

# AD01

## Change of registered office address

### What this form is for

You may use this form to change a company's registered office address.

### What this form is NOT for

You cannot use this form to change the registered office address of a Limited Liability Partnership (LLP). To do this, please use form LL AD01's Change of registered office address of a limited liability partnership (LLP).

## 1 Company details

|                      |                               |   |   |   |   |   |   |   |
|----------------------|-------------------------------|---|---|---|---|---|---|---|
| Company number       | 0                             | 7 | 9 | 9 | 9 | 4 | 2 | 7 |
| Company name in full | Wirral Detailing Services Ltd |   |   |   |   |   |   |   |

→ Filling in this form  
Please complete in typescript or in bold black capitals.

## 2 New registered office address


The change in registered office address does not take effect until the Registrar has registered this notice.

A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered.

|                      |                              |   |   |   |  |   |   |   |
|----------------------|------------------------------|---|---|---|--|---|---|---|
| Building name/number | C/O Insolvency One           |   |   |   |  |   |   |   |
| Street               | Albion Mills Business Centre |   |   |   |  |   |   |   |
| Post town            | Albion Road                  |   |   |   |  |   |   |   |
| County/Region        | Bradford                     |   |   |   |  |   |   |   |
| Postcode             | B                            | D | 1 | 0 |  | 9 | T | Q |

## 3 Signature

I am signing this form on behalf of the company.

|           |  |
|-----------|--|
| Signature | Signature<br> |
|-----------|--|

This form may be signed by:  
Director, Secretary, Person Authorised, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity commission receiver  
and manager, CIC manager, Judicial factor.

**AD01**

**Change of registered office address**

**Presenter Information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name  
**Zane Collins**

Company name  
**Insolvency One Limited**

Address  
**1 Aire Street, Leeds, West Yorkshire,  
LS1 4PR**

DX

Telephone  
**0800 999 1329**

**Checklist**

We may return forms completed incorrectly or with information missing

**Please make sure you have remembered the following:**

- The company name and number match the information held on the public Register.
- You have provided the new registered office address in section 2.
- The registered office is in the location where the company was registered e.g. England and Wales, Scotland, or Northern Ireland.
- You have signed the form.

**Important Information**

Please note that all information on this form will appear on the public record.

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House, Fourth Floor, Edinburgh Quay2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
Or LP – 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS  
DX 481 N.R. Belfast 1.

**Further information**

For further information see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**