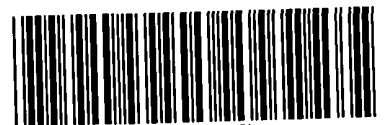


COMPANY REGISTRATION NUMBER 07889200

**THE RYEDALE FOLK MUSEUM  
A COMPANY LIMITED BY GUARANTEE  
UNAUDITED FINANCIAL STATEMENTS  
31 OCTOBER 2016**

Charity Number 1145218

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**THE RYEDALE FOLK MUSEUM  
A COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 OCTOBER 2016**

<b>CONTENTS</b>	<b>PAGE</b>
Members of the Board and professional advisers	<b>1</b>
Trustees Annual Report	<b>2</b>
Independent examiner's report to the trustees	<b>9</b>
Statement of financial activities (incorporating the income and expenditure account)	<b>11</b>
Balance sheet	<b>12</b>
Notes to the financial statements	<b>13</b>

**THE RYEDALE FOLK MUSEUM  
A COMPANY LIMITED BY GUARANTEE**

**MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

<b>Registered charity name</b>	The Ryedale Folk Museum
<b>Charity number</b>	1145218
<b>Company registration number</b>	07889200
<b>Principal office</b>	Ryedale Folk Museum Hutton-le-Hole York YO62 6UA
<b>Registered office</b>	Ryedale Folk Museum Hutton-le-Hole York YO62 6UA
<b>Trustees</b>	Mr G G Winn-Darley MRICS FAAV Mr R W Strickland Mr P J H Holt FCA, FCIE (Chairman) Mr P H E O'Loughlin Ms J S Smith Mr P Styles Mrs A Hare Mrs E Rohan
<b>Museum director</b>	Ms J S Smith
<b>Independent examiner</b>	Peter Brown FCCA FCIE DChA Chartered Certified Accountant Acomb Grange Grange Lane York YO23 3QZ
<b>Bankers</b>	National Westminster Bank plc 6 Market Place Pickering North Yorkshire YO18 7AD  HSBC Bank plc 5 Piercy End Kirkbymoorside York YO62 6DQ
<b>Solicitors</b>	Bond Dickinson LLP St. Ann's Wharf 112 Quayside Newcastle upon Tyne NE1 3DX

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 OCTOBER 2016**

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 October 2016.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRSSE SORP 2015.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

### **THE TRUSTEES**

The trustees who served the charity during the period were as follows:

Mr G G Winn-Darley MRICS FAAV  
Mr R W Strickland  
Mr P J H Holt FCA, FCIE  
Mr P H E O'Loughlin  
Ms J S Smith

Mr P Styles (Appointed 11 December 2015)

Mrs A Hare was appointed as a trustee on 27 February 2017.

Mrs E Rohan was appointed as a trustee on 27 February 2017.

### **LEGAL STATUS**

#### **Nature of the Governing Document and Constitution of the Charity**

**The Ryedale Folk Museum** ("the Charity" or "the Museum"), a company limited by guarantee (company number 7889200), was incorporated on 21 December 2011 and registered with the Charity Commission (charity number 1145218) on 22 December 2011.

The Charity is incorporated and governed by the Memorandum and Articles of Association. There are no restrictions in the governing documents on the operation of the Charity on its investment powers other than those imposed by Charity Law.

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 OCTOBER 2016**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **The methods adopted for the recruitment and appointment of new Trustees**

The Museum is governed by the Board of Trustees, which includes a Chairman and Vice-Chairman. Board vacancies are dealt with on a skills need basis and the Board votes on new appointments. The Articles of Association provide that the first Trustees have a term of three years. Trustees may be appointed for a second term of three years. In exceptional cases, a third term of a further three years may be agreed. The Trustees have the power to appoint any person who is willing and able to do so as a new trustee. Appointments may be terminated by Trustees at any time during an individual's term.

#### **The policies and procedures adopted for the induction and training of trustees**

An information pack is given to all new Trustees which includes information about the Museum, its vision and purpose and copies of policies and any current business plan. It explains the Memorandum and Articles of Association and principles of good governance. A chapter is dedicated to explaining the Trustee's role, the skills and qualities required and the role of Trustees in strategic planning. A further chapter gives guidance from the Charities Commission to Trustees on their responsibilities.

#### **The organisational structure of the charity and how decisions are made**

The Trustees meet regularly to manage the Museum's affairs. Meetings are minuted and records kept indefinitely.

The day to day management of the Museum is the responsibility of a full time Museum Director who has been appointed by the Trustees. The Museum Director is assisted by the staff and volunteer teams.

#### **The major risks to which the Charity is exposed and reviews and systems to mitigate them.**

The Trustees have a risk management strategy which comprises;

- (a) An annual review of the risks the Charity may face;
- (b) The establishment of systems and procedures to mitigate those risks;
- (c) The implementation of procedures designed to minimise any potential impact on the Charity should those risks materialise.

It is acknowledged that operational and financial risks exist and the Trustees take appropriate steps to mitigate these within the financial constraints imposed by available funds.

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 OCTOBER 2016**

### **OBJECTIVES AND ACTIVITIES**

The original trust deed for the Crosland Foundation sets out the objects of the charity and these were restated following the transfer of the charitable activities to the Ryedale Folk Museum and set out in Article 5 of the Articles of Association as follows:

**The only objects for which the Company is established are the education of the public by the promotion or maintenance of collections and a museum of bygone chattels, books, manuscripts, coins, buildings or other erections, furnishings (whether indoor or outdoor), implements and other objects of antiquarian interest as a reminder of British culture and history ("the Objects").**

### **Charitable Purpose and Vision**

The Museum's vision is to discover, explore and communicate Ryedale's sense of place and the stories of its people.

The Museum's purpose is to provide learning opportunities and other public benefits through the collection and conservation of Ryedale's cultural heritage.

### **Public Benefit**

The Trustees confirm that they have paid due regard to the Charities Commission guidance on public benefit when reviewing the Museum's purpose and vision and in deciding which activities the Charity should undertake.

The Museum holds a long-term collection of objects and archival material which reflects the lives of Ryedale's people through history. The Museum provides public benefit by actively promoting and creating opportunities for people to access and understand the collection, for learning and for enjoyment.

### **Notable Activities**

In late 2014, the Museum began a review process of its operations, known as the Business Transformation Project. It was designed in two stages:

- \* Stage 1, which reviewed the current position and perceptions of the Museum's vision, value and operations and its potential for the future; and
- \* Stage 2, the preparation of the Business Plan (2015-2018), based on the above.

The review was supported with funding from Arts Council England's Strategic Support Fund and advisory help from Ryedale District Council and the Paul Hamlyn Foundation. Consultants (Pomegranate) were appointed to guide and assist the Director and Trustees through the process.

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 OCTOBER 2016**

The Business Plan forms a blueprint for the Museum's activities and the Trustees and staff have now been delivering against it for more than a year. Within that time and in brief, activities across the following areas have included:

### Governance

The trustees continue to monitor the progress of the Museum's business transformation. The finance sub-group continues to work with the Director on monitoring the finance and income generation. A programme of fundraising activities and events was organised by the trustees, raising £24,500 during this financial year.

### Museum Operations

During 2015, a review of the Museum's staffing requirements was undertaken. This resulted in a restructure and four core staff posts were made redundant. Three staff left the Museum in December 2015. Three new posts were created. The new Site Officer's role was filled with an internal staff member. The new Commercial Manager and Operation Manager roles were externally advertised and appointments were made in March and June 2016.

### Finance and Income Generation

The trustees, staff and volunteers recognise the need to ensure that income generation is a priority. Emphasis has been put on improving the performance of the Museum's trading operations. Retail has been a particular focus and sales have improved by 14% in this financial year. Cost control and efficiency savings continue to be important with all services, goods and contracts sought on a best value basis. Energy consumption continues to decrease in response to energy efficiency improvements across the site.

### Collections Management and Development

The Museum's Accreditation return was submitted to Arts Council England in April 2016. Full Accreditation status was confirmed in June 2016. The return required a full re-write of the Museum's policies and plans relating to collection management, particularly its Collection Development Policy. This included clarification of the Museum's geographic collection area and focus of collecting themes. A Museum Mentor supported the Director and trustees with this work. The Museum is now working on specific actions from its policy and plans including collection care, loans management, rationalisation, security and access.

### Learning and Interpretation

The revised primary school offer launched in September 2015 has now 'bedded in' with the pre-history activity days proving popular. Education visit numbers have increased 9% against the previous year. Creating informal learning opportunities for young people continues to be a challenge due to the lack of available volunteers. The wider interpretation plan for the Museum will be considered by the Director in 2017.

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 OCTOBER 2016**

### **Fundraising Activities**

During 2016, the Museum received grant funding totalling £13,500 (2015 - £66,881) from the Ryedale District Council and North York Moors National Park Authority.

### **Legacy**

Mr G Willey, a long-time supporter of the Museum and friend of the founding trustees of the Crosland Foundation, died in May 2015. The Trustees received confirmation that the Charity was to receive a substantial legacy from the residuary estate of Mr Willey (Dec'd) and took advice on how best to accept this generous gift and implement the specific actions set out in his Will. The Trustees have now received notice of his residuary estate at the net probate value as granted. In total, this amounts to £294,630. In recognition of his long standing relationship with the Museum, the Trustees have designated this unrestricted balance as the "Geoffrey Willey Memorial Fund" which will be used, consistent with his wishes, to ensure that the Museum has some funds left over from his specific projects for the longer term.

### **ACHIEVEMENTS AND PERFORMANCE**

#### **A review of charitable activities undertaken by the charity**

The Museum welcomed over 23,000 visitors (2015 - 21,000) to the site, including school and other educational groups. It opened for 294 days (2015 - 310 days), providing good access to the site and collections.

#### Gallery Programme

The Art Gallery programme comprised of shows which ranged from textiles to printmaking. The Etcetera textiles group provided a series of works from ten artists. Edinburgh's Gallery TEN returned to curate an exhibition of selected works including prints, glass and ceramics. The Museum's volunteers put together an exhibition of wedding dresses from the Museum's permanent collection and the Harrison Collection. The eight artists from the North Yorkshire Printmakers Circle group held an exhibition of varied prints featuring landscapes, wildlife and abstract works.

#### Events Programme

The Museum's main event programme included its popular Countryside Crafts event. This was held in conjunction with Heritage Open Days and visitors were provided with free entry to the Museum. Over one thousand visitors attended the event (an increase of 20% on the previous year). The popular Christmas event had a Tudor theme and visitors were able to experience aspects of a traditional Tudor Christmas.

#### Cornfield Flower Project

In 2014, a project officer was employed by the Museum to undertake the work of the Cornfield Flower project with which the Museum has a long association. The post and associated works have been funded entirely by the Carstairs Countryside Trust. The funding for the post ceased and the project officer's role ended on 31 October 2016. The wider project continues in a reduced way and the Museum continues to manage the cornfield at its premises.

#### Visitor Information Point

Each year the Museum receives a small grant from the North York Moors National Park Authority to operate as a Visitor Information Point. Museum staff and volunteers provide general information for visitors to the National Park including through the distribution of paid for and free publications.



# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 OCTOBER 2016**

### **Museums Ryedale Websites**

Ryedale District Council granted £15,000 to the Museums Ryedale group (Ryedale Folk Museum, Malton Museum, Beck Isle Museum and the Woodhams Stone Collection) to design and develop individual new websites. Ryedale Folk Museum has acted as the project lead and funds administrator. One technical company has been appointed to develop the designs and content management systems for all four websites. The Museums will be responsible for writing their own content and supplying images. It is expected that the websites will be launched in early 2017.

### **Geoffrey Willey Legacy**

In 2015, Geoffrey Willey a long-time supporter of the Museum died. The trustees have designated the 'Geoffrey Willey Memorial Fund' in which the funds left to the Museum in his Will have been placed. The funds will be utilised as Mr Willey described in his Will with some activities in addition to enable better access and understanding of his own collections (which is primarily photographic equipment. A memorial bench, made by Robert Thompson's Craftsmen (at Mr Willey's request) was placed at the Museum in July 2016. A small celebration of Geoffrey's family, friends and Museum volunteers took place to mark his life and contribution to the Museum.

## **FINANCIAL REVIEW**

### **Transactions and Financial position**

Voluntary income, including Gift Aid where appropriate, for the year amounted to £113,235 (2015 - £365,125) and the Museum earned £124,965 (2015 - £125,230) from ticket admissions, education, outreach and groups. Retail performance was down on the results for the previous year, with shop and cafe takings at £44,485 (2015 - £70,072) contributing to a total income from charitable activities of £282,685 (2015 - £560,427).

Trading and fundraising costs amounted to £38,264 (2015 - £59,584) and the total expenditure on charitable activities amounted to £206,708 (2015 - £316,564) with governance and other resources expensed totalled £8,916 (2015 - £8,089) during the year.

The net assets at the year end stand at £2,048,990 (2015 - £2,020,193). The total fixed assets of the charity amounted to £1,810,344 (2015 - £1,822,524) which were represented by the Restricted Fixed Asset Fund of £1,555,503 and the Designated Fixed Asset Fund of £254,841.

The Geoffrey Willey Memorial Fund, a Designated Reserve Fund, stands at £105,140 (2015 - £88,400) as further funds were received during the year.

The total unrestricted and undesignated reserves of the Charity show a deficit of £95,585 (2015 - £99,292) although £70,833 (2015 - £75,000) of this was represented by a long-term liability due for repayment over a 25-year period. Accordingly, the short-term free unrestricted undesignated deficit amounts to £24,752 (2015 - £24,544).

### **Specific changes in fixed assets**

The historical collection held by the Museum is primarily from gifts, bequests and donations. The collection is considered by the Trustees to be irreplaceable and an accurate valuation would be impossible. The collection is not therefore included as an asset in the accounts.

Likewise, in 2012, the Museum opened the new Harrison Collection exhibition, which is protected under the terms of a subsidiary trust, called the Harrison Collection Trust, and is not therefore included as an asset in the accounts.

The land and building accommodating the office, entrance, reception and shop, have been placed under the care of the Official Custodian for Charities.

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT *(continued)***

**YEAR ENDED 31 OCTOBER 2016**

### **Policy on reserves**

The Trust Deed authorises the Trustees to make any investments they consider appropriate and to raise money with or without the security of the Trust Property. It is the policy of the Trustees to maintain unrestricted funds at a level to ensure that all management and administrative costs can be met throughout the next financial year.

The Trustees have an aspiration to hold a reserve fund of between £100,000 and £200,000, representing between three months and six months of charitable expenditure, to cover any eventuality. This would be created by apportioning surplus income to a deposit account on an annual basis.

At present, the total free unrestricted undesignated reserves of the Charity show a deficit of £95,585 (2015 - £99,292) after transferring the effect of the fixed asset additions and depreciation to the designated fixed asset fund although £70,833 (2015 - £75,000) of this was represented by a long-term liability due for repayment over a 25-year period commencing in January 2017. Accordingly, the short-term unrestricted undesignated deficit amounts to £24,752 (2015 - £24,544).

The Trustees are exploring ways of reversing this deficit and building positive reserves for the future. The Trustees have included, within their Business Transformation Plan, a forecast cash-flow for the three year period covered by the plan. This includes a number of specific fundraising events and targeted appeals to grant-giving foundations and philanthropic individuals. In addition, the Trustees will plan to implement a Corporate Sponsorship Scheme which aims to raise unrestricted funds for the Museum from local businesses.

### **PLANS FOR FUTURE PERIODS**

The Museum will continue its Business Transformation Review by undertaking the actions outlined in its Business Plan (2015-2018) and measuring performance accordingly.

### **INDEPENDENT EXAMINER**

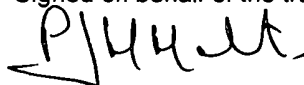
Mr Peter Brown was appointed as Independent Examiner and was re-appointed as independent examiner for the year and has offered himself for re-appointment for the ensuing year.

### **SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Ryedale Folk Museum  
Hutton-le-Hole  
York  
YO62 6UA

Signed on behalf of the trustees



Mr P J H Holt FCA FCIE  
Chairman

15 June 2017

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE RYEDALE FOLK MUSEUM**

**YEAR ENDED 31 OCTOBER 2016**

I report on the financial statements of the charitable company on pages 11 to 27 for the year ended 31 March 2016 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard for Smaller Entities (FRSSE), effective January 2015, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales, effective January 2015 (The SORP), under the historical cost convention and the accounting policies set out on page 14.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The charitable company's Trustees, who are also the Directors of the Company for the purposes of Company law, are responsible for the preparation of the financial statements.

The Trustees consider that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the memorandum and articles of the charity for the conducting of an audit, and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to section 476 of the Companies Act 2006. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- c) to state whether particular matters have come to my attention.

### **BASIS OF OPINION AND SCOPE OF WORK UNDERTAKEN**

I conducted my examination in accordance with the General Directions issued by the Charity Commission for England & Wales, under section 145(5)(b) of the Act, setting out the duties of an Independent Examiner in relation to the conducting of an Independent Examination. An Independent Examination includes a review of the accounting records kept by the charitable company and of the accounting systems employed by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, as Trustees, concerning such matters.

The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the Independent Examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.

**THE RYEDALE FOLK MUSEUM  
A COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE  
RYEDALE FOLK MUSEUM *(continued)***

**YEAR ENDED 31 OCTOBER 2016**

**INDEPENDENT EXAMINER'S STATEMENT, REPORT AND OPINION**

Subject to the limitations upon the scope of my work as detailed above, in connection with my examination, I can confirm that:-

1. In accordance with Regulation 31 of The Charities (Accounts and Reports) Regulations 2008, (The Regulations) the accounts of this charitable company are not required to be audited under Part 16 of the Companies Act 2006.
2. This is a report in respect of an examination carried out under section 145 of the Act and in accordance with any directions given by the Commission under subsection (5)(b) of that section which are applicable;

and that no matter has come to my attention in connection with my examination which gives me reasonable cause to believe that in any material respect the requirements:-

- i. to keep accounting records in accordance with section 386 of the Companies Act 2006 and section 130 of the Charities Act 2011;
- ii. to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and The Charities Act 2011 and;
- iii. that the financial statements be prepared in accordance with the methods and principles set out in the Statement of Recommended Practice - Accounting and Reporting by Charities (effective January 2015)

have not been met or

to which, in my opinion, attention should be drawn in my report in order to enable a proper understanding of the accounts to be reached;



Peter Brown FCCA, FCIE, DChA - Independent Examiner

Chartered Certified Accountant and Fellow of the Association of Charity Independent Examiners

Acomb Grange  
Grange Lane  
York  
YO23 3QZ

This report was signed on *25th July 2017*

**THE RYEDALE FOLK MUSEUM  
A COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE  
INCOME AND EXPENDITURE ACCOUNT)**

**YEAR ENDED 31 OCTOBER 2016**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	2	78,303	34,932	113,235	365,125
Income from charitable activities	3	169,450	—	169,450	195,302
<b>TOTAL INCOME</b>		<b>247,753</b>	<b>34,932</b>	<b>282,685</b>	<b>560,427</b>
<b>EXPENDITURE</b>					
Expenditure on raising funds:					
Costs of other trading activities	4	(38,264)	—	(38,264)	(59,584)
Expenditure on charitable activities	5/6	(201,184)	(14,440)	(215,624)	(324,653)
<b>TOTAL EXPENDITURE</b>		<b>(239,448)</b>	<b>(14,440)</b>	<b>(253,888)</b>	<b>(384,237)</b>
<b>NET INCOME BEFORE TRANSFER</b>					
	8	8,305	20,492	28,797	176,190
Transfer between funds	9	12,142	(12,142)	—	—
<b>NET INCOME FOR THE YEAR</b>		<b>20,447</b>	<b>8,350</b>	<b>28,797</b>	<b>176,190</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		243,949	1,776,244	2,020,193	1,844,003
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>264,396</b>	<b>1,784,594</b>	<b>2,048,990</b>	<b>2,020,193</b>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 13 to 27 form part of these financial statements.

# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## BALANCE SHEET

31 OCTOBER 2016

	Note	2016 £	2015 £
<b>FIXED ASSETS</b>			
Tangible assets	13	1,810,344	1,822,524
<b>CURRENT ASSETS</b>			
Stocks	14	10,673	11,013
Debtors	15	41,633	266,987
Cash at bank and in hand		319,691	71,733
		<u>371,997</u>	<u>349,733</u>
<b>CREDITORS: Amounts falling due within one year</b>	16	<u>(62,518)</u>	<u>(77,064)</u>
<b>NET CURRENT ASSETS</b>		<b>309,479</b>	<b>272,669</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>2,119,823</b>	<b>2,095,193</b>
<b>CREDITORS: Amounts falling due after more than one year</b>	17	<u>(70,833)</u>	<u>(75,000)</u>
<b>NET ASSETS</b>		<b><u>2,048,990</u></b>	<b><u>2,020,193</u></b>
<b>FUNDS OF THE CHARITY</b>			
Restricted income funds	20	1,784,594	1,776,244
Unrestricted income funds	21	264,396	243,949
<b>TOTAL CHARITY FUNDS</b>		<b><u>2,048,990</u></b>	<b><u>2,020,193</u></b>

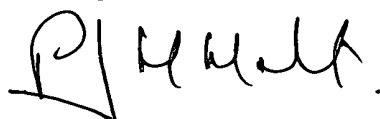
For the year ended 31 October 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the trustees and authorised for issue on the 15 June 2017 and are signed on their behalf by:



Mr P J H Holt FCA FCIE  
Chairman

Company Registration Number: 07889200

**The notes on pages 13 to 27 form part of these financial statements.**

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 OCTOBER 2016**

### **1. ACCOUNTING POLICIES**

#### **Basis of accounting**

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities' (effective January 2015)) and 'The FRSSE Statement of Recommended Accounting Practice 2015', (The SORP 2015), and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRSSE SORP 2015 in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

Under the SORP 2015, where there is no specific requirement to adopt a particular accounting requirement, a charity may follow their existing accounting policies provided that the policy and related disclosures made are consistent with accepted accounting practice. This charity has decided that the accounting policies set out below, which it followed prior to the SORP 2015, shall continue to be followed:-

#### **Going concern**

The charitable activities are entirely dependent on continuing grant aid and voluntary donations as well as museum entrance fees and shop revenues. As a consequence, the going concern basis is dependent on the future flow of these uncertain funding streams. Accordingly, the Trustees have obtained forecasts and, after reviewing the financial forecasts for future periods to 31 December 2018, the Trustees are satisfied that, at the time of approving the financial statements, it is appropriate to adopt the going concern basis in preparing the financial statements.

#### **Cash flow statement**

The Charity is exempt from the requirement to produce a cash flow statement.

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 OCTOBER 2016**

### **1. ACCOUNTING POLICIES *(continued)***

#### **Incoming resources**

All incoming resources are included in the statement of financial activities ("the SoFA") when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations, gifts and legacies and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Goods and other items donated for resale through the charity's shop are included as incoming resources within activities for generating funds when they are sold.
- Legacies are included as incoming resources when: probate has been granted; the executors have established that there are sufficient assets in the estate, after settling any liabilities, to pay the legacy; and when any conditions attached to the legacy are either within the control of the charity or have been satisfied.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.



# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 OCTOBER 2016**

### **1. ACCOUNTING POLICIES *(continued)***

#### **Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### **Deferred income**

Income received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and which are outside the control of the Charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

#### **Capital grants**

Gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the Charity should be credited to the restricted fixed asset fund after the sums have been properly expended on the restricted purpose. As the related assets are depreciated, then a transfer is made from restricted fixed asset funds to unrestricted revenue reserves to reflect the diminution in the asset subject to the restriction.

If the related assets are not subject to restrictions by the grant making organisation on their use and disposal, or are purchased out of general unrestricted funds, then the fixed asset fund created is treated as a designated fixed asset fund. As the related assets are depreciated, then a transfer is made from designated fixed asset funds to unrestricted revenue reserves to reflect the diminution in the asset.

Any residual liability to the donor arising from, for example, the asset's future sale, is disclosed as a contingent liability unless the event that would trigger repayment of the grant becomes probable in which case a liability for repayment is recognised.

Insofar as this policy relates to Government grants and to the extent that it may be a departure from the Statement of Standard Accounting Practice Number 4, such departure is justified on the basis that it is in order to comply with SORP.

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 OCTOBER 2016**

### **1. ACCOUNTING POLICIES *(continued)***

#### **Resources expended**

Expenditure and liabilities are recognised on an accrual basis as a liability is incurred or a contractual or constructive obligation is made. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Support costs include those costs in relation to indirect costs incurred to support the direct charitable activities of the charity and are allocated to each activity on an estimated percentage of time and effort spent on each activity.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as determined by the Trustees.

#### **Taxation**

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively on the specific charitable objects of the charity.

#### **Fixed assets**

Tangible fixed assets are stated at cost less depreciation. Items of less than £100 are not capitalised.

No depreciation is provided on freehold property and improvements because it is the practice to maintain the property in a continual state of sound repair. Accordingly, the life is so long and the residual value so high that the Trustees consider that depreciation calculated in accordance with accepted accounting standards would be immaterial.

A regular annual review of the likelihood of asset impairment is undertaken.

# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 1. ACCOUNTING POLICIES *(continued)*

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant, Machinery & Vehicles	-	15% to 25% straight line per annum
Fixtures & Fittings	-	15% straight line per annum

#### Stocks

Stocks and work in progress are valued at the lower of cost or net realisable value, after making due allowance for obsolete and slow moving items.

#### Operating lease agreements

Rentals payable in respect of operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as incurred.

### 2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
<b>Donations</b>			
Sundry Donations under £1000	8,016	—	8,016
Carstairs Countryside Trust	3,750	9,284	13,034
Paul Hamlyn Foundation	—	—	—
Mrs M Holt	15,000	—	15,000
The Samuel Storey Charitable Trust	6,000	—	6,000
<b>Legacies</b>			
The residuary estate of Mr G Willey (dec'd)	20,982	13,648	34,630
Other smaller pecuniary legacies	—	—	—
<b>Grants receivable</b>			
Ryedale District Council	—	12,000	12,000
Heritage Lottery Fund	—	—	—
North York Moors National Park Authority	1,500	—	1,500
Arts Council England	—	—	—
<b>Other income</b>			
Gift Aid Tax Returns	23,055	—	23,055
	<u>78,303</u>	<u>34,932</u>	<u>113,235</u>

# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 2. DONATIONS AND LEGACIES *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
<b>Donations</b>			
Sundry Donations under £1000	9,949	–	9,949
Carstairs Countryside Trust	–	5,197	5,197
Paul Hamlyn Foundation	–	6,875	6,875
Mrs M Holt	–	–	–
The Samuel Storey Charitable Trust	–	–	–
<b>Legacies</b>			
The residuary estate of Mr G Willey (dec'd)	88,400	171,600	260,000
Other smaller pecuniary legacies	200	–	200
<b>Grants receivable</b>			
Ryedale District Council	–	–	–
Heritage Lottery Fund	–	17,686	17,686
North York Moors National Park Authority	1,500	–	1,500
Arts Council England	–	47,695	47,695
<b>Other income</b>			
Gift Aid Tax Returns	16,023	–	16,023
	<u>116,072</u>	<u>249,053</u>	<u>365,125</u>

### 3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Admissions	104,534	104,534	105,805	105,805
Shop and cafe	44,485	44,485	70,072	70,072
Education and Outreach services	14,982	14,982	12,151	12,151
Venue hire	1,949	1,949	7,274	7,274
Clay shoot	3,500	3,500	–	–
	<u>169,450</u>	<u>169,450</u>	<u>195,302</u>	<u>195,302</u>

### 4. COSTS OF OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Shop and cafe costs	36,308	–	36,308
Other fundraising event costs	1,956	–	1,956
	<u>38,264</u>	<u>–</u>	<u>38,264</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
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# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 4. COSTS OF OTHER TRADING ACTIVITIES *(continued)*

Shop and cafe costs	50,957	4,570	55,527
Other fundraising event costs	4,057	—	4,057
	<u>55,014</u>	<u>4,570</u>	<u>59,584</u>

### 5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Museum	70,010	7,895	77,905
Schools and Outreach activities	21,812	—	21,812
Support costs	109,362	6,545	115,907
	<u>201,184</u>	<u>14,440</u>	<u>215,624</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Museum	90,004	102,937	192,942
Schools and Outreach activities	20,748	1,025	21,773
Support costs	96,403	13,536	109,938
	<u>207,155</u>	<u>117,498</u>	<u>324,653</u>

### 6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total Funds 2016 £	Total Funds 2015 £
Museum	77,905	99,899	177,804	288,138
Schools and Outreach activities	21,812	7,092	28,904	28,426
Governance costs	—	8,916	8,916	8,089
	<u>99,717</u>	<u>115,907</u>	<u>215,624</u>	<u>324,653</u>

# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 7. ANALYSIS OF SUPPORT COSTS

	Museum	Education and Outreach	Governance	Total 2016	Total 2015
	£	£	£	£	£
Staff costs	29,184	1,536	–	30,720	30,382
Premises	30,748	2,677	–	33,425	34,766
Communications and IT	2,953	155	–	3,108	1,942
Legal and professional	11,103	1,234	–	12,337	8,375
Finance costs	2,288	120	–	2,408	2,710
Depreciation	11,571	609	–	12,180	8,887
Training and welfare - Staff	584	31	–	615	3,646
Travel and subsistence - Staff	3,285	70	–	3,355	1,444
Marketing charitable services	6,014	317	–	6,331	7,038
Printing postage and stationery	2,164	240	–	2,404	2,660
Subscriptions	103	5	–	108	–
Governance costs	–	–	8,916	8,916	8,089
	<u>99,997</u>	<u>6,994</u>	<u>8,916</u>	<u>115,907</u>	<u>109,939</u>

Included within governance costs were:

	2016	2015
	£	£
Independent Examiners fees	1,500	1,500
Accountancy fees	4,000	3,800
Legal and professional fees	2,007	1,597
Trustees indemnity insurance	1,409	1,192
	<u>8,916</u>	<u>8,089</u>

One trustee (2015 - two trustees) was reimbursed for expenses in relation to charitable trading, direct charitable activities, support costs and the acquisition of fixed assets amounting to £1,631 (2015 - £495 to cover postage and travel costs).

During the year, the Charity purchased insurance to protect it from loss arising from the neglect or defaults of its trustees, employees or agents, or to indemnify its trustees, employees or agents, against the consequences of any neglect or default on their part. The premium paid was £1,409 (2015 - £1,192). It is not possible to identify the part of this payment specifically attributable to Trustees.

# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 8. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2016	2015
	£	£
Depreciation	12,180	8,887
Operating lease costs:		
- Land and buildings	7,658	7,268
- Plant and machinery	1,414	1,943
- Other	3,094	3,019
Trustees remuneration	32,134	35,122
Trustees NIC	<u>3,123</u>	<u>3,603</u>

### 9. FUND TRANSFERS

A sum of £38 was transferred to the Cornfield Flowers Fund from unrestricted revenue reserves to reflect the excess outgoing resources on this project.

A sum of £12,180 was transferred from the Designated Fixed Asset Reserve to the unrestricted revenue reserves to ensure that all fixed assets are either recorded as Restricted or Designated Funds. This amount represents the depreciation charge in the year.

### 10. VOLUNTEERS

Certain volunteers undertake work in maintaining the cultivated areas of the charity's property and in caring for the livestock. In recognition of this work, the volunteers concerned are allowed to retain the resulting agricultural produce for themselves. This arrangement is difficult to value and has not been recognised in the Statement of Financial Activities. Both the volunteers and the charity accept and agree that no contract of employment is created by these arrangements.

### 11. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016	2015
	£	£
Wages and salaries	123,894	167,131
Social security costs	<u>5,106</u>	<u>7,256</u>
	<u>129,000</u>	<u>174,387</u>

Particulars of employees:

The average number of employees during the year, was as follows:

	2016	2015
	No.	No.
Number of staff engaged on charitable activities	5	7
Number of staff engaged on management and administration	<u>1</u>	<u>1</u>
	<u>6</u>	<u>8</u>

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

Apart from the Museum Director, none of the Trustees received any remuneration in the current or previous year.

# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 12. TRUSTEES' REMUNERATION

Included within staff costs were salary costs for the Museum Director who is a paid trustee in accordance with the Articles of the charitable company and as permitted by the Charity Commission.

The salary amounted to £32,134 (2015 - £35,122), social security costs amounted to £3,123 (2015 - £3,603) and there were no pensions or other benefits in kind.

### 13. TANGIBLE FIXED ASSETS

	Land and buildings £	Other plant & machinery etc. £	Total £
<b>COST</b>			
At 1 November 2015 and 31 October 2016	<u>1,800,053</u>	<u>98,547</u>	<u>1,898,600</u>
<b>DEPRECIATION</b>			
At 1 November 2015	—	76,076	76,076
Charge for the year	—	<u>12,180</u>	<u>12,180</u>
At 31 October 2016	—	<u>88,256</u>	<u>88,256</u>
<b>NET BOOK VALUE</b>			
At 31 October 2016	<u>1,800,053</u>	<u>10,291</u>	<u>1,810,344</u>
At 31 October 2015	<u>1,800,053</u>	<u>22,471</u>	<u>1,822,524</u>

A significant part of the assets were acquired with the aid of grant aid and there are restrictions upon the manner in which the assets can be dealt with imposed by the grant making authorities.

All assets are used for direct charitable purposes and there are no inalienable or heritage assets, except for the collection of historical artefacts which the charity maintains and safeguards, and which is considered to have little cost value, while being of significant cultural importance, and would be costly to replace.

The impairment review of the freehold property was conducted by Mr G G Winn-Darley MRICS FAAV in accordance with normal professional procedures. Mr Winn-Darley is a Trustee of the Museum. He also assessed the value of the freehold properties at £1.8 million, but the trustees have resolved to continue to include the value of the premises in the accounts on a cost basis.

### 14. STOCKS

	2016 £	2015 £
Stock and work in progress	<u>10,673</u>	<u>11,013</u>



# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 15. DEBTORS

	2016	2015
	£	£
Trade debtors	8,864	4,360
Amounts due from the Estate of Mr G Willey (Dec'd)	—	260,000
Other debtors	68	430
Prepayments	32,701	2,197
	<u>41,633</u>	<u>266,987</u>

### 16. CREDITORS: Amounts falling due within one year

	2016	2015
	£	£
Trade creditors	28,852	40,260
PAYE and social security	6,164	4,876
VAT	13,448	—
Ryedale District Council loan - amounts due within one year	4,167	—
Other creditors	132	31
Accruals and deferred income	9,755	31,897
	<u>62,518</u>	<u>77,064</u>

The following liabilities disclosed under creditors falling due within one year are secured by the charity:

	2016	2015
	£	£
Ryedale District Council loan	<u>4,167</u>	<u>—</u>

The other loans are secured by a fixed charge over all the tangible and intangible property assets of the charity.

### 17. CREDITORS: Amounts falling due after more than one year

	2016	2015
	£	£
Ryedale District Council loan	<u>70,833</u>	<u>75,000</u>

The following liabilities disclosed under creditors falling due after more than one year are secured by the charity:

	2016	2015
	£	£
Ryedale District Council loan	<u>70,833</u>	<u>75,000</u>

The other loans are secured by a fixed charge over all the tangible and intangible property assets of the charity.

# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 18. CREDITORS - CAPITAL INSTRUMENTS

Creditors include finance capital which is due for repayment as follows:

	2016 £	2015 £
Amounts repayable:		
In one year or less or on demand	4,167	-
In more than one year but not more than two years	5,000	4,167
In more than two years but not more than five years	15,000	15,000
In more than five years	50,833	55,833
	<u>75,000</u>	<u>75,000</u>

The above liabilities comprise loans from Ryedale District Council which are repayable by quarterly instalments commencing January 2017. Interest is payable at 0.5% and the loan has been secured by a legal charge over the land and buildings of the Museum.

### 19. COMMITMENTS UNDER OPERATING LEASES

At 31 October 2016 the charity had annual commitments under non-cancellable operating leases as set out below.

	2016		2015	
	Land and buildings £	Other items £	Land and buildings £	Other items £
Operating leases which expire:				
Within 2 to 5 years	-	4,532	-	4,381
After more than 5 years	7,409	-	7,200	-
	<u>7,409</u>	<u>4,532</u>	<u>7,200</u>	<u>4,381</u>

Included in the operating leases for land where the lease expires after more than five years were commitments entered into by the Trustees of the Crosland Foundation which are for the benefit of the Ryedale Folk Museum.

# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 20. RESTRICTED INCOME FUNDS

	Balance at 1 Nov 2015 £	Income £	Expenditure £	Transfers £	Balance at 31 Oct 2016 £
Restricted Fixed Asset Fund	1,567,683	—	—	(12,180)	1,555,503
Harrison Collection	2,790	—	—	—	2,790
Harrison Collection - Phase II	36,000	—	—	—	36,000
Collections Apprentice Fund	2,806	—	—	—	2,806
Cornfield Flowers Fund	—	9,284	(9,322)	38	—
The Geoffrey Willey Projects Fund	166,965	13,648	(326)	—	180,287
Museum Websites	—	12,000	(4,792)	—	7,208
	<u>1,776,244</u>	<u>34,932</u>	<u>(14,440)</u>	<u>(12,142)</u>	<u>1,784,594</u>

The Restricted Fixed Asset Fund represents gifts of tangible fixed assets or grants of a capital nature given for specific purposes and fully utilised in the furtherance of the objects of the Charity.

The Harrison Collection Fund represents all funds received for the housing the Harrison Collection. The final balance of £2,790 represents the final funds to acquire online access to the Harrison Collection.

The Harrison Collection - Phase II Fund relates to incoming resources to develop Phase II of the project, which primarily relates to the improvement of educational facilities on site. The Collections Apprentice Fund represents funding to provide an apprentice with suitable experience a museum environment.

The Cornfield Flowers Fund was provided by the Carstairs Countryside Trust to promote the conservation of rare arable plants and flowers in the North York Moors, including the management of the Museum's cornfield.

The Geoffrey Willey Memorial Fund represents the incoming resources from the legacy of Mr G Willey specifically attributed to projects set out in his Will less the net outflows and transfers in relation to clearing his property and cataloguing his bequest.

The Websites Project Fund has been provided by Ryedale District Council to design and development new websites for Ryedale Folk Museum, Malton Museum, Beck Isle Museum and the Woodhams Stone Collection. Ryedale Folk Museum is administering the funds on behalf of all organisations.

# THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 OCTOBER 2016

### 21. UNRESTRICTED INCOME FUNDS

	Balance at 1 Nov 2015 £	Income £	Expenditure £	Transfers £	Balance at 31 Oct 2016 £
Designated Fixed Assets Fund	254,841	—	—	—	254,841
Geoffrey Willey Memorial Fund	88,400	20,982	(4,242)	—	105,140
General Funds	(99,292)	226,771	(235,206)	12,142	(95,585)
	<u>243,949</u>	<u>247,753</u>	<u>(239,448)</u>	<u>12,142</u>	<u>264,396</u>

The Designated Fixed Assets Fund represents the gifts of tangible fixed assets or grants of a capital nature that not subject to restrictions on their use or disposal, and tangible fixed assets purchased out of general unrestricted funds.

The Geoffrey Willey Memorial Fund was set up in memory of Mr G Willey (Dec'd) for future use by the Charity in memory of the long term support given by him.

The deficit on General Funds has fallen in the year and the Trustees have included plans to reverse this deficit in the Business Transformation Plan as set out in the Trustees Annual Report.

### 22. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets/ (liabilities) £	Long term liabilities £	Total £
<b>Restricted Income Funds:</b>				
Restricted Fixed Asset Fund	1,555,503	—	—	1,555,503
Education and Outreach Fund	—	2,790	—	2,790
Harrison Collection - Phase II	—	36,000	—	36,000
Collections Apprentice Fund	—	2,806	—	2,806
The Geoffrey Willey Projects Fund	—	180,287	—	180,287
Museum Websites	—	7,208	—	7,208
	<u>1,555,503</u>	<u>229,091</u>	<u>—</u>	<u>1,784,594</u>
<b>Unrestricted Income Funds:</b>				
Designated Funds	254,841	105,140	—	359,981
General Funds	—	(24,752)	(70,833)	(95,585)
	<u>254,841</u>	<u>80,388</u>	<u>(70,833)</u>	<u>264,396</u>
<b>Total Funds</b>	<u>1,810,344</u>	<u>309,479</u>	<u>(70,833)</u>	<u>2,048,990</u>

# **THE RYEDALE FOLK MUSEUM A COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 OCTOBER 2016**

### **23. RELATED PARTY TRANSACTIONS**

During the year, the Charity reimbursed expenses for mileage, office costs and expenses to the following trustee: Ms J S Smith £1,631 (2015 - £1,779). There were no balances due to her at 31 October 2016 or 2015.

At the year end, an accrual in respect of professional accountancy and taxation fees was made in favour of Harrison Holt Chartered Accountants, amounting to £4,000 (2015 - £5,000). Harrison Holt is a firm of Chartered Accountants in which Mr P J H Holt FCA, FCIE, Trustee and Chairman, is the principal. Harrison Holt charged the Charity £4,000 (2015 - £4,000) for the preparation of statutory financial statements, filing VAT returns, attending to Companies House matters and filing corporation tax returns and £6,000 (2015 - £4,000) for monthly accounting support and entering accounting transaction into the company accounting records. The balances due to Harrison Holt and outstanding at 31 October 2016 amounted to £3,000 (2015 - £nil).

During the year, Mrs Strickland, wife of a trustee, charged the charity £nil (2015 - £150) for accommodation costs for a visiting volunteer exhibiting at a Museum Event. There were no balances outstanding at 31 October 2016 or 2015.

### **24. HERITAGE ASSETS**

The Charity maintains and safeguards a collection of historical artefacts which is one of the main purposes of the Museum. This collection is of significant cultural importance, but of little initial cost value. It would, however, be very costly to replace. The trustees do not consider that there is any effective way of valuing this collection for accounts purposes.

### **25. COMPANY LIMITED BY GUARANTEE**

The Ryedale Folk Museum is a charitable company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £10 to the assets of the company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

### **26. WINDING UP OR DISSOLUTION OF THE CHARITY**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.