

# RP04

Second filing of a document previously delivered



✓ **What this form is for**

You can only use this form to file a second filing of a document delivered under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies.

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register.

✗ **What this form is NOT for**

You cannot use this form to file a second filing of a document delivered under the Companies Act 1985 or the Companies (Northern Ireland) Order 1986 regardless of whether it was delivered.

A second filing of a document cannot be filed where the information that was properly delivered. Filing is not used in these circumstances.

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)



\*AAFYQL69\*

A07

27/10/2021

#31

COMPANIES HOUSE

WEDNESDAY

1

## Company details

Company number

0 7 8 1 9 6 7 9

Company name in full

Centara Bureau Services Ltd

→ **Filing in this form**

Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

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## Applicable documents

This form **only** applies to the following forms:

AP01 Appointment of director  
AP02 Appointment of corporate director  
AP03 Appointment of secretary  
AP04 Appointment of corporate secretary

CH01 Change of director's details  
CH02 Change of corporate director's details  
CH03 Change of secretary's details  
CH04 Change of corporate secretary's details

TM01 Termination of appointment of director  
TM02 Termination of appointment of secretary

SH01 Return of allotment of shares

AR01 Annual Return

CS01 Confirmation statement (Parts 1-4 only)

PSC01 Notice of individual person with significant control (PSC)  
PSC02 Notice of relevant legal entity (RLE) with significant control  
PSC03 Notice of other registrable person (ORP) with significant control  
PSC04 Change of details of individual person with significant control (PSC)  
PSC05 Change of details of relevant legal entity (RLE) with significant control  
PSC06 Change of details of other registrable person (ORP) with significant control  
PSC07 Notice of ceasing to be a person with significant control (PSC), relevant legal entity (RLE), or other registrable person (ORP)  
PSC08 Notification of PSC statements  
PSC09 Update to PSC statements

RP04

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### Description of the original document

Document type ①

Annual Return - AR01

#### ① Description of the original document

Please enter the document type (e.g. a Return of allotment of shares — SH01) and any distinguishing information if more than one document of that type was filed on the same day.

Date of registration of the original document

d2 d1 m1 m0 y2 y0 y1 y3

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### Section 243 or 790ZF Exemption ②

If you are applying for, or have been granted, exemption under section 243 or 790ZF of the Companies Act 2006 and the document(s) you are updating contain(s) your usual residential address, please post this form along with the updated document(s) to the address below:

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE.

② If you are currently in the process of applying for or have been granted a Section 243 or 790ZF exemption, you may wish to check that you have not entered your usual residential address as the service address in the accompanying form (e.g. AP01 or CH01).

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name EMS/MCR/417273.1

Company name Clarion Solicitors

Address Elizabeth House

13-19 Queen Street

Post town Leeds

County/Region West Yorkshire

Postcode L S 1 2 T W

Country

DX

Telephone 01132460622



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You can only use this form to file a second filing of a document delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies.
- ☐ If you are updating a document where you have previously paid a fee, do not send a fee along with this form.
- ☐ You have enclosed the second filed document(s).
- ☐ If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PR03 form 'Consent for paper filing.'



### Important information

**Please note that all information on this form will appear on the public record.**



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

### Section 243 or 790ZF exemption

If you are applying for or have been granted a section 243 or 790ZF exemption, please post this whole form to the different postal address below:  
The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE.



### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

# AR01 2015

## Annual Return



Companies House



Go online to file this information  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

A fee is payable with this form  
Please see 'How to pay' on the  
last page.

✓ **What this form is for**  
You may use this form to confirm  
that the company information is  
correct as at the date of this return.  
You must file an Annual Return at  
least once every year.

✗ **What this form is NOT for**  
You cannot use this form to give  
notice of changes to the company  
officers, registered office address,  
company type or information  
relating to the company records.

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

## Part 1 Company details

The section must be completed by all companies.

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### A1 Company details

Company number 0 7 8 1 9 6 7 9

Company name in full CENTARA BUREAU SERVICES LTD

① **Company name change**  
If your company has recently  
changed its name, please provide  
the company name as at the date of  
this return.

### A2 Return date

Please give the annual return made up date. The return date must not be a future  
date. The annual return must be delivered within 28 days of the date given below.

Date of this return ② 2 1 1 0 2 0 1 3

② **Date of this return**  
Your company's return date  
is usually the anniversary of  
incorporation or the anniversary  
of the last annual return filed at  
Companies House. You may choose  
an earlier return date but it must not  
be a later date.

### A3 Principal business activity

Please show the trade classification code number(s) for the principal  
activity or activities. ③

Classification code 1	7	1	1	2	2
Classification code 2					
Classification code 3					
Classification code 4					

If you cannot determine a code, please give a brief description of your  
business activity below:

Principal activity  
description

③ **Principal business activity**  
You must provide a trade  
classification code (SIC code 2007)  
or a description of your company's  
main business in this section.

A full list of the trade classification  
codes are available on our website:  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

# AR01 2015

## Annual Return

**A4**

### Company type<sup>①</sup>

Please confirm your company type by ticking the appropriate box below (only one box must be ticked):

- ☐ Public limited company
- ☒ Private company limited by shares
- ☐ Private company limited by guarantee
- ☐ Private company limited by shares exempt under section 60
- ☐ Private company limited by guarantee exempt under section 60
- ☐ Private unlimited company with share capital
- ☐ Private unlimited company without share capital

#### ① Company type

If you are unsure of your company type, please check your latest certificate of incorporation or our website:  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**A5**

### Registered office address<sup>②</sup>

Building name/number Unit 10 Normanton Business Park  
Street Ripley Drive  
Post town Normanton  
County/Region West Yorkshire  
Postcode W F 6 1 Q T

#### ② Change of registered office

This must agree with the address that is held on the Companies House record at the date of this return.

If the registered office address has changed, you should complete form AD01 and submit it together with this annual return.

**A6**

### Single alternative inspection location (SAIL) of the company records (if applicable)<sup>③</sup>

Building name/number  
Street  
Post town  
County/Region  
Postcode

#### ③ SAIL address

This must agree with the address that is held on the Companies House record at the date of this return.

If the address has changed, you should complete form AD02 and submit it together with this annual return.

**A7**

### Location of company records<sup>④</sup>

Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6:

- ☐ Register of people with significant control.
- ☐ Register of members.
- ☐ Register of directors.
- ☐ Directors' service contracts.
- ☐ Directors' indemnities.
- ☐ Register of secretaries.
- ☐ Records of resolutions etc.
- ☐ Contracts relating to purchase of own shares.
- ☐ Documents relating to redemption or purchase of own share out of capital by private company.
- ☐ Register of debenture holders.
- ☐ Report to members of outcome of investigation by public company into interests in its shares.
- ☐ Register of interests in shares disclosed to public company.
- ☐ Instruments creating charges and register of charges: England and Wales or Northern Ireland.
- ☐ Instruments creating charges and register of charges: Scotland.

#### ④ Location of company records

If the company records are held at the registered office address, do not tick any of the boxes in this section.

Certain records must be kept by every company while other records are only kept by certain company types where appropriate.

If the records are not kept at the SAIL address, they must be available at the registered office.

If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return.

## Part 2

### Officers of the company

This section should include details of the company as at the made up date of this annual return. All details must agree with those previously notified to Companies House.

#### Corporate officers

- For a corporate secretary, go to Section B1
- For a corporate director, go to Section C1

#### Individual officers

- For a secretary who is an individual, go to Section D1
- For a director who is an individual, go to Section E1 and also complete Part 3

#### New appointments

You cannot use this form to appoint new officers to the company. To do this, please complete the appropriate form and submit it together with this annual return:

- AP01 - for directors who are individuals
- AP02 - for a corporate director
- AP03 - for secretaries who are individuals
- AP04 - for a corporate secretary

#### Change to officer details

You cannot use this form to change any officer details. To do this, please complete the appropriate form and submit it together with this annual return:

- CH01 - for changes to details of directors who are individuals
- CH02 - for changes to details of a corporate director
- CH03 - for changes to details of secretary who are individuals
- CH04 - for changes to details of a corporate secretary

#### Continuation pages

Please use a continuation page if you need to enter more officer details.

**Corporate secretary**

<b>B1</b>	<b>Corporate secretary's details</b> <sup>①</sup>	<b>① Corporate secretary appointments</b> You cannot use this form to appoint a corporate secretary. To do this, please complete form AP04 and submit it together with this annual return.  <b>Corporate secretary details</b> All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH04.  This information will appear on the public record.  <b>Continuation pages</b> Please use a continuation page if you need to enter more officer details.
Please use this section for corporate secretaries of the company. For a secretary who is an individual, complete Section D1-D2.		
Corporate body/firm name		
Building name/number		
Street		
Post town		
County/Region		
Postcode		
Country		

<b>B2</b>	<b>Location of the registry of the corporate body or firm</b>
Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete <b>Section B3 only</b> → No Complete <b>Section B4 only</b>	

<b>B3</b>	<b>EEA companies</b> <sup>②</sup>	<b>② EEA</b> A full list of countries of the EEA can be found in our guidance: <a href="http://www.gov.uk/companieshouse">www.gov.uk/companieshouse</a>  <b>③</b> This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).
Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.		
Where the company/firm is registered <sup>③</sup>		
Registration number		

<b>B4</b>	<b>Non-EEA companies</b>	<b>④ Non-EEA</b> Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.
Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.		
Legal form of the corporate body or firm		
Governing law		
If applicable, where the company/firm is registered <sup>④</sup>		
If applicable, the registration number		

## Corporate director

<b>C1</b>	<b>Corporate director's details <sup>①</sup></b> Please use this section for corporate directors of the company. For a director who is an individual, complete Section E1-E2 and Part 3.	<b>① Corporate director appointments</b> You cannot use this form to appoint a corporate director. To do this, please complete form AP02 and submit it together with this annual return.  <b>Corporate director details</b> All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH02.  This information will appear on the public record.  <b>Continuation pages</b> Please use a continuation page if you need to enter more officer details.
Corporate body/firm name		
Building name/number		
Street		
Post town		
County/Region		
Postcode		
Country		

<b>C2</b>	<b>Location of the registry of the corporate body or firm</b> Is the corporate director registered within the European Economic Area (EEA)? → Yes Complete <b>Section C3 only</b> → No Complete <b>Section C4 only</b>
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<b>C3</b>	<b>EEA companies <sup>②</sup></b> Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.	<b>② EEA</b> A full list of countries of the EEA can be found in our guidance: <a href="http://www.gov.uk/companieshouse">www.gov.uk/companieshouse</a>  <b>③</b> This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).
Where the company/firm is registered <sup>③</sup>		
Registration number		

<b>C4</b>	<b>Non-EEA companies</b> Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	<b>④ Non-EEA</b> Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register
Legal form of the corporate body or firm		
Governing law		
If applicable, where the company/firm is registered <sup>④</sup>		
If applicable, the registration number		



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Annual Return

Secretary

<b>D1</b>	<b>Secretary's details</b> <sup>①</sup>	
	Please use this section for individual secretaries of the company. For a corporate secretary, complete Section B1-B4.	
Title*		
Full forename(s)		
Surname		
Former name(s) <sup>②</sup>		

**① Secretary appointments**  
You may not use this form to appoint a secretary. To do this, please complete form AP03 and submit it together with this annual return.

**Corporate details**  
Please use Section B1-B4 to enter corporate secretary details.

**Secretary details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH03.

**② Former name(s)**  
Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.

**Continuation pages**  
Please use a continuation page if you need to enter more officer details.

<b>D2</b>	<b>Secretary's service address</b> <sup>①</sup>	
Building name/number		
Street		
Post town		
County/Region		
Postcode	<div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> </div>	
Country		

**① Service address**  
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

# AR01 2015

## Annual Return

### Director

#### E1 Director's details <sup>①</sup>

Please use this section to list individual directors of the company.  
For a corporate director, complete Section C1-C4.

Title*	Mr
Full forename(s)	Kenneth
Surname	Brown
Former name(s) <sup>②</sup>	
Country/State of residence	United Kingdom
Nationality	British
Month/year of birth <sup>③</sup>	X X <sup>m</sup> 0 <sup>m</sup> 5 <sup>y</sup> 1 <sup>y</sup> 9 <sup>y</sup> 6 <sup>y</sup> 0
Business occupation (if any)	MANAGING DIRECTOR

**① Director appointments**  
You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**  
Please use Section C1-C4 to enter corporate director details.

**Director details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**② Former name(s)**  
Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.

**③ Month and year of birth**  
Please provide month and year only. Provide full date of birth in Part 3 only.

**Continuation pages**  
Please use a continuation page if you need to enter more officer details.

#### E2 Director's service address <sup>④</sup>

Building name/number	The Company's Registered Office.
Street	
Post town	
County/Region	
Postcode	
Country	

**④ Service address**  
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

# AR01 2015

## Annual Return

### Director

E1 Director's details <sup>①</sup>	
Please use this section to list individual directors of the company. For a corporate director, complete Section C1-C4.	
Title*	Mrs
Full forename(s)	Allyson Helen
Surname	Sheard
Former name(s) <sup>②</sup>	
Country/State of residence	United Kingdom
Nationality	British
Month/year of birth <sup>③</sup>	X X    m1 m0    y1 y9 y7 y0
Business occupation (if any)	DIRECTOR

**① Director appointments**  
You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**  
Please use Section C1-C4 to enter corporate director details.

**Director details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**② Former name(s)**  
Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.

**③ Month and year of birth**  
Please provide month and year only. Provide full date of birth in Part 3 only.

**Continuation pages**  
Please use a continuation page if you need to enter more officer details.

E2 Director's service address <sup>④</sup>	
Building name/number	The Company's Registered Office
Street	
Post town	
County/Region	
Postcode	
Country	

**④ Service address**  
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

# AR01 2015

## Annual Return

### Director

E1 Director's details <sup>①</sup>	
Please use this section to list individual directors of the company. For a corporate director, complete Section C1-C4.	
Title*	
Full forename(s)	
Surname	
Former name(s) <sup>②</sup>	
Country/State of residence	
Nationality	
Month/year of birth <sup>③</sup>	<div> <div>X</div> <div>X</div> <div>m</div> <div>m</div> <div>y</div> <div>y</div> <div>y</div> <div>y</div> </div>
Business occupation (if any)	

**① Director appointments**  
You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**  
Please use Section C1-C4 to enter corporate director details.

**Director details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**② Former name(s)**  
Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.

**③ Month and year of birth**  
Please provide month and year only. Provide full date of birth in Part 3 only.

**Continuation pages**  
Please use a continuation page if you need to enter more officer details.

E2 Director's service address <sup>④</sup>	
Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

**④ Service address**  
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

AR01 2015  
Annual Return

**Director**

**E1 Director's details <sup>Ⓢ</sup>**

Please use this section to list individual directors of the company. For a corporate director, complete Section C1-C4.	
Title*	
Full forename(s)	
Surname	
Former name(s) <sup>Ⓢ</sup>	
Country/State of residence	
Nationality	
Month/year of birth <sup>Ⓢ</sup>	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">X</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">X</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">m</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">m</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">y</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">y</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">y</div> <div style="border: 1px solid black; padding: 2px 5px;">y</div> </div>
Business occupation (if any)	

**Ⓢ Director appointments**  
You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**  
Please use Section C1-C4 to enter corporate director details.

**Director details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**Ⓢ Former name(s)**  
Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.

**Ⓢ Month and year of birth**  
Please provide month and year only. Provide full date of birth in Part 3 only.

**Continuation pages**  
Please use a continuation page if you need to enter more officer details.

**E2 Director's service address <sup>Ⓢ</sup>**

Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

**Ⓢ Service address**  
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

# AR01 2015

## Annual Return

### Director

E1 Director's details <sup>①</sup>	
Please use this section to list individual directors of the company. For a corporate director, complete Section C1-C4.	
Title*	
Full forename(s)	
Surname	
Former name(s) <sup>②</sup>	
Country/State of residence	
Nationality	
Month/year of birth <sup>③</sup>	<div> <div>X</div> <div>X</div> <div>m</div> <div>m</div> <div>y</div> <div>y</div> <div>y</div> <div>y</div> </div>
Business occupation (if any)	

**① Director appointments**  
You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**  
Please use Section C1-C4 to enter corporate director details.

**Director details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**② Former name(s)**  
Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.

**③ Month and year of birth**  
Please provide month and year only. Provide full date of birth in Part 3 only.

**Continuation pages**  
Please use a continuation page if you need to enter more officer details.

E2 Director's service address <sup>④</sup>	
Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

**④ Service address**  
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

AR01 2015

Annual Return

**Director**

<b>E1</b>	<b>Director's details <sup>①</sup></b>	
	Please use this section to list individual directors of the company. For a corporate director, complete Section C1-C4.	
Title*		
Full forename(s)		
Surname		
Former name(s) <sup>②</sup>		
Country/State of residence		
Nationality		
Month/year of birth <sup>③</sup>	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">X</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">X</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">m</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">m</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">y</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">y</div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">y</div> <div style="border: 1px solid black; padding: 2px 5px;">y</div> </div>	
Business occupation (if any)		

**① Director appointments**  
You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**  
Please use Section C1-C4 to enter corporate director details.

**Director details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**② Former name(s)**  
Please provide any previous names (including maiden or married names) which have been used for business purposes during the period of this return.

**③ Month and year of birth**  
Please provide month and year only. Provide full date of birth in Part 3 only.

**Continuation pages**  
Please use a continuation page if you need to enter more officer details.

<b>E2</b>	<b>Director's service address <sup>④</sup></b>	
Building name/number		
Street		
Post town		
County/Region		
Postcode	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;"></div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;"></div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;"></div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;"></div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;"></div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;"></div> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;"></div> <div style="border: 1px solid black; padding: 2px 5px;"></div> </div>	
Country		

**④ Service address**  
If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address.

This information will appear on the public record.

## Part 4 Statement of capital<sup>①</sup>

Does your company have share capital?

- Yes Complete the sections below and the following Part 5.  
→ No Go to Part 6 (Signature).

<sup>①</sup> This should reflect the company's capital status at the made up date of this annual return.

### F1 Share capital

Complete the table(s) below to show the issued share capital.

Complete a separate table for each currency (if appropriate). For example, add pound sterling in 'Currency table A' and Euros in 'Currency table B'.

Currency Complete a separate table for each currency	Class of shares E.g. Ordinary/Preference etc.	Number of shares	Aggregate nominal value (£, €, \$, etc) Number of shares issued multiplied by nominal value	Total aggregate amount unpaid, if any (£, €, \$, etc) Including both the nominal value and any share premium
<b>Currency table A</b>				
GBP	Ordinary	100	1.00	
<b>Totals</b>		100	1.00	
<b>Currency table B</b>				
<b>Totals</b>				
<b>Currency table C</b>				
<b>Totals</b>				
<b>Totals (including continuation pages)</b>		<b>Total number of shares</b>	<b>Total aggregate nominal value<sup>①</sup></b>	<b>Total aggregate amount unpaid<sup>①</sup></b>
		100	1.00	

<sup>①</sup> Please list total aggregate values in different currencies separately. For example: £100 + €100 + \$10 etc.



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**F2**

**Voting rights**

Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in **Section F1**.

Class of share

ORDINARY

Voting rights

EACH SHARE CARRIES ONE VOTE AND THE RIGHT TO DIVIDENDS

Class of share

Voting rights

Class of share

Voting rights

Class of share

Voting rights

## Part 5 Shareholders

Does your company have share capital?

- Yes go to **Section G1** 'Companies with share capital'.
- No Go to **Part 6** (Signature).

### G1 Companies with share capital

Question 1

Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below: ❶

- ☒ No go to **Section G2** 'Past and present shareholders'.
- ☐ Yes go to **Question 2**.

Question 2

Please only refer to Question 2 below if you have answered 'Yes' to Question 1. If you answered 'No', please go to **Section G2** 'Past and present shareholders'.

Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below: ❷

- ☐ No go to **Section G4** 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return'.
- ☐ Yes go to **Part 6** 'Signature'

❶ A market is one established under the rules of a UK recognised investment exchange or any other regulated markets in or outside of the UK, or any other market outside of the UK. The current UK recognized investment exchanges and regulated markets can be found at: [www.fsa.gov.uk/register/exchanges.do](http://www.fsa.gov.uk/register/exchanges.do)

❷ DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority. Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%).

### G2 List of past and present shareholders ❸

The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below:

- ☒ There were no shareholder changes in this period. Go to **Part 6** (Signature).
- ☐ A full list of shareholders is enclosed.
- ☐ A list of shareholder changes is enclosed.

How is the list of shareholders enclosed. Please tick the appropriate box below:

- ☐ The list of shareholders is enclosed on paper. Go to **Section G3**. 'List of past and present shareholders'.
- ☐ The list of shareholders is enclosed in another format. Go to **Part 6** (Signature).

❸ This section only applies to companies answering 'No' in Section G1.

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G3

**List of past and present shareholders<sup>1</sup>**

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year.

You must provide a 'full list' of all company shareholders on:

- The company's first annual return following incorporation;
- Every third annual return after a full list has been provided.

<sup>1</sup> Please list the company shareholders in alphabetical order.

Joint shareholders should be listed consecutively.

**Further shareholders**

Please use a 'List of past and present shareholders' continuation page if necessary.

This section only applies to companies answering 'No' to Question 1 in Section G1.

Shareholder's Name (Address not required)	Class of share	Shares or stock currently held	Shares or stock transferred (if appropriate)	
		Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /

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G4

**Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return**

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return.

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1.

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank.

→ Go to Part 6 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1.

Please list the company shareholders in alphabetical order.


Joint shareholders should be listed consecutively.

**Further shareholders**  
Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary.

Shares or stock currently held

Shareholder's name	Shareholder's address	Class of share	Number of shares or amount of stock

## Part 6 Signature

	This must be completed by all companies.		
	I am signing this form on behalf of the company.		
Signature	<div>Signature</div> <div>X</div> <div></div> <div>X</div>		<p>❶ <b>Societas Europaea</b> If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.</p> <p>❷ <b>Person authorised</b> Under either section 270 or 274 of the Companies Act 2006.</p>
	This form may be signed by: Director ❶, Secretary, Person authorised ❷, Charity commission receiver and manager, CIC manager, Judicial factor.		



Do not cover this barcode

# AR01 2015

## Annual Return



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name EMS/MCR/417273.1

Company name CLARION SOLICITORS

Address ELIZABETH HOUSE

13-19 QUEEN STREET

Post town LEEDS

County/Region WEST YORKSHIRE

Postcode L S 1 2 T W

Country UNITED KINGDOM

DX

Telephone 0113 222 3241



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed your principal business activity.
- ☐ You have not used this form to make changes to the registered office address.
- ☐ You have not used this form to make changes to secretary and director details.
- ☐ You have provided the full date of birth for all individual directors in Part 3.
- ☐ You have fully completed the Statement of capital (if applicable).
- ☐ You have signed the form.
- ☐ You have enclosed the correct fee.



### Important information

Please note that all information on this form will appear on the public record.



### How to pay

A fee of £40 is payable to Companies House in respect of a paper Annual Return

Make cheques or postal orders payable to 'Companies House.'



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

For companies registered in Scotland:  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)