

AP01

Appointment of director

form produced by



Plummer Parsons
Chartered Accountants

Ver 16 02

You can use the WebFiling service to file this form or
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to appoint an individual
as a director

☐ **What this form is NOT**
You cannot use the form to
appoint a corporate director
To do this, please use form
'Appointment of corporate

FRIDAY



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20/01/2012

#329

COMPANIES HOUSE

1 Company details

Company number

Company name in full

→ Filing in this form

Please complete in typescript
or in bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Date of director's appointment

Date of appointment

3 New director's details

Title *

Full forename(s)

Surname

Former name(s)

Country/State of residence ¹

Nationality

Date of birth

Business occupation (if any) ²

¹ Former name(s)

Please provide any previous
names which have been used
for business purposes in the
past 20 years

Married women do not need to
give former names unless
previously used for business
purposes

Continue in section 6 if required

² Country/State of residence

This is in respect of your usual
residential address as stated
in Section 4a

³ Business occupation

If you have a business
occupation, please enter here
If you do not, please leave blank

4 New director's service address ¹

Please complete your service address below You must also complete
your usual residential address in **Section 4a**

Building name/number

Street

Post town

County/Region

Postcode

Country

¹ Service address

This is the address that will
appear on the public record
This does not have to be your
usual residential address

Please state 'The Company's
Registered Office' if your
service address is recorded in
the company's register of
directors as the company's
registered office

If you provide your residential
address here, it will appear on
the public record

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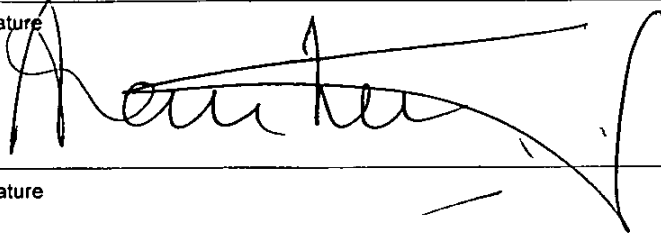
Signatures

New director's
signature

I consent to act as director of the above named company

Signature

X



X

Authorising signature

Signature

X



X

This form may be signed by
Director ❶, Secretary, Person Authorised ❷, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity commission
receiver and manager, CIC manager, Judicial factor

❶ Societas Europaea

If the form is being filed on
behalf of a Societas Europaea
(SE), please delete 'director' and
insert details of which organ of
the SE the person signing has
membership

❷ Person authorised

Under either section 270 or 274
of the Companies Act 2006

6

Additional former names (continued from Section 3)

Former names ❸

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❸ Additional former names
Use this space to enter any
additional names

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Appointment of director

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

PLUMMER PARSONS -
HAILSHAM

Address

5 NORTH STREET

Post town

HAILSHAM

County/Region

EAST SUSSEX

Postcode

| | | | | | | | |
|---|---|---|---|--|---|---|---|
| B | N | 2 | 7 | | 1 | D | Q |
|---|---|---|---|--|---|---|---|

Country

United Kingdom

DX

667111

Telephone

01323-846622

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided a business occupation if you have one
- ☐ You have provided a correct date of birth
- ☐ You have completed the date of appointment
- ☐ You have completed the nationality box in Section 3
- ☐ You have provided both the service address and the usual residential address
- ☐ Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- ☐ You have included all former names used for business purposes over the last 20 years
- ☐ You have enclosed a relevant section 243 application if applying for this at the same time as completing this form
- ☐ The new director has signed the form
- ☐ You have provided an authorising signature

**Important information**

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

Section 243 exemption

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk