

In accordance with
Rule 18.7 of the
Insolvency (England &
Wales) Rules 2016 and
Sections 92A, 104A and
192 of the Insolvency
Act 1986.

LIQ03

Notice of progress report in voluntary winding up



Companies House

WEDNESDAY



A09 *A7EUEWOW* 19/09/2018 #161
COMPANIES HOUSE

se
ie

1 Company details

Company number 0 7 7 1 5 1 6 5
Company name in full Trafalgar House (Retail) Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) David Frederick
Surname Wilson

3 Liquidator's address

Building name/number 29 Park Square West
Street Leeds
Post town LS1 2PQ
County/Region
Postcode
Country

4 Liquidator's name ①

Full forename(s)
Surname

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address ①

Building name/number
Street
Post town
County/Region
Postcode
Country

① Other liquidator
Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6 Period of progress report

From date	^d 3	^d 1	^m 0	^m 8	^y 2	^y 0	^y 1	^y 7
To date	^d 3	^d 0	^m 0	^m 8	^y 2	^y 0	^y 1	^y 8

7 Progress report

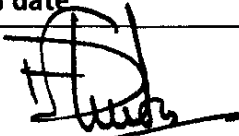
☒ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d 1	^d 7	^m 0	^m 8	^y 2	^y 0	^y 1	^y 8
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LIQ03

Notice of progress report in voluntary winding up

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name David Frederick Wilson

Company name DFW Associates

Address 29 Park Square West

Leeds

Post town LS1 2PQ

County/Region

Postcode

Country

DX

Telephone 01133907940

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

The affairs, business and property of the Company are being dealt with by the Liquidator, who acts as the Company's agent and without personal liability.

Liquidator's Annual Report to Members & Creditors

Trafalgar House (Retail) Limited – In Liquidation

For the period 31st August 2017 to 30th August 2018

This report has been produced by the Liquidator solely to comply with his statutory duty to report to members and creditors on the progress of the Liquidation. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors for any purpose other than this report to them, or by any other person for any purpose whatsoever.

Contents

1. Statutory Information
2. Progress during the Period
3. Outcome for Members & Creditors
4. Liquidator's Remuneration, Expenses & Disbursements
5. Outstanding Matters and Conclusion

Appendices

1. Appendix 1 – Receipts and Payments Account for the period 31st August 2017 to 30th August 2018
2. Appendix 2 – Details of the Time Incurred in accordance with Statement of Insolvency Practice 9 for the period 31st August 2017 to 30th August 2018
3. DFW Charging Policy and Charge Out Rates
4. Extract from Rules 18.9 and 18.34 (Creditors' Rights)

Abbreviations

For the purposes of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986 (as amended)
"the Rules"	Insolvency (England and Wales) Rules 2016
"MVL"	Members' Voluntary Liquidation
"the Liquidator"	David Frederick Wilson

EC Regulations

Council Regulation (EU) No 1346/2000 applies and these are classed as 'main proceedings' as defined in Article 3(1) of that regulation.

1. STATUTORY INFORMATION

Company Number:	07715165
Date of Incorporation:	22 nd July 2011
Principal Activity:	47710 – Retail sales of clothing in specialised stores
Previous Name:	None
Trading Name:	Trafalgar House
Registered Office:	29 Park Square West, Leeds, LS1 2PQ
Former Registered Office:	16-18 High Street, Bawtry, Doncaster, South Yorkshire DN10 6JE
Former Trading Address:	16-18 High Street, Bawtry, Doncaster, South Yorkshire DN10 6JE
Share Capital:	100 Ordinary Shares at £1 each

Shareholders:	Emma Reynolds	50	Ordinary Shares
	Lisa Drury	50	Ordinary Shares
Directors:		Appointed	Resigned
	Emma Reynolds	22 nd July 2011	-
	Lisa Drury	22 nd July 2011	-
Mortgage & Charges:	None		

2. PROGRESS DURING THE PERIOD

Receipts and Payments during the Period

Receipts

Bank Interest Gross

The gross sum of £0.60 has been realised in interest from RBS Bank Plc in respect of the balance held in the Liquidator's account.

Cash at Bank

The sum of £41,182.01 has been realised from the company's bank account held with Santander.

Furniture & Equipment

There was a small amount of furniture & equipment which was sold for the sum of £250.00.

Payments

Bond

The sum of £200 was paid to Marsh Limited for their assistance in the provision of the statutory bond.

Statutory Advertising

The sum of £238.50 has been paid to Courts Advertising for the assistance in placing the statutory adverts into the London Gazette.

Accountancy Fees

SW Accountants were paid the sum of £120 for the preparation of the company's accounts for the pre-appointment periods.

Distribution to Members

Payments to unsecured creditors totalled £36,145.81, further details can be found in section 3 of this report.

3. OUTCOME FOR MEMBERS & CREDITORS

Secured Creditors

There are no creditors of this classification.

Preferential Creditors

There are no creditors of this classification.

Unsecured Creditors

Unsecured creditors were estimated in the Declaration of Solvency at a figure of £28,639.65. Total claims received from unsecured creditors totalling £36,145.81. I can confirm that I have paid the sum of £36,145.81 to the unsecured creditors within the 12 months from the date of my appointment.

Members

Once I have received tax clearance from HM Revenue & Customs, I will be in a position to pay a final distribution to the members.

4. PRE-APPOINTMENT COSTS

On 9th March 2017, at the meeting of the company's members, resolutions were presented in conjunction with DFW charging policy. The following resolution was duly passed unanimously, alongside other resolutions

"That the Liquidator be authorised to draw remuneration of £1,000 plus disbursements and VAT in respect of the convening of the members meeting, preparation of the Declaration of Solvency and placing the company into Liquidation"

In this regard, total pre-appointment costs of £1,000 have been paid to DFW Associates.

5. LIQUIDATOR'S REMUNERATION DISBURSEMENTS & EXPENSES

The Liquidator's remuneration was set at a fixed fee of £3,000 plus VAT plus disbursements. This amount has been drawn in full. A SIP 9 showing the time costs analysis is attached.

Disbursements

The following category 1 disbursements have been incurred and paid in the period of this report:

Charged by	Services Provided	Total Incurred in period £	Total Paid in period £	Total Paid In Liquidation £
Specific Bond	Insolvency Risk Services	200.00	200.00	200.00
Courts Advertising	Statutory Advertising	238.50	238.50	238.50
		438.50	438.50	438.50

There have been no category 2 disbursements have been paid during the Liquidation.

Other Professional Costs

The following professional and sub-contractor costs have been discharged during the Liquidation.

Charged by	Services Provided	Total Incurred in period £	Total paid in period £	Total Paid in Liquidation £
SW Accountants	Accountancy Fees	120.00	120.00	120.00
		120.00	120.00	120.00

6. OUTSTANDING MATTERS AND CONCLUSION

The only outstanding matters are to receive the final tax clearance from the company and pay a final distribution to the members of the company.

Should you have any further queries please contact my office on 0113 390 7940, alternatively direct any emails to james.nuttall@dfwassociates.co.uk .

A handwritten signature in black ink, appearing to read 'D. Wilson', is written over a horizontal line.

Dated: 17th September 2018

David Frederick Wilson
Liquidator of Trafalgar House (Retail) Limited

Trafalgar House (Retail) Limited
(In Liquidation)

LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT

	Declaration of Solvency £	From 31/08/2017 To 30/08/2018 £	From 31/08/2017 To 30/08/2018 £
RECEIPTS			
Plant & Machinery	250.00	0.00	0.00
Furniture & Equipment		250.00	250.00
Stock	40,000.00	41,182.01	41,182.01
Cash at Bank	1,819.00	0.00	0.00
Debtors	921.00	0.00	0.00
Bank Interest Gross		0.60	0.60
		<u>41,432.61</u>	<u>41,432.61</u>
PAYMENTS			
Specific Bond		200.00	200.00
Office Holders Fees		4,000.00	4,000.00
Accountancy Fees		120.00	120.00
Statutory Advertising		238.50	238.50
Trade & Expense Creditors	(28,639.65)	30,522.66	30,522.66
Directors Loan Account	(95.00)	0.00	0.00
Inland Revenue		294.50	294.50
Customs & Excise		5,328.65	5,328.65
Ordinary Shareholders	(100.00)	0.00	0.00
		<u>40,704.31</u>	<u>40,704.31</u>
BALANCE - 30 August 2018			<u><u>728.30</u></u>



David Frederick Wilson
Liquidator

Time Entry - SIP9 Time & Cost Summary

MVL0038 - Trafalgar House (Retail) Limited
Project Code: POST
From: 31/08/2017 To: 30/08/2018

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	1.90	0.00	0.00	8.60	10.50	2,260.50	215.29
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.20	0.00	0.00	3.70	3.90	741.00	190.00
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.50	0.00	0.00	0.30	0.80	241.50	301.88
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	2.60	0.00	0.00	12.60	15.20	3,243.00	213.36

DFW Associates Charging Policy

Introduction

This note applies where a licenced insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees. Following a passing of the resolution for the office holder to be remunerated on a time cost basis. Best practice guidance requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the costs of facilities provided by the firm and where payments are to be made to outside parties in which the office holder or his firm or any associate has an interest. Best practice guidance requires that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

Office Holder's Fees in Respect of the Administration of the insolvent estate.

The office holder will delegate tasks to colleagues. Such delegation assists the office holder as it allows him/her to deal with the more difficult aspects of the case and ensures that work is allocated and completed at the appropriate level. There are various staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows the staff working on the case with the office holder to allocate their time to the case. The time is recorded at the individual hourly rate in force at that time which is detailed below.

Expenses Incurred By Office Holder In Respect Of the Administration of Insolvent Estates

Best practice guidance classifies expenses into two broad categories

- Category 1 disbursements (approval not required) – specific expenditure that is directly related to the case usually outsourced to a third party. Once these items of expenditure are incurred they are immediately charged to the case.
- Category 2 disbursements (approval required) – items of incidental expenditure directly incurred on the case which include an element of shared or allocated cost and which are based on a reasonable method of calculation.

(A) The following items of expenditure are charged to the case (subject to approval)

- Car Mileage is charged at a rate of 45p per mile
- Storage of books and records (when not chargeable as a category 1 disbursement)
- Expenses which should be treated as Category 2 disbursements (approval required) – in addition to the 2 categories referred to above best practice guidance indicates that where payments are made to outside parties in which the office holder or his firm or any associate has an interest these should be treated as category 2 disbursements

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a category 1 disbursement.

- Telephone and facsimile
- Printing and photocopying
- Stationery

DFW Charge-out Rate

Time is recorded in 6 minute units.

Principal Associate 375

Senior Associate 220

Junior 180

EXTRACT FROM THE INSOLVENCY RULES (ENGLAND AND WALES) 2016

Creditors' and members' requests for further information in administration, winding up and bankruptcy

Rule 18.9

(1) The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report under rule 18.14—

- (a) a secured creditor;
- (b) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
- (c) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
- (d) any unsecured creditor with the permission of the court; or
- (e) any member of the company in a members' voluntary winding up with the permission of the court.

(2) A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one member or creditor.

(3) The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by—

- (a) providing all of the information requested;
- (b) providing some of the information requested; or
- (c) declining to provide the information requested.

(4) The office-holder may respond by providing only some of the information requested or decline to provide the information if—

- (a) the time or cost of preparation of the information would be excessive; or
- (b) disclosure of the information would be prejudicial to the conduct of the proceedings;
- (c) disclosure of the information might reasonably be expected to lead to violence against any person; or
- (d) the office-holder is subject to an obligation of confidentiality in relation to the information.

(5) An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.

(6) A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of—

- (a) the office-holder giving reasons for not providing all of the information requested; or
- (b) the expiry of the 14 days within which an office-holder must respond to a request.

(7) The court may make such order as it thinks just on an application under paragraph (6).

EXTRACT FROM THE INSOLVENCY RULES (ENGLAND AND WALES) 2016

Remuneration and expenses: application to court by a creditor or member on grounds that remuneration or expenses are excessive

Rule 18.34

(1) This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that—

- (a) the remuneration charged by the office-holder is in all the circumstances excessive;
- (b) the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
- (c) the expenses incurred by the office-holder are in all the circumstances excessive.

(2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable—

(a) a secured creditor,

(b) an unsecured creditor with either—

- (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
- (ii) the permission of the court, or

(c) in a members' voluntary winding up—

- (i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or
- (ii) a member of the company with the permission of the court.

(3) The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report").