

# **Birmingham & Solihull Social Economy Consortium C.I.C**

Company No 07992674

## **Birmingham & Solihull Social Economy Consortium C.I.C**

**Accounts for the year ended**

**31st March 2019**



# **Birmingham & Solihull Social Economy Consortium C.I.C**

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# **Birmingham & Solihull Social Economy Consortium C.I.C**

## **Company Information for the Year Ended 31 March 2019**

### **DIRECTORS:**

Alun Severn

Sarah Crawley

Mark Ellerby

[See notes: 'Overview of the Year', p.4 and 'Directors', p.7]

### **COMPANY SECRETARY:**

David Alcock

### **REGISTERED OFFICE:**

Anthony Collins Solicitors LLP  
134 Edmund Street  
Birmingham  
B3 2ES

### **REGISTERED NUMBER:**

07992674 (England and Wales)

### **ACCOUNTANTS:**

BVSC Accountancy Services  
138 Digbeth  
Birmingham  
B5 6DR

# **Birmingham & Solihull Social Economy Consortium C.I.C**

## **REPORT OF THE DIRECTORS Year ended 31<sup>st</sup> March 2019**

The directors present their report with the financial statements of the company for the year ended 31st March 2019.

### **A: PRINCIPAL ACTIVITY**

The company was incorporated in 15/03/2012 and started trading in 2012. The principal activity of the company in the year under review was that of engaging in research, information production and general educational efforts to support the social enterprise sector and help aid public understanding of it.

### **B: OVERVIEW OF THE YEAR**

Having risen to nineteen members in the previous financial year, membership is now back to eighteen following the sudden death on the 7th March 2019 of our friend, colleague and co-Director Mark Ellerby and the eventual winding-up of his social enterprise Cloudberry Innovation & Development (see notes 'Directors'). All members are listed here: <http://bssec.org.uk/our-members/>.

Although trading conditions continue to be demanding, there has been something of an upturn in access to specialist business support, especially for new-start social enterprises, with member iSE operating three current programmes and support also available from the School for Social Entrepreneurs Midlands and UnLtd. Consequently we are seeing a healthy number of new-starts coming into the sector and expect the Birmingham Social Enterprise City baseline survey we are currently delivering to reflect a growth in newer, younger social enterprises once it is complete and the figures have been analysed and reported. <http://bssec.org.uk/complete-the-birmingham-social-enterprise-city-survey-and-be-entered-in-our-free-prize-draw-1st-prize-an-ipad/>.

We also note with gratitude that during the 2019 FY we received continuing funding from The Barrow Cadbury Trust which has helped resource the Social Enterprise City baseline survey while also increasing our capacity to support various collaborative initiatives (City Drive and Social Enterprise City). It has also enabled BSSEC to work as a member of the Social Economy Task Force established by West Midlands Combined Authority with a view to developing a coherent social enterprise policy and strategy statement for the WMCA. It is anticipated that the Task Force will report in the summer of 2019.

### **C: HIGHLIGHTS**

1. In August 2018 The Barrow Cadbury Trust confirmed continuing funding totalling £20,000 over twelve months to enable BSSEC to continue working on social enterprise and social value in the context of the West Midlands Combined Authority, Birmingham Social Enterprise City, and City Drive. We record our gratitude here for the helpful and flexible approach the Trust has

## Birmingham & Solihull Social Economy Consortium C.I.C

taken in supporting some of our core work.

2. In April 2018 we again supported ISE's City Drive 2018 initiative – a week-long series of events, workshops and activities to celebrate the social enterprise sector in Birmingham. As part of City Drive 2018 – and to build on the project described below – we held an event on the 23rd April 2018 called *New Start Stories: The Unvarnished Truth*, held at social enterprise café/venue Evolve @ The Adam & Eve, Digbeth. This was a great success and will almost certainly be repeated. There is full coverage of the event here: <http://bssec.org.uk/who-starts-new-social-enterprises-and-why-three-recent-new-starts-told-us-their-extraordinary-stories/>.
3. We continued our Awards for All project focused on telling the stories of newer, younger social enterprises and illustrating some of the new and emerging trends in the sector. The stories proved extremely popular and the feedback from the social enterprises featured was hugely appreciative. In the 2018/19 FY we posted a further ten stories on the blog under the broad heading of 'The changing face of social enterprise'. <http://bssec.org.uk/category/changing-face-of-social-enterprise/>
4. In April 2018 it was confirmed that Birmingham's application to be recognised as a 'social enterprise city' under SEUK's 'social enterprise places' scheme had been successful. This work was led by ISE and largely the brain-child of Sarah Crawley. <http://bssec.org.uk/success-birminghams-social-enterprise-city-application-approved/>. Realising the ambitious plans the steering group has formulated will very much need to be a collaborative effort, however, and BSSEC is pleased to say that thanks to the additional resources it has received from The Barrow Cadbury Trust it has been possible to devote significantly more time and energy to supporting Social Enterprise City than would otherwise have been the case. As well as playing a prominent role in the steering group, BSSEC has also led on the development of a first baseline survey of social enterprise activity in Birmingham, which we expect will report in June 2019. <http://bssec.org.uk/birmingham-social-enterprise-city-major-survey-planned-to-help-build-the-social-enterprise-evidence-base-for-birmingham/>.
5. Throughout the year we posted a total of 80 items – news stories, events, information about sector initiatives, policy updates – on the BSSEC blog. In addition, we helped circulate hundreds of announcements from other social enterprises and third sector organisations to promote their work, services, events or programmes. We continue to receive excellent feedback regarding the effectiveness of this information service. While the service continues to be a cost to BSSEC, we still consider it one of the most important services we provide for the sector. Here are some examples of feedback received:

"I just wanted to let you know that I'm leaving (...) next week and to thank you for all your support over the years and for circulating such useful information about the third sector – I'd say your mailings been by far the best source of information about the sector."

"Great news, we've had our first enquiry regarding the art competition and bearing in

## Birmingham & Solihull Social Economy Consortium C.I.C

mind it's from a social enterprise that runs activities for children I'm sure they were responding to your blog!"

"First of all let me thank you for all your emails. They have been a source of useful and valuable information and have really given us some good insights."

6. We worked hard to help promote attendance at and subsequently provide coverage for the extraordinary official launch event of Birmingham Social Enterprise City, organised by ISE and held at Unity Trust Bank's brand new headquarters on the evening of the 15th November 2018.  
<http://bssec.org.uk/special-feature-birmingham-social-enterprise-city-official-launch-was-a-night-to-remember/>.
7. We helped produce the Birmingham Social Enterprise City Action Plan and have been working to promote the initiative more widely and help more social enterprises involved. <http://bssec.org.uk/birmingham-social-enterprise-city-what-can-you-and-your-enterprise-do/>.
8. And despite having exhausted the Awards for All funds that originally made it possible for us to focus on new-start stories, we found the interest in these pieces so great that we decided to continue with them, in some cases revisiting enterprises we have covered almost a year earlier to see how things were progressing. You can read these pieces here: *Graduate Planet*: <http://bssec.org.uk/graduate-planet-cic-funds-pioneering-environmental-workshop-for-60-schoolchildren/>; *HUB 109*: <http://bssec.org.uk/new-cic-opens-its-doors-on-erdington-high-st-hub-109-has-great-ambitions/>; and the historic *Moseley Road Baths*, reopened and now trading as an Charitable Incorporated Organisation: <http://bssec.org.uk/keeping-swimming-open-at-moseley-road-baths-this-historic-edwardian-pool-is-now-run-by-a-community-managed-charity/>

### D: COMMUNITY BENEFIT

These activities have benefitted the wider social enterprise community by:

- Raising the profile of social enterprise.
- Improving public awareness and understanding of the sector, especially amongst policy-makers.
- Securing support for the social enterprise sector and ensuring that it remains at the top of the policy agenda.
- Helping create opportunities for inter-trading.
- Helping to ensure that the sector is aware of new and emerging policy and understands the opportunities this may offer (and the threats it may pose).
- Helping to promote social enterprises' events and offerings.
- Helping to raise the profile of social value amongst policy-makers, strategic partners and the sector.

# **Birmingham & Solihull Social Economy Consortium C.I.C**

## **Summary notes to accounts**

The accounts show a surplus of £11,645 generated during the year, made up of £7,400 surplus in restricted funds (this is funding from Barrow Cadbury received in the previous year to deliver activities in 2019-2020) and a £4,245 surplus in unrestricted funds.

Impact on the reserves is as follows:

- Restricted reserves have moved from a surplus of £3,083 to a surplus of £7,400 at the end of March 2019, an increase of £4,317.
- Unrestricted reserves have moved from a surplus of £4,968 to a surplus of £4,245 at the end of 31<sup>st</sup> March 2019, a decrease of £722.
- Total reserves at the end of 31<sup>st</sup> March 2019 are £11,645, £7,400 in restricted and £4,245 in unrestricted.

Please see note 3 for further details.

## **Directors**

It is with great sadness that we record here the sudden death of our friend, colleague and co-director Mark Ellerby on the 7th March 2019. We posted this piece in memory of Mark: <http://bssec.org.uk/in-memory-of-mark-ellerby-social-entrepreneur-activist-friend/>.

Companies House was advised and receipt of the relevant form ending Mark's service as a Director confirmed on the 11th March 2019.

There were no other changes in officers during the financial year. BSSEC would like to thank its members for their continuing support and involvement, and thanks its serving Directors (Sarah Crawley and Alun Severn), its Company Secretary (David Alcock of Anthony Collins Solicitors LLP), and its Treasurer (Jasbir Rai of BVSC).

## **Directors' remuneration**

During the year in question no Directors have received remuneration for being a Director, although their employing organisations (in one case a sole trader) have received payment for undertaking specific pieces of work in connection with Birmingham & Solihull Social Economy Consortium C.I.C's Barrow Cadbury Trust-funded research and policy development project.

## **STATEMENT OF DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations. Company law requires the directors to prepare financial statements for each financial year. Under that law, the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, the

## **Birmingham & Solihull Social Economy Consortium C.I.C**

directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Statement as to disclosure of information to accountants**

So far as the directors are aware, there is no relevant information of which the company's accountants are unaware. Additionally, the directors have taken all necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant financial information and to establish that the company's accountants are aware of that information.

### **ON BEHALF OF THE BOARD:**



.....  
**Alun Severn – Director**

18th June 2019

## **Birmingham & Solihull Social Economy Consortium C.I.C**

### **Report of the Accountants to the Directors of BIRMINGHAM & SOLIHULL SOCIAL ECONOMY CONSORTIUM C.I.C**

As outlined in the statement of directors responsibilities on page seven you are responsible for preparation of the financial statements for the year ended 31st March 2019 as set out on pages seven to thirteen and you consider that the company is exempt from audit.

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Birmingham and Solihull Social Economy Consortium CIC for the year ended 31 March 2019, which comprise of the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us. As a practising member firm of the Chartered Institute of Management Accountants, we are subject to its ethical and other professional requirements, which are detailed at <http://www.cimaglobal.com>.

Our work has been undertaken in accordance with the requirements of the Chartered Institute of Management Accountants as detailed at <http://www.cimaglobal.com> Chartered Management Accountants.



Jasbir Rai ACMA  
BVSC Accountancy Services  
138 Digbeth  
Birmingham  
B5 6DR

## Birmingham & Solihull Social Economy Consortium C.I.C

### Profit and Loss account For the Year ended 31st March 2019

	Notes	2019 £	2018 £
<b>Grants</b>	1	22,000	14,750
<b>Other</b>		2,195	2,020
Cost of Sales		0	0
<b>GROSS PROFIT</b>		<u>24,195</u>	<u>16,770</u>
Administrative Expenses	2	20,601	24,041
<b>OPERATING PROFIT/(LOSS)</b>		<u>3,594</u>	<u>-7,271</u>
Interest Receivable and similar income		0	0
<b>SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION</b>		<u>3,594</u>	<u>-7,271</u>
Tax on surplus on ordinary activities		0	0
<b>SURPLUS FOR THE FINANCIAL YEAR AFTER TAXATION</b>		<u><u>3,594</u></u>	<u><u>-7,271</u></u>

# Birmingham & Solihull Social Economy Consortium C.I.C

## Balance Sheet

As at year ended 31st March 2019

	Notes	2019 £	2018 £
<b>Fixed Assets</b>		<u>0</u>	<u>0</u>
<b>Current Assets</b>			
Debtors		0	0
Cash at Bank		<u>11,645</u>	<u>8,051</u>
		<b>11,645</b>	<b>8,051</b>
<b>Creditors</b>			
<b>Amounts falling due within one year</b>			
Creditors		0	0
		<u>0</u>	<u>0</u>
<b>Net Current Assets</b>		<u><b>11,645</b></u>	<u><b>8,051</b></u>
<b>Total Current Assets less Current Liabilities</b>		<u><b>11,645</b></u>	<u><b>8,051</b></u>
<b>Capital and Reserves</b>	3		
Restricted reserves surplus/deficit		4,245	4,968
Unrestricted reserves surplus/deficit		7,400	3,083
		<u><b>11,645</b></u>	<u><b>8,051</b></u>

For the year ended 31 March 2019, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

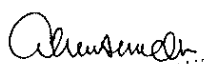
Responsibilities of directors:

- (a) The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Companies Act 2006.
- (b) The directors acknowledge their responsibility for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the board on: **18th June 2019**

**Director**



Name: **Alun Severn – Director**

# Birmingham & Solihull Social Economy Consortium C.I.C

## Notes to the accounts:

		2019	2018
		£	£
<b>1 Income breakdown</b>			
<b>Grants</b>	Barrow Cadbury 2	3,000	4,750
	Barrow Cadbury 3	19,000	0
	Awards for All	0	10,000
<b>Other income</b>	Anthony Collins Solicitors	150	150
	Art share limited	250	250
	BITC	0	100
	BRAP LTD	100	100
	Big Issue	200	0
	Bridging to the future	0	175
	BVSC charity	200	0
	FSE (UNLTD)	100	100
	Int s/ent It	100	250
	Roots Human Resources	100	100
	R & R Organisation	0	100
	Spot on marketing	100	100
	The Birmingham DBF	100	100
	The Colebridge Trust	370	120
	The Jericho Foundation	175	175
	Unity Trust Bank	100	200
<b>Total</b>		<b>24,045</b>	<b>16,770</b>

		2019	2018
		£	£
<b>2 Administrative Expenses</b>			
<b>Grant expenditure</b>	Barrow Cadbury 2	3,000	16,357
	Awards for All	3,083	6,917
	Barrow Cadbury 3	11,600	0
<b>Other expenses</b>	IT	167	106
	Secretariat function	2,650	500
	Sundry	100	161
<b>Total</b>		<b>20,601</b>	<b>24,041</b>

# Birmingham & Solihull Social Economy Consortium C.I.C

## 3 Capital and Reserves

	Opening Balance 1st April 2018	Income	Expenditure	Transfers	Closing Balance 31st March 2019
<b>Unrestricted Reserves</b>	<b>4,968</b>	<b>2,195</b>	<b>2,917.25</b>	<b>0</b>	<b>4,245</b>
<b>Restricted Reserves:</b>					
Barrow Cadbury (2)	0	3,000	3,000	0	0
Barrow Cadbury (3)	0	19,000	11,600	0	7,400
Awards for All	3083	0	3,083	0	0
<b>Total Restricted Reserves</b>	<b>3,083</b>	<b>22,000</b>	<b>17,683</b>	<b>0</b>	<b>7,400</b>
<b>Total Reserves</b>	<b>8,051</b>	<b>24,195</b>	<b>20,601</b>	<b>0</b>	<b>11,645</b>

# CIC 34

## Community Interest Company Report

**For official use**  
(Please leave blank)

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*Please  
complete in  
typescript, or  
in bold black  
capitals.*

**Company Name in  
full**

Birmingham & Solihull Social Economy Consortium  
C.I.C.

**Company Number**

07992674

**Year Ending**

31st March 2019

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)

**PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

Birmingham & Solihull Social Economy Consortium C.I.C (BSSEC) is a membership network of 18 agencies and enterprises that support social enterprise in Birmingham and Solihull, operating since 2000 but incorporated as a CIC only in March 2012. We work together to create more favourable conditions for social enterprise by:

- Working with the public sector to ensure that social enterprise is recognised, understood and clearly reflected in its priorities.
- Working with the private sector to increase the opportunities for social enterprises as sub-contractors, suppliers and partners.
- Lobbying and advocating on behalf of the sector to raise its profile and increase its influence.
- Sharing information and news so that keeps the sector better connected and more informed.
- Raising resources and undertaking work that will benefit the sector.

\*\*\*See continuation sheet\*\*\*

*(If applicable, please just state "A social audit report covering these points is attached").*

***(Please continue on separate continuation sheet if necessary.)***

**Continuation to Q1/CIC34  
Community Interest Company Report (Simplified) Form**

**Birmingham & Solihull Social Economy Consortium C.I.C.  
Company No. 07992674**

**Year Ending: 31st March 2019**

**A: PRINCIPAL ACTIVITY**

The company was incorporated in 15/03/2012 and started trading in 2012. The principal activity of the company in the year under review was that of engaging in research, information production and general educational efforts to support the social enterprise sector and help aid public understanding of it.

**B: OVERVIEW OF THE YEAR**

Although trading conditions continue to be demanding, there has been something of an upturn in access to specialist business support, especially for new-start social enterprises, with member iSE operating three current programmes and support also available from the School for Social Entrepreneurs Midlands and UnLtd. Consequently we are seeing a healthy number of new-starts coming into the sector and expect the Birmingham Social Enterprise City baseline survey we are currently delivering to reflect a growth in newer, younger social enterprises once it is complete and the figures have been analysed and reported.  
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We also note with gratitude that during the 2019 FY we received continuing funding from The Barrow Cadbury Trust which has helped resource the Social Enterprise City baseline survey while also increasing our capacity to support various collaborative initiatives (City Drive and Social Enterprise City). It has also enabled BSSEC to work as a member of the Social Economy Task Force established by West Midlands Combined Authority with a view to developing a coherent social enterprise policy and strategy statement for the WMCA. It is anticipated that the Task Force will report in the summer of 2019.

**C: HIGHLIGHTS**

1. In August 2018 The Barrow Cadbury Trust confirmed continuing funding totalling £20,000 over twelve months to enable BSSEC to continue working on social enterprise and social value in the context of the West Midlands Combined Authority,

Anthony Collins Solicitors | ART | Big Issue Invest | BVSC | brap | Bridging to the Future | Business in the Community | Colebridge Enterprises | Diocese of Birmingham | iSE | Jericho Community Business Ltd | Kajans Productions | RnR Organisation | Roots Human Resources CIC | Spot On Marketing & Communications CIC | Unity Trust Bank | UnLtd

Birmingham & Solihull Social Economy Consortium C.I.C (trading as BSSEC) is a company limited by guarantee registered in England & Wales, No. 07992674. Registered Office address: Anthony Collins Solicitors t LP, 134 Edmund St, Birmingham B3 2ES.

Birmingham Social Enterprise City, and City Drive. We record our gratitude here for the helpful and flexible approach the Trust has taken in supporting some of our core work.

2. In April 2018 we again supported ISE's City Drive 2018 initiative – a week-long series of events, workshops and activities to celebrate the social enterprise sector in Birmingham. As part of City Drive 2018 – and to build on the project described below – we held an event on the 23rd April 2018 called *New Start Stories: The Unvarnished Truth*, held at social enterprise café/venue Evolve @ The Adam & Eve, Digbeth. This was a great success and will almost certainly be repeated. There is full coverage of the event here: <http://bssec.org.uk/who-starts-new-social-enterprises-and-why-three-recent-new-starts-told-us-their-extraordinary-stories/>.
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**D: COMMUNITY BENEFIT**

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- Helping to raise the profile of social value amongst policy-makers, strategic partners and the sector.

**Submitted by**

Alun Severn, Director  
BSSEC  
0121 233 0278  
[alun@bssec.org.uk](mailto:alun@bssec.org.uk)

18th June 2019

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The company's stakeholders are its 18 member organisations, the wider social enterprise community that chooses to use our services and those of our members, and key public and private sector partners, with which we work closely to raise the profile and understanding of social enterprise and to try and create new market opportunities for social enterprise.

In the year in question we have had no specific reason to consult our stakeholder community.

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

During the year in question no Directors have received remuneration or emoluments for being a Director, although their employing organisations (in one case a sole trader) have received payment for undertaking specific pieces of work in connection with BSSEC's project work.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

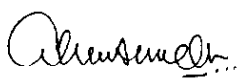
No transfer of assets other than for full consideration has been made during the year in question.

*(Please continue on separate continuation sheet if necessary.)*

## PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

18th June  
2019

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Alun Severn -- Director

c/o 721 The Big Peg

120 Vyse Street. The Jewellery Qtr, Birmingham B18 6NF  
alun@bssec.org.uk

Tel 0121 233 0278

DX Number

DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**