# **RP04**

# Second filing of a document previously delivered



What this form is for What this form is NOT for For further information, please You can only use this form to file You cannot use this form to file refer to our guidance at a second filing of a document a second filing of a document www.companieshouse.gov.uk delivered under the Companies Act delivered under the Companies Act 2006 on or after 1 October 2009 1985 regardless of when it was that held inaccuracies delivered A second filing of a document must A second filing of a document only be filed where it is providing cannot be filed where it is correct corrected information that has been information that was originally n properly delivered but inaccuracies properly delivered Form RP01 m still appear on the register be used in these circumstances. 16/05/2014 A13 COMPANIES HOUSE Company details Filling in this form Company number 8 2 0 Please complete in typescript or in bold black capitals Company name in full PICPICID LIMITED All fields are mandatory unless specified or indicated by ' Description of the original document Document type • ODescription of the original AR01 document Please enter the document type (e.g. a Return of allotment of shares-SH01) and any distinguishing information if more than one document of that type was filed on the same day Date of registration of the original document Applicable documents This form only applies to the following forms AP01 Appointment of director AP02 Appointment of corporate director **AP03** Appointment of secretary **AP04** Appointment of corporate secretary CH01 Change of director's details CH02 Change of corporate director's details **CH03** Change of secretary's details **CH04** Change of corporate secretary's details TM01 Termination of appointment of director TM02 Termination of appointment of secretary SH01 Return of allotment of shares AR01 Annual Return Section 243 Exemption® If you are applying for, or have been granted, exemption under section 243 If you are currently in the process of applying for or have been granted of the Companies Act 2006 and the document(s) you are updating contain(s) a Section 243 exemption, you your usual residential address, please post this form along with the updated may wish to check that you have document(s) to the address below not entered your usual residential address as the service address in The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE the accompanying form (e.g. APO1 or CH01)

> CHFP000 04/11 Version 1 0

# **RP04**

Second filing of a document previously delivered

# **Presenter information** You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record SYLVIA CARRINGTON MCA GROUP LTD **GREENWAY HOUSE** SUGARSWELL BUSINESS PARK SHENINGTON **BANBURY** County/Region OXON Country DX 01295 688287 Checklist We may return forms completed incorrectly or with information missing. Please make sure you have remembered the following:

☐ The company name and number match the information held on the public Register
 ☐ You can only use this form to file a second filing of

under the Companies Act 2006 on or after

☐ If you are updating a document where you have

You have enclosed the second filed document(s)If the company to which this document relates has

1 October 2009 that held inaccuracies

this form

for paper filing '

a document delivered to the Registrar of Companies

previously paid a fee, do not send a fee along with

signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and

the second filed document(s), a PRO3 form 'Consent

# Important information

Please note that all information on this form will appear on the public record

# ✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales<sup>-</sup> The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland.
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Section 243 exemption

If you are applying for or have been granted a section 243 exemption, please post this whole form to the different postal address below The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE

# Further information

For further information, please see the guidance notes on the website at www.companieshouse gov.uk or email enquiries@companieshouse gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

in accordance with Section 854 of the Companies Act 2006

# **AR01**

#### Annual Return

(For returns made up to a date on or after 1 October 2011)

form produced by

. IRIS PTP PC Share Register Plus

A fee is payable with this form Please see 'How to pay' on the last page

You can use the WebFiling service to file this form online. Please go to www companieshouse gov uk

- What this form is for You may use this form to confirm that the company information is correct as at the date of this return You must file an Annual Return at least once every year
- What this form is NOT for You cannot use this form to g notice of changes to the com officers, registered office add company type or information relating to the company recor

16/05/2014 A13 COMPANIES HOUSE

#36

Part 1 Company details

The section must be completed by all companies.

Filling in this form Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by \*

**A1** Company details Company number 2 0 Company name in full

Company name change If your company has recently changed its name, please provide the company name as at the date of this return

Date of this return

Return date

Please give the annual return made up date. The return date must not be a future date. The annual return must be delivered within 28 days of the date given below

If you would like the company's made up date to be earlier than 1 October

2011, please complete the AR01 appropriate for earlier made up dates

Date of this return @

Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date

Principal business activity А3

PicPicID Limited

Please show the trade classification code number(s) for the principal activity or activities 9

Classification code 1

Classification code 2 Classification code 3

Classification code 4 If you cannot determine a code, please give a brief description of

your business activity below Principal activity

Principal business activity You must provide a trade classification code (SIC code 2007) or a description of your company's main business in this section

> A full list of the trade classification codes are available on our website www companieshouse gov uk

description

	Annual Return (For returns made up to a date on or after 1 October 2011)						
A4	Company type ●						
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked)  □ Public limited company  ☑ Private company limited by shares  □ Private company limited by guarantee  □ Private company limited by shares exempt under section 60  □ Private company limited by guarantee exempt under section 60  □ Private unlimited company with share capital  □ Private unlimited company without share capital	Company type     If you are unsure of your     company type, please check     your latest certificate of incorp-     oration or our website     www companieshouse gov uk					
A5	Registered office address 0						
Building name/number Street	5- 7 Newbold Street	Change of registered office This must agree with the address that is held on the Companies House record at the date of this return					
Post town	Leamington Spa	If the registered office address has changed, you should complete form AD01 and					
County/Region	Warwickshire	submit it together with this annual return					
Postcode							
A6	Single alternative inspection location (SAIL) of the company records (if applicable)						
Building name/number Street		SAIL address This must agree with the address that is held on the Companies House record at the date of this return					
Post town		If the address has changed, you should complete form AD02 and submit it together					
County/Region		with this annual return					
Postcode							
A7	Location of company records 9						
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6:  Register of members Register of directors Directors' service contracts	Location of company records     If the company records are held at the registered office address, do not tick any of the boxes in this section					
	<ul> <li>□ Directors' indemnities</li> <li>□ Register of secretaries</li> <li>□ Records of resolutions etc</li> <li>□ Contracts relating to purchase of own shares</li> </ul>	Certain records must be kept by every company while other records are only kept by certain company types where appropriate					
	<ul> <li>☐ Documents relating to redemption or purchase of own share out of capital by private company</li> <li>☐ Register of debenture holders</li> </ul>	If the records are not kept at the SAIL address, they must be available at the registered office					
	<ul> <li>□ Report to members of outcome of investigation by public company into interests in its shares</li> <li>□ Register of interests in shares disclosed to public company</li> <li>□ Instruments creating charges and register of charges England and Wales or Northern Ireland</li> <li>□ Instruments creating charges and register of charges Scotland</li> </ul>	If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this					
Form AR01 dated 06/09/20	013 for PicPicID Limited (Company No 08204966)	annual return  CHFP013 10/11 Version 5 0					

#### **AR01 Annual Return** (For returns made up to a date on or after 1 October 2011) Officers of the company Part 2 Continuation pages This section should include details of the company at the date to which Please use a continuation page this annual return is made up if you need to enter more For a secretary who is an individual, go to Section B1. officer details For a corporate secretary, go to Section C1. ÷ For a director who is an individual, go to Section D1. For a corporate director, go to Section E1. Secretary **B**1 Secretary's details • Please use this section to list all the secretaries of the company Secretary appointments You may not use this form to For a corporate secretary, complete Section C1-C4 appoint a secretary To do this, please complete form AP03 Title \* and submit it together with this annual return Full forename(s) Corporate details Please use Section C1-C4 Surname to enter corporate secretary details Former name(s) 9 Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CH03 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Marned women do not need to give former names unless previously used for business purposes Secretary's service address 9 B2 Service address Building name/number If you have previously notified Companies House that Street the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the Post town address This information will appear on the public record County/Region Postcode Country

# **Annual Return**

Corporate secretary	Corpo	rate	seci	retary
---------------------	-------	------	------	--------

C1	Corporate secretary's details •					
	Please use this section to list all the corporate secretaries of the company	Corporate secretary appointments     You cannot use this form to				
Corporate body/firm name		appoint a corporate secretary To do this, please complete form AP04 and submit it together with this annual return				
Building name/number		Corporate secretary details All details must agree with				
Street		those previously notified to Companies House If you have made changes since the last annual return and have not				
Post town		notified us, please complete form CH04.				
County/Region		This information will appear on				
Postcode		the public record				
Country						
C2	Location of the registry of the corporate body or firm					
	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only → No Complete Section C4 only					
C3	EEA companies <sup>©</sup>					
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	EEA     A full list of countries of the EEA can be found in our guidance				
Where the company/ firm is registered <b>©</b>		www companieshouse gov uk  This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)				
Registration number		,				
C4	Non-EEA companies					
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that				
Legal form of the corporate body or firm		register				
Governing law		-				
If applicable, where the company/firm is registered •		-				
If applicable, the registration number		-				

# **Annual Return**

(For returns made up to a date on or after 1 October 2011)

### **Director**

D1	Director's details 0	
<del></del>	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4.	Director appointments     You cannot use this form to     appoint a director To do this,
Title *	Mr	please complete form AP01 and submit it together with the annual return
Full forename(s)	Simon William	Corporate details
Surname	Holden	Please use Section E1-E4 to enter corporate director details
Former name(s) 2		Director details  All details must agree with those previously notified to
Country/State of residence	England	Companies House If you have made changes since the last annual return and have not
Nationality	British	notified us, please complete form CH01
Date of birth	d 0   d 3   m 0   m 1   y 1   y 9   y 7   y 6	Former name(s)     Please provide any previous
Business occupation (if any)	Director	names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes
D2	Director's service address 9	
Building name/number	The Company's Registered Office	Service address     If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town		address
County/Region		This information will appear on the public record
Postcode		
Country		

# Annual Return

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D1	Director's details •					
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	Director appointments     You cannot use this form to     appoint a director To do this,     please complete form AP01				
Title *		and submit it together with the annual return				
Full forename(s)	Victor	Corporate details Please use Section E1-E4				
Surname	Мапло	to enter corporate director				
Former name(s) 2		Director details All details must agree with those previously notified to				
Country/State of residence	England	Companies House If you have made changes since the last annual return and have not notified us, please complete				
Nationality	British	form CH01.				
Date of birth	d 1 d 5 d 6 d 7 1 d 9 d 4 d 6	Former name(s) Please provide any previous				
Business occupation (if any)	Director	names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes				
D2	Director's service address 9					
Building name/number	The Company's Registered Office	Service address     If you have previously notified				
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the				
Post town		address				
County/Region		This information will appear on the public record				
Postcode						
Country						

# AR01 - continuation page

# **Annual Return**

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D1	Director's details •					
_	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	<ul> <li>Director appointments</li> <li>You cannot use this form to appoint a director. To do this,</li> </ul>				
Title *	Mr	please complete form AP01 and submit it together with the annual return				
Full forename(s)	Stephen Michael	Corporate details Please use Section E1-E4				
Surname	Mcnulty	to enter corporate director details				
Former name(s) •		Director details All details must agree with those previously notified to Companies House If you have				
Country/State of residence	England	made changes since the last annual return and have not notified us, please complete				
Nationality	British	form CH01.				
Date of birth	0 2 6 7 7 9 5 7 1	Please provide any previous				
Business occupation (if any)	Director	names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes				
D2	Director's service address •					
Building name/number	The Company's Registered Office	Service address     If you have previously notified				
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the				
Post town		address				
County/Region		This information will appear on the public record				
Postcode						
Country						

# AR01 - continuation page Annual Return

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D1	Director's details 0	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4.	Director appointments     You cannot use this form to     appoint a director To do this,     please complete form AP01
Title *		and submit it together with the annual return
Full forename(s)	Keiron	Corporate details
Surname	Sparrowhawk	Please use Section E1-E4 to enter corporate director details
Former name(s) <b>3</b>		Director details All details must agree with those previously notified to
Country/State of residence	England	Companies House If you have made changes since the last annual return and have not
Nationality	British	notified us, please complete form CH01
Date of birth	d 0 d 3 m 8 y 1 y 9 y 5 y 8	Former name(s)     Please provide any previous
Business occupation (if any)	Director	names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes
D2	Director's service address 9	
Building name/number	The Company's Registered Office	Service address     If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the
Post town	{	address
County/Region		This information will appear on the public record
Postcode		
Country		

### **Annual Return**

(For returns made up to a date on or after 1 October 2011)

# Corporate director

E1	Corporate director's details •					
	Please use this section to list all the corporate directors of the company	Corporate director     appointments     You cannot use this form to     appoint a corporate director				
Corporate body/firm name		To do this, please complete form APO2 and submit it together with this annual return				
Building name/number		Corporate director details  All details must agree with				
Street		those previously notified to Companies House If you have made changes since the last annual return and have not				
Post town		notified us, please complete form CH02				
County/Region		This information will appear on the public record				
Postcode		the public record				
Country						
E2	Location of the registry of the corporate body or firm					
	Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section E3 only → No Complete Section E4 only					
E3	EEA companies <sup>9</sup>					
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	A full list of countries of the EEA can be found nour guidance				
Where the company/ firm is registered •		www companieshouse gov uk  This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)				
Registration number						
E4	Non-EEA companies					
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that				
Legal form of the corporate body or firm		register				
Governing law		_				
If applicable, where the company/firm is registered •						
If applicable, the registration number						

### Annual Return

Form AR01 dated 06/09/2013 for PicPicID Limited (Company No 08204966)

(For returns made up to a date on or after 1 October 2011)

Part 3	Statement of Capital •						
	Does your comp  → Yes Comp  → No Go to	This should reflect the company's capital status at the made up date of this annual return					
F1	Share capital i	n pound sterling (	£)				
Please complete the							
		Aggregate nominal value					
'A' ORDINARY		0 001	0 000		53,480	£ 53 48	
'A' ORDINARY		10 000	0 000		5,000	£ 500	
'A' ORDINARY	· · · · · · · · · · · · · · · · · · ·	14 530	0 000		8,944	£ 8 94	
						£	
	· · · · · · · · · · · · · · · · · · ·	·	Totals		67,424	£ 67 42	
F2 :	Share capital i	n other currencies	S				
Please complete the Please complete a se			es held in other curre	ncies			
Class of shares		Amount paid up on	Amount (if any) unpaid	Number of sh	ares Đ	Aggregate nominal	
(E g Ordinary/Preference etc )		each share ②	on each share 3			value d	
			Totals				
Currency		T	p	· · · · · ·			
Class of shares (E g Ordinary/Preference	etc )	Amount paid up on each share 3	Amount (if any) unpaid on each share <b>3</b>	Number of shares 9		Aggregate nominal value	
			Totals				
F3	Totals						
	Please give the total number of shares and total aggregate nominal value of issued share capital				value	iggregate nominal  list total aggregate values	
Total number of shares	67,424					rent currencies tely For example	
Total aggregate nominal value 6	GBP 67 42					00 + EUR 100 10 etc	
<ul> <li>Including both the nomin share premium</li> <li>Total number of issued s</li> </ul>		<ul> <li>Number of share nominal value of</li> </ul>	s issued multiplied by each share	Please us	tion Pages e a Statem on page if i	ent of Capital	

CHFP013 10/11 Version 5 0

# **Annual Return**

F4	Statement of Capital (Voting rights)					
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in <b>Section F1</b> and <b>F2</b> .					
Class of share						
Voting rights						
	See continuations sheet(s)					
Class of share						
Voting rights						
Class of share						
Voting rights						
Class of share						
Voting rights						

# AR01 - continuation page Annual Return

-4	Statement of Capital (Voting rights)				
lass of share	'A' ORDINARY				
oting rights	THE SHARES SHALL RANK PARI PASSU IN ALL RESPECTS, INCLUDING THE RIGHT TO RECEIVE DIVIDENDS AND PARTICIPATE IN ANY OTHER FORM OF DISTRIBUTION DECLARED BY THE COMPANY				

#### **Annual Return** (For returns made up to a date on or after 1 October 2011) Part 4 **Shareholders** Does your company have share capital? Yes go to Section G1 'Companies with share capital' Go to Part 5 (Signature). Companies with share capital Question 1 Were any of the company's shares admitted to trading on a market at any A market is one established under the rules of a UK recogtime during this return period? Please tick the appropriate box below • • nised investment exchange or No go to Section G2 'Past and present shareholders' any other regulated markets in or outside of the UK, or any Yes go to Question 2. other market outside of the UK The current UK recognised investment exchanges and Question 2 Please only refer to Question 2 below if you have answered 'Yes' to regulated markets can be found Question 1 If you answered 'No', please go to Section G2 'Past and at www fsa gov uk/ present shareholders' register/exchanges do DTR5 refers to the Vote Holder and Issuer Notification Rules Did the company, throughout the return period, have any shares admitted contained in Chapter 5 of the to trading on a relevant market and was it, throughout the return period, an Disclosure and Transparency issuer to which DTR5 applies? Please tick the appropriate box below Rules source book issued by the Financial Services Authority Notification is required when the percentage acquisition of a go to Section G4 'Shareholders who hold at least 5% of shareholder in the company has any class of shares of the company as at the made up reached a certain threshold date of the return' (starting at 3%) Yes go to Part 5 'Signature' G2 List of past and present shareholders • This section only applies to The company is required to provide a full list of past and present companies answering 'No' in shareholders if one was not included with either of the last two returns Section G1 Please tick the appropriate box below There were no shareholder changes in this period. Go to Part 5 (Signature) A full list of shareholders is enclosed A list of shareholder changes is enclosed How is the list of shareholders enclosed. Please tick the appropriate box below The list of shareholders is enclosed on paper. Go to Section G3 'List of past and present shareholders' The list of shareholders is enclosed in another format

Go to Part 5 (Signature).

**AR01** 

#### **Annual Return**

(For returns made up to a date on or after 1 October 2011)

#### **Full List**

G3

#### List of past and present shareholders •

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- the company's first annual return following incorporation,
- every third annual return after a full list has been provided

 Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

			Question i in Section G1			
		Shares or stock currently held	Shares or stock transferred (if appropriate)			
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer		
Caraliza Fonseca-Ensor	'A' ORDINARY	1,462				
Robert Fonseca-Ensor	'A' ORDINARY	1,462				
Jon Herbert	'A' ORDINARY	1,720				
David Keene	'A' ORDINARY	1,720				
Victor Marino	'A' ORDINARY	5,556				
Victor Manno	A ORDINARY	0				
Mr Stephen Michael Mcnuity	'A' ORDINARY	50,000				
Mr Stephen Michael Mcnulty	A ORDINARY	0				
Gareth Morris	'A' ORDINARY	1,720				
Keiron Sparrowhawk	'A' ORDINARY	3,440				
Felix Velarde	'A' ORDINARY	344				
		***************************************	-			

#### **Annual Return**

(For returns made up to a date on or after 1 October 2011)

#### G4

#### Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 5 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order Joint shareholders should be listed consecutively

Further shareholders
Please use a 'Shareholders who
hold at least 5% of any class of
share(s) of the company as at the
made up date of this return'
continuation page if necessary

Shares or stock currently held Shareholder's name Shareholder's address Class of share Number of shares or amount of stock

#### Annual Return

(For returns made up to a date on or after 1 October 2011)

#### Part 5 **Signature** This must be completed by all companies Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of I am signing this form on behalf of the company Signature Signature the SE the person signing has membership Person authorised Under either section 270 or 274 of the Companies Act 2006 This form may be signed by Director **0**, Secretary, Person Authorised **2**, Chanty commission receiver and manager, CIC manager, Judicial factor

#### Annual Return

(For returns made up to a date on or after 1 October 2011)

# Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name								
Сотралу пате	MCA Group							
	·							
Address	Greenway House, Sugarswell  Business Park							
Post town	Shenington, Baribury							
County/Region	Oxon							
Postcode	0	X	1	5		6	Н	w
Country	England							
DX								
Telephone	01295 688287							

# 1

#### Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- ☐ That if the made up date of the return is any earlier than 1 October 2011, you must complete the appropriate form AR01
- ☐ The company name and number match the information held on the public Register
- You have completed your principal business activity
- You have not used this form to make changes to the registered office address
- You have not used this form to make changes to secretary and director details
- You have fully completed the Statement of capital (if applicable)
- You have signed the form
- ☐ You have enclosed the correct fee

# Important information

Please note that all information on this form will appear on the public record.

# £ How to pay

A fee of £40 is payable to Companies House in respect of an Annual Return

Make cheques or postal orders payable to 'Companies House'

# ☑ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

# Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk