# **AA01**

## Change of accounting reference date



You can use the WebFiling service to file this form online Please go to www companieshouse.gov uk What this form is NOT for What this form is for For further information, please You may use this form You cannot use this form to refer to our guidance at to change the accounting reference - change a period for which the use gov uk date relating to either the current, or accounts are the immediately previous, extend a peri accounting period months unle administratio Company details 06/03/2012 COMPANIES HOUSE 9 Company number complete in typescript or in bold black capitals. Company name in full HOIT LIMITED All fields are mandatory unless specified or indicated by \* Date of accounting reference period Please enter the end date of the current, or the immediately previous, O Date of period you wish to change accounting period • The current period means the mo 2 /2 /0 /1 /3 present accounting period which Accounting period has not yet come to an end ending on The immediately previous period means the period immediately preceding your present accounting period New accounting reference date o Has the accounting reference period been shortened or extended? New accounting reference date If you wish to move the end of your → Shortened Please complete 'Date shortened so as to end on' current, or immediately previous, → Extended Please complete 'Date extended so as to end on' reference period to an earlier date, please insert the required date in the Please enter the date the accounting reference period has been shortened to box marked 'Shortened' If you wish to move the end of your Date Shortened so as current, or immediately previous, to end on reference period to a later date, Please enter the date the accounting reference period has been extended to or please insert the required date in the box marked 'Extended' m m y y y y 3 Date Extended so as You cannot change a period for to end on which the accounts are overdue You cannot extend a period beyond 18 months unless the company is in administration

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	Have you extended the accounting reference period more than once in five years?  → Yes Please complete the section below → No. Please go to Section 5.	Extending more than once in five years     You only need to complete this section if you have extended your accounting reference period more
Extending more than once in five years	You may not extend periods more than once in five years unless you fall into one of the following categories. Please tick only one box.  The company is in administration. You have specific approval from the Secretary of State (please enclose a copy). You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area. You are submitting the form on behalf of an overseas company.	than once in five years
5	Signature	
Signature	I am signing this form on behalf of the company  Signature  X  JPaluar  X	Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE), please defete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006
	This form may be signed by Director <b>②</b> , Secretary, Person authorised <b>③</b> , Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	

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# Presenter information You do not have to give any contact information, but if

you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name	
Company name A1 (	Company Services Limited
Address <b>Win</b>	nıngton House
2 W	oodberry Grove
Post town North	th Finchley
County/Region Lon	don
Postcode	N 1 2 0 D R
Country UNI	TED KINGDOM
DX	
Telephone 020	84926363

#### Checklist

We may return forms completed incorrectly or with information missing.

#### Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed section 2
- You have entered the new accounting reference date in section 3
- You have completed section 4 (if appropriate) ☐ You have signed the form
- ☐ You have checked your filing deadline through WebCHeck at www companieshouse gov uk

#### Important information

Please note that all information on this form will appear on the public record

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

#### For companies registered in Northern Ireland

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street,, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

### Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk