations and processing receipts and payments;
- Completing periodic tax returns: and
- Preparing the final account.

3. CREDITORS: CLAIMS AND DISTRIBUTIONS

Secured creditors

The Company did not have any secured creditors.

Preferential creditors

The Company did not have any Preferential creditors.

Unsecured creditors

There were no unsecured claims in the liquidation.

The Declaration of Solvency estimated £43,290 was owed to HM Revenue & Customs. This liability was paid prior to the commencement of the liquidation and HMRC confirmed they had no claim in the liquidation.

4. SHAREHOLDERS: DISTRIBUTIONS

Distributions made to shareholders are reflected in the table below:

Date	Shareholder Name	Share Class	Cash/Specie	Rate (£ Per Share)	Total Distributed (£)
01/05/2020	L Melville and P Enoch, Trustees Of the J Kalwary Settlement of 5 March 1981 for the benefit of Sheila Melville	Ordinary	Specie	1,166.28	1,166,280.00
04/05/2020	L Melville and P Enoch, Trustees of the J Kalway Settlement of 5 March 1981 for the benefit of Sheila Melville	Ordinary	Cash	249.30	249,301.04
24/02/2021	L Melville and P Enoch, Trustees Of the J Kalwary Settlement of 5 March 1981 for the benefit of Sheila Melville	Ordinary	Cash	62.22	62,222.14

Further Information

Members should note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

To comply with the Provision of Services Regulations, some general information about Quantuma Advisory Limited, including our complaints policy and Professional Indemnity Insurance, can be found at http://www.quantuma.com/legal-information/.

In compliance with the General Data Protection Regulation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link www.quantuma.com/legal-notices/.

5. ETHICS

Please also be advised that Joint Liquidator is bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

General ethical considerations

During the Review Period, no new threats to compliance with the Code of Ethics have been identified.

Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Liquidator is obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. Details of the specialists specifically chosen in this matter are detailed below.

6. THE JOINT LIQUIDATORS' REMUNERATION AND EXPENSES

Pre-Appointment Costs

The Members authorised the fee of £1,500 plus VAT for assisting the directors in calling the relevant meeting and with preparing the Declaration of Solvency on 1 April 2020.

The fee for the Declaration of Solvency and meeting was paid from first realisations on appointment and is shown in the enclosed receipts and payments account.

Joint Liquidators' Remuneration

The Joint Liquidators' remuneration was approved by a resolution of the members to be paid as a set amount of £1,500 plus VAT. This fee has been paid in full.

Summary of Costs

A breakdown of the time costs incurred during the Review Period are summarised at Appendix 3.

In summary the Joint Liquidators' time costs for the Review Period total £3,005.25, representing 14.45 hours at an average hourly rate of £207.98.

A breakdown of the total remuneration charged for the period of the Liquidation as a whole is provided at Appendix 4. Total time costs amount to £9,529.00 representing 49.90 hours at an average hourly rate of £190.96.

The sum of £1,500 has been drawn and time costs of £8,029 have been written off.

We believe this case generally to be of average complexity and no extraordinary responsibility has to date fallen upon us as Joint Liquidators.

A copy of the firm's current and historic schedule of charge-out rates and chargeable expenses may be found at HYPERLINK "https://www.guantuma.com/guide/creditors-guide-fees".

A hard copy of the firm's charge-out rate and expenses policy may be obtained on request at no cost.

Joint Liquidators' Expenses

Statement of Insolvency Practice 9 (SIP 9) "Payments to Insolvency Office Holders & their Associates", outlines various disclosures in relation to Liquidators' fees and expenses.

SIP 9 does not apply to MVLs and therefore it is intended that while full information will be provided regarding fees and expenses during both the pre and post appointment period, the prescribed disclosure requirements will not be followed in full.

Information in relation to fees and expenses will be available upon request throughout the course of the case. However those parties who are responsible for paying the fees in an MVL may request disclosures in accordance with SIP 9, if they have not already done so.

An amended Statement of Insolvency Practice (SIP), SIP 9, was issued on 1 April 2021. The amended SIP 9 has changed some of the terminology.

The category 1 expenses paid for in the Review Period total £112.50 and represent payments to parties not associated with the firm, who have provided services or goods for the administration of the assignment.

The category 2 expenses for the Review Period total £nil. The basis of calculation of this category of expense was disclosed to creditors prior to their approval, which was given on 1 April 2020 Please note that some category 2 expenses that have previously been approved and their estimated costs or basis of their cost provided as part of the expenses estimate may not be discharged from the estate from 1 April 2021 and these are detailed below:

Expenses	Actual expenses incurred in the Review Period £	Actual expenses incurred to date £	Costs Incurred but not Paid £
Statutory & other Advertising	0.00	253.80	0.00
Indemnity Bond	0.00	135.00	22.50
Printing & Postage costs of external provider.	3.70	8.28	8.28
Category 2 expenses			
Photocopying, scanning & faxes (per side)	0.00	0.00	0.00
Stationery (Per Report/letter per member/creditor)	0.00	0.00	0.00
TOTAL	3.70	397.08	30.78

Members' right to request information

A member may, with the permission of the Court or with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the Company, request further details of the Joint Liquidators' remuneration and expenses, within 21 days of receipt of this report.

Members' right to challenge remuneration and/or expenses

A member may, with the permission of the Court or with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the Company, apply to Court to challenge the amount and/or basis of the Joint Liquidators' fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report.

7. CONCLUSION

All matters have been concluded and the Joint Liquidators are therefore in a position to file the final account with the Registrar of Companies and obtain our Release from office.

The company will be dissolved automatically (cease to exist) three months after our final account with the Registrar of Companies.

Should you have any queries in regard to any of the above please do not hesitate to contact Nina Sellars on 01628 478100 or by e-mail at Nina.Sellars@Quantuma.com.

Nicholas Simmonds Joint Liquidator

STATUTORY INFORMATION

Company Name	S.A.M. Finance Holding Limited
Trading Address	2 Saddle Yard, Hays Mews, London, W1J 5JT
Proceedings	In Liquidation
Date of Appointment	1 April 2020
Joint Liquidators	Nicholas Simmonds Chris Newell Quantuma Advisory Limited, 1 st Floor, 21 Station Road, Watford WD17 1AP
Registered office Address	c/o Quantuma Advisory Limited 1^{st} Floor, 21 Station Road, Watford WD17 1AP
Company Number	08255915
Incorporation Date	16 October 2012

THE JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT AS AT 15 DECEMBER 2021

S.A.M. Finance Holding Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

L 70.18 L 5,703.00 L 315,530.86 L 28,030.00 L 237,136.00 L 363,003.00 L 532,408.00 L 1,481,881.04 L 25.00 L 13.30 L 1,500.00	To 15/12/2021		of Solvency
L 5,703.00 L 315,530.86 L 28,030.00 L 237,136.00 L 363,003.00 L 532,408.00 L 1,481,881.04 L 25.00 L 13.30 L 1,500.00	£		£
L 5,703.00 L 315,530.86 L 28,030.00 L 237,136.00 L 363,003.00 L 532,408.00 L 1,481,881.04 L 25.00 L 13.30 L 1,500.00		ASSET REALISATIONS	
L 315,530.86 L 28,030.00 L 237,136.00 L 363,003.00 L 532,408.00 L 1,481,881.04 L 25.00 L 13.30 L 1,500.00	NIL	Bank Interest Gross	
L 28,030.00 L 237,136.00 L 363,003.00 L 532,408.00 L 1,481,881.04 L 25.00 L 13.30 L 1,500.00	NIL	Bank of Scotland (In Specie)	
L 237,136.00 L 363,003.00 L 532,408.00 L 1,481,881.04 L 25.00 L 13.30 L 1,500.00	NIL	Cash at Bank	321,082.00
L 363,003.00 L 532,408.00 L 1,481,881.04 L 25.00 L 13.30 L 1,500.00	NIL	Credo Account (In Specie)	
L 532,408.00 L 1,481,881.04 L 25.00 L 13.30 L 1,500.00	NIL	Debtors (In Specie)	233,295.00
L 25.00 L 1,500.00	NIL	Investments (In Specie)	446,351.00
L 25.00 L 13.30 L 1,500.00	NIL	Stocks (In Specie)	627,094.00
L 13.30 L 1,500.00	NIL		
L 13.30 L 1,500.00		COST OF REALISATIONS	
L 1,500.00	NIL	Bank Charges	
,	NIL	Corporation Tax	
0 673.26	NIL	Declaration of Solvency Fee	
	22.50	Non recoverable VAT	
L 1,500.00	NIL	Office Holders Fees	
0 112.50	112.50	Specific Bond	
L 253.80	NIL	Statutory Advertising	
(4,077.86)	(135.00)	,	
,	,	UNSECURED CREDITORS	
L NIL	NIL	HM R&C - Corporation Tax	(10,692.00)
L NIL	NIL	HM Revenue and Customs - Deferred	(32,598.00)
L NIL	NIL		,
		DISTRIBUTIONS	
L 311,523.18	NIL	Ordinary Shareholders	
·	NIL	Ordinary Shareholders (In Specie)	
	NIL		
D) NIL	(135.00)		L,584,532.00
= =====================================	<u> </u>	REPRESENTED BY	
NIL			

Note:

THE JOINT LIQUIDATORS' TIME COSTS FOR THE REVIEW PERIOD

Time Entry - Detailed SIP9 Time & Cost Summary

6004049 - S.A.M. Finance Holding Limited From: 01/04/2021 To: 15/10/2021 Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
100 : Administration & Planning	0.00	0.30	0.00	0.00	0.30	102.00	340.00
100A: Statutory & General Notifications & Filing	0.00	0.00	0.00	0.60	0.60	81.00	135.00
103 : IPS Case / File set up/ Filing	0.00	0.00	0.20	0.00	0.20	43.50	217.50
104 : General Administration	0.00	0.50	0.00	0.30	0.80	200.00	250.00
105 : Case strategy / Review	0.10	0.00	1.05	0.00	1.15	286.75	249.35
506 : Tax / VAT	0.00	0.00	0.30	0.00	0.30	70.50	235.00
Admin & Planning	0.10	0.80	1.55	0.90	3.35	783.75	233.96
600 : Cashiering	0.00	0.00	0.90	1.00	1.90	343.00	180.53
Cashiering	0.00	0.00	0.90	1.00	1.90	343.00	180.53
650 : Closing Procedures	0.00	0.00	2.30	0.00	2.30	540.50	235.00
Closing Procedures	0.00	0.00	2.30	0.00	2.30	540.50	235.00
211 : Annual / Progress report	0.00	0.90	3.40	2.60	6.90	1,338.00	193.91
Creditors	0.00	0.90	3.40	2.60	6.90	1,338.00	193.91
Total Hours	0.10	1.70	8.15	4.50	14.45	3,005.25	207.98
Total Fees Claimed						1,500.00	

THE JOINT LIQUIDATORS' TIME COSTS FOR THE LIQUIDATION PERIOD

Time Entry - Detailed SIP9 Time & Cost Summary

6004049 - S.A.M. Finance Holding Limited From: 01/04/2020 To: 15/12/2021 Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
100 : Administration & Planning	0.20	4.90	4.00	0.40	9.50	2.075.00	218.42
100A : Statutory & General Notifications & Filing	0.00	0.00	3.90	1.20	5.10	768.00	150.59
103 : IPS Case / File set up/ Filing	0.00	0.00	0.20	0.00	0.20	43.50	217.50
104 : General Administration	0.35	2.10	1.40	1.20	5.05	1,255.25	248.56
105 : Case strategy / Review	0.10	0.00	2.85	0.80	3.75	716.25	191.00
106 : VAT & CT matters and returns	0.00	0.00	1.60	2.80	4.40	640.00	145.45
506 : Tax / VAT	0.00	0.00	0.30	0.00	0.30	70.50	235.00
Admin & Planning	0.65	7.00	14.25	6.40	28.30	5,568.50	196.77
600 : Cashiering	0.00	0.00	2.70	5.90	8.60	1,296.50	150.76
Cashiering	0.00	0.00	2.70	5.90	8.60	1,296.50	150.76
650 : Closing Procedures	0.00	0.00	2.30	0.00	2.30	540.50	235.00
Closing Procedures	0.00	0.00	2.30	0.00	2.30	540.50	235.00
203 : Creditor correspondence / Call	0.00	0.00	0.00	0.10	0.10	13.50	135.00
204 : Unsecured Creditors claims	0.20	0.00	0.00	0.00	0.20	80.00	400.00
207 : Payment of dividends	0.00	0.00	3.30	0.00	3.30	660.00	200.00
211 : Annual / Progress report	0.00	0.90	3.40	2.60	6.90	1,338.00	193.91
Creditors	0.20	0.90	6.70	2.70	10.50	2,091.50	199.19
411 : Cash at Bank	0.00	0.00	0.20	0.00	0.20	32.00	160.00
Realisation of Assets	0.00	0.00	0.20	0.00	0.20	32.00	160.00
Total Hours	0.85	7.90	26.15	15.00	49.90	9,529.00	190.96
Total Fees Claimed						1,500.00	

DETAILED NARRATIVE OF THE WORK UNDERTAKEN DURING THE REVIEW PERIOD

Description of work undertaken	Includes
Description of work undertaken	Includes
ADMINISTRATION & PLANNING	
General Administration - Dealing with all routine	
correspondence and emails relating to the case.	
Case strategy & completing file reviews	Discussions regarding strategies to be pursued
	Meetings with team members to consider practical, technical and legal aspects of the case
	Periodic file reviews
	Periodic reviews of the application of ethical, anti-money
	laundering and anti-bribery safeguards
	Maintenance of statutory and case progression task lists/diaries
	Updating checklists
Corporation Tax matters and returns.	Preparation and filing of Corporation Tax Returns
CREDITORS	
Dealing with creditor correspondence, emails and telephone	Receive and follow up creditor enquiries via telephone
conversations.	Review and prepare correspondence to creditors and their
	representatives via email and post
Final Accounts	Preparing and issuing Final Accounts
DISTRIBUTIONS TO MEMBERS	
Dividend procedures	Preparation of distribution calculation
	Preparation of correspondence to members announcing declaration of dividend
	Preparation of cheques/BACS to pay dividend
	Preparation of correspondence to members enclosing
	payment of dividend
Distribution in specie	Preparation of distribution calculation Notification of the distribution in specie to members
	Circulation of the notification of the distribution in specie to
	members.
CASHIERING	
Maintaining and managing the Office Holders' cashbook and	Preparing correspondence opening and closing accounts
bank account.	Requesting bank statements
	Correspondence with bank regarding specific transfers Maintenance of the estate cash book
	Maintendrice of the estate cash book
Dealing with cheque requisitions	lecuing chagues/RACS nayments where appropriate
	Issuing cheques/BACS payments where appropriate
Dealing with deposit forms	Banking remittances where appropriate
Bank Reconciliations	
Preparing & Filing statutory Receipts & Payments accounts	Preparing and filing statutory receipts and payments
	accounts at Companies House

Description of work undertaken	Includes

Current Charge-out Rates of the staff working on the case
Time charging policy
Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken
Support staff include secretarial and administrative support.
The minimum unit of time recorded is 6 minutes.
Rates are likely to be subject to periodic increase.

Staff	Charge out rates
	£
Managing Directors	345.00 – 580.00
Directors Appointment Taking	315.00 - 500.00
Senior Manager	300.00 – 415.00
Directors	265.00 – 475.00
Manager	250.00 – 375.00
Assistant Manager	195.00 – 335.00
Senior Administrator	200.00 - 285.00
Administrator	185.00 – 240.00
Assistant Administrator	130.00 - 160.00
Case Accountant	135.00
Junior Administrator	100.00 - 135.00
Support Staff/Executive Assistant	100.00 - 135.00

NOTICE OF FINAL ACCOUNT

NOTICE OF FINAL ACCOUNT

Company Name: S.A.M. Finance Holding Limited ("the Company")

Company Number: 08255915

This Notice is given under Rule 5.10 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Joint Liquidators, Nicholas Simmonds and Chris Newell of Quantuma Advisory Limited, 1st Floor, 21 Station Road, Watford, Herts, WD17 1AP, (telephone number 01923 954170), who were appointed by the members.

The Joint Liquidators hereby confirm that:

- (a) the Company's affairs are fully wound up:
- (b) within 14 days of the date of the final account, the Joint Liquidators will deliver a copy of the account to the Registrar of Companies; and
- (c) the Joint Liquidators will vacate office and be released under Section 171 of the Insolvency Act 1986 on delivering the final account to the Registrar of Companies.

Signed: _____ Dated: 15 December 2021

Nicholas Simmonds Joint Liquidator