

# WU07

## Notice of progress report in a winding-up by the court



Companies House

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number	0	7	6	4	1	9	4	2
Company name in full	Bluebuild Limited							

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.

### 2 Liquidator's name

Full forename(s)	Stephen
Surname	Hunt

### 3 Liquidator's address

Building name/number	Griffins
Street	Tavistock House South
Post town	Tavistock Square
County/Region	London
Postcode	W C 1 H 9 L G
Country	

### 4 Liquidator's name ①

Full forename(s)	
Surname	

① **Other liquidator**  
Use this section to tell us about another liquidator.

### 5 Liquidator's address ②

Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

② **Other liquidator**  
Use this section to tell us about another liquidator.

WU07

Notice of progress report in a winding-up by the court

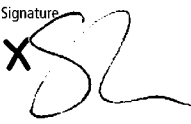
**6** Period of progress report

From date	<sup>d</sup> 2	<sup>d</sup> 0	<sup>m</sup> 0	<sup>m</sup> 3	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 1	
To date	<sup>d</sup> 1	<sup>d</sup> 9	<sup>m</sup> 0	<sup>m</sup> 3	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 2	

**7** Progress report

<input checked="" type="checkbox"/> The progress report is attached	
---	--

**8** Sign and date

Liquidator's signature	Signature 	X							
Signature date	<sup>d</sup> 0	<sup>d</sup> 4	<sup>m</sup> 0	<sup>m</sup> 5	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 2	

WU07

Notice of progress report in a winding-up by the court

 **Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Iman Khawari**

Company name **Griffins**

Address **Tavistock House South**

**Tavistock Square**

Post town **London**

County/Region

Postcode 

W	C	1	H		9	L	G
---	---	---	---	--	---	---	---

Country

DX

Telephone **020 7554 9600**

 **Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The company name and number match the information held on the public Register.
- You have attached the required documents.
- You have signed the form.

 **Important information**

**All information on this form will appear on the public record.**

 **Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

 **Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Bluebuild Limited**  
**(In Liquidation)**  
**Liquidator's Summary of Receipts & Payments**

Statement of Affairs £	From 20/03/2021 To 19/03/2022 £	From 20/03/2018 To 19/03/2022 £
ASSET REALISATIONS		
NatWest Refund	35.33	35.33
	35.33	35.33
COST OF REALISATIONS		
Bank Charges	88.00	352.00
O.R. Administration Fee	NIL	5,000.00
O.R. General Fee	NIL	6,000.00
Petitioners Costs	NIL	2,957.25
Petitioners Deposit	NIL	(1,600.00)
Statutory Advertising	NIL	243.95
	(88.00)	(12,953.20)
UNSECURED CREDITORS		
(35,351.33)      Trade & Expense Creditors	NIL	NIL
	NIL	NIL
DISTRIBUTIONS		
(1.00)      Ordinary Shareholders	NIL	NIL
	NIL	NIL
<b>(35,352.33)</b>	<b>(52.67)</b>	<b>(12,917.87)</b>
REPRESENTED BY		
Disbursement account		(188.76)
ISA NIB		(9,701.25)
Office		(103.98)
Trade Creditors		(2,957.25)
VAT Receivable		33.37
		<b>(12,917.87)</b>

Note:

The Petitioners Deposit is a negative sum as it represents a deposit paid in to the estate rather than an expense incurred.

The negative balance on the Disbursement Account (formerly known as No 2 Account or Client Number 2 Account) represents sums paid by Griffins which are yet to be recovered from the estate.

The negative balance on the Office Account represents sums paid by Griffins which are yet to be recovered from the estate.

Petition costs (as represented by Trade Creditor) are yet to be settled as there has either been no recoveries or insufficient level of recoveries to settle them.



Stephen Hunt  
Liquidator



**Bluebuild Limited  
In Compulsory Liquidation**

**In the County Court at Gloucester and Cheltenham  
No. 32 of 2018**

**Liquidator's Annual Progress Report to Members and Creditors  
for the year ending 19 March 2022**



## Contents

1. Introduction
2. Estimated Return to Creditors
3. Realisation of Assets
4. Investigations
5. Professional Agents, Advisors and Sub-Contractors
6. Statutory and Professional Compliance
7. Creditor Communication, Claims and Distributions
8. Fees and Expenses
9. Receipts and Payments Account
10. Other Matters to Assist Creditors
11. Creditors' Rights
12. Next Report

## Appendices

- A. Statutory and Office Holder's Information
- B. Liquidator's Receipts and Payments Account for the period 20 March 2021 to 19 March 2022, together with an account for the entire period of the liquidation
- C. Fee Information Pack:
  - C1. Statutory and Creditor Compliance Tasks
  - C2. Griffins' Time Analysis for the period 20 March 2021 to 19 March 2022, together with a cumulative account for the entire period of the appointment
- D. Creditors' Rights - Rules 18.9 and 18.34 of the Insolvency (England and Wales) Rules 2016 ("the IR 2016")



## 1 Introduction

In accordance with Rules 18.3 and 18.8 of the IR 2016, I am providing creditors with an annual progress report which should be read in conjunction with my previous reports. Additional information in respect of the Company and office holder is attached at Appendix A.

This report provides creditors with the following information:

- The work undertaken by me and my staff in the period of the report, why that work was necessary, and any anticipated future work and why that work is necessary;
- The costs and payments in relation to the work undertaken, including any expenses incurred in connection with the work;
- Whether it is anticipated that the work will provide a financial benefit to creditors, and if so the nature of the anticipated benefit.

## 2 Estimated Return for Creditors

From the information currently available to me, it is most unlikely that there will be sufficient funds to pay a dividend to creditors.

## 3 Realisation of Assets

### 3.1 Bank Refund

During this period, I have received a refund from NatWest of £35.33, which came about due to an incorrect foreign exchange rate on an international payment.

Due to the low value, this refund has not resulted in a net financial benefit to creditors.

## 4 Investigations

### 4.1 Further Investigations

#### 4.1.1 Book Debt

As previously reported, my investigations into the Company's affairs led me to identify a potential book debt of £80,000 owed to the Company by B Williams Property Limited.

I have examined the records available and found no invoice for any work undertaken by B Williams Property Limited, as such I wrote the director to ask for an invoice or for an explanation as to why no invoice was raised. Despite numerous requests, I have received no response from the director.

B Williams Property Limited have stated that they do not recognise this book debt and have asked for evidence, which I have been unable to obtain from the director. A review of B Williams Property Limited has revealed that even if the book debt was valid, it is unlikely that they would be able to afford to repay.

Without any evidence that the book debt exist, it is unlikely that this work will result in a net financial benefit to creditors.



#### 4.1.2 Antecedent Transactions (formally Preference Payments)

As previously reported, I have identified Company transactions that appear to relate to the personal expenditure of the director, Mr Benson.

Upon further review, I have identified further unexplained transactions totalling in excess of £1,500,000 to the director as well as a pension company. These payments appear to be a variety of antecedent transactions and as such, I have requested that the director provide additional information on these. The director has not responded to my requests for additional information, despite my regular correspondence.

At present I am unable to determine whether this work will provide a net financial benefit to creditors.

#### 4.1.3 Potential Claims Against Third Parties

As previously reported, payments have been identified from the Company to Mr Danny Callaghan ("Mr Callaghan"), totalling at least £392,600 between 8 October 2013 and 15 May 2018, and to Ms Rebecca Robinson ("Ms Robinson"), totalling at least £47,000 between 28 October 2013 and 24 July 2017. The reason for the payments is unknown.

I have not received any responses to my enquiries to Mr Callaghan and Ms Robinson. There has been limited progress in this reporting period and my investigations are ongoing.

At present I am unable to determine whether this work will provide a net financial benefit to creditors.

#### 4.1.4 Bankruptcy Proceedings against the Director

As previously reported, there are currently bankruptcy proceedings being made against the Company director.

During this period, I have continued to enquire with the petitioning creditor, Travis Perkins, regarding the outcome of the bankruptcy proceedings that they were bringing against the director. Travis Perkins have advised on several occasions that the bankruptcy hearing was adjourned, relisted, and adjourned again. It is currently not clear what the outcome of the bankruptcy application is likely to be.

This matter will not result in a net financial benefit to creditors.

#### 4.1.5 Claims Against Director

Following further internal reviews and the repeated adjournments of the bankruptcy petition, I decided to engage solicitors to bring the claims forward notwithstanding the outstanding bankruptcy petition against the director.

I instructed my solicitors, Freeths LLP, on 29 November 2021 who then sent several letters on my behalf to the director requiring him to provide the information I have requested from him in respect of the above investigation matters.





To date Mr Benson has failed to provide the requested information.

At present I am unable to determine whether this work will provide a net financial benefit to creditors.

#### 4.2 Work required in the next reporting period

I will continue to pursue the director for responses to my enquiries and instruct my solicitors to continue assisting in this capacity, as necessary. I will continue to monitor the progress of the bankruptcy petition against the director.

The scope of the future work to be undertaken and, the level of costs that I incur, will be dependent on my solicitor's success in obtaining the co-operation from the director and the updated advice I receive from my solicitors and whether it is necessary to issue legal proceedings.

I will provide an update on the progress of my investigations and my solicitor's advice in my next progress report.

#### 5 Professional Agents, Advisors, and Sub-contractors

As referred to above, I have instructed the professional advisors listed below. I have also set out the basis of the fee arrangement upon which they have been instructed, which is subject to review on a regular basis.

Name of Advisor	Basis of fee arrangement
Freeths LLP	Conditional Fee Agreement

I instructed Freeths LLP to assist in obtaining co-operation from the director and to advise and take legal action, if necessary, against the director on a contingency basis. I have incurred legal costs of £2,035.50 during the period but as Freeths LLP acting on a contingency basis any liability for costs will only crystallise upon a recovery being made. I will report further in due course in respect of any fees and disbursements paid to them.

The choice of advisor was made on the basis of their experience, ability, the nature and complexity of the assignment, and the basis of the fee arrangement with them.

#### 6 Statutory and Professional Compliance

I am required, as Liquidator, to meet a considerable number of statutory and regulatory obligations. This work does not provide a direct financial benefit to creditors but is a necessary requirement of the liquidation process.

Whilst these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progression of the liquidation. This ensures that my staff and I carry out our work to high professional standards.



In order that creditors can have an informed understanding of these matters, they are listed at Appendix C1.

## 7 Creditor Communication, Claims and Distributions

### 7.1 Communication

I am required, as Liquidator, to undertake certain tasks in relation to creditors' claims. This work does not provide a direct financial benefit to the liquidation estate but is essential to the administration of the case.

In order that creditors can have an informed understanding of these matters, they are also listed at Appendix C1.

### 7.2 Claims

The current position as regards creditors' claims is detailed below.

#### 7.2.1 Secured Creditors

An examination of the Company's mortgage register held by the Registrar of Companies shows that Daniel Callaghan and BW Sipp Trustees Limited hold a charge over the Company's assets created on 18 July 2013. Once contact with the director has been made, I will be in a position to discuss this matter further with him and request details surrounding the reasons as to why this charge was given.

#### 7.2.2 Preferential Creditors

No preferential claims have been received to date, and it is not believed that there are any such claims.

#### 7.2.3 Non-Preferential Creditors

The Official Receiver's report showed creditors with a total value of £35,351.33. The list of creditors provided by the Official Receiver on 23 March 2018 showed creditors with a total value of £44,218.65.

I have received eight claims totalling £82,811.22 but I have not adjudicated on any of these claims yet. I am aware of a further creditor who has not yet submitted their claim. Their total estimated debt is a further £9,247.40.

It is most unlikely that there will be sufficient funds to pay a dividend to creditors.

## 8 Fees and Expenses

### 8.1 Post-Appointment Fees

At the virtual meeting of creditors held on 6 June 2019, it was approved that the Liquidator's remuneration be calculated on the basis of time properly spent by the Liquidator and his staff, subject to an authorised maximum of £41,000, (net of VAT).

At a further virtual meeting of creditors held on 9 June 2020 it was approved that the Liquidator's remuneration be calculated on the basis of time properly spent by the



Liquidator and his staff, subject to an agreed amount of £60,000 plus VAT without further recourse to creditors.

The time charged is based on computerised records capturing time charged by myself and my staff in dealing with the conduct of the case.

## 8.2 Time Costs Incurred to Date

A breakdown of the time costs incurred in the period of the report and for the entire period of liquidation to date] is attached at Appendix C2.

It is Griffins' policy to use the most junior grade of staff compatible with the efficient conduct of a matter, in order to ensure that costs to creditors are kept to a minimum. Where investigation work has been undertaken, this will normally be carried out by a senior member of staff and partner. Such investigations are conducted with regard to the level of assets available to fund any further investigations or actions, and the materiality of any matters that have been identified.

A copy of Griffins charge-out rates is available for download at <http://www.griffins.net/technical/>.

The time costs my staff and I have recorded as incurred for the period of this report, 20 March 2021 to 19 March 2022, total £13,154.46, representing 40.50 hours at an average rate of £324.80.

The time costs my staff and I have recorded as incurred for the entire period of my appointment total £67,413.12, representing 213.08 hours at an average rate of £316.37.

To date I have not drawn any fees for acting as Liquidator. Due to the director's lack of co-operation and his pending bankruptcy petition, the total amount of remuneration expected to be drawn is currently unknown and at this moment in time it would not be of any benefit to the creditors to estimate fees that may be drawn. However, as referenced at Section 8.1 any fees would be restricted to £60,000 as per the decision agreed by creditors on 9 June 2020.

## 8.3 Expenses

Expenses are any payments from the insolvency estate which are neither an office holder's remuneration, nor a distribution to a creditor or a member.

Expenses fall into two categories:

Category 1 expenses: These are payments to persons providing the service to which the expense relates, who are not an associate of the office holder.

Category 2 expenses: These are payments to associates or which have an element of shared costs.



Griffins do not utilise any service providers who are associates of the firm. Additionally, it is not Griffins' policy to charge, or re-charge, expenses that are not directly referable to the appointment in question.

The table below details the actual expenses (including disbursements) incurred to date and the projected future expenses to the closure of the case. This table should be read in conjunction with the Receipts and Payments Accounts at Appendix B.

Nature of expense incurred	Notes	Expenses incurred in previous periods	Expenses incurred in period of report	Estimated Future Expenses	Total Estimated Expenses
		£	£	£	£
Deposit on Petition Costs	1	(1,600.00)	0.00	0.00	(1,600.00)
Official Receiver's Administration Fee	2	5,000.00	0.00	0.00	5,000.00
OR General Fee	3	6,000.00	0.00	0.00	6,000.00
Petitioning Creditor's Costs	4	2,957.25	0.00	0.00	2,957.25
Statutory Advertising		243.95	0.00	0.00	243.95
ISA Bank Charges	5	264.00	88.00	88.00	440.00
Specific Bond	6	12.50	0.00	0.00	12.50
Postage Costs		8.70	2.54	2.00	13.24
Land Registry		60.00	0.00	0.00	60.00
Legal Fees	7	0.00	2,035.50	20,000.00	22,035.50
<b>TOTAL</b>		<b>12,946.40</b>	<b>2,126.04</b>	<b>20,090.00</b>	<b>35,162.44</b>

Note 1: The sum relates to the petitioner paying the required statutory deposit to cover the initial costs of the liquidation.

Note 2: The administration fee reflects the average cost of administering a case. It is recovered from the realisation of assets and creditors do not have to pay this money upfront. It is only collected once assets are realized.

Note 3: The Official Receiver's general fee for the liquidation amounts to £6,000. This fee is payable to the Official Receiver for meeting their operation costs.

Note 4: These relate to the petitioning creditor's legal costs, which are repayable as an expense of the liquidation.

Note 5: The liquidation estate incurs quarterly banking charges.



Note 6: The specific bond is required by the Insolvency Practitioner on all insolvency appointments with regards estimated value of insolvent assets.

Note 7: Estimated future legal fees are completely contingent on the scope of work required in the next reporting period.

## 9 Receipts and Payments Account

An account of my receipts and payments for the period of this report is at Appendix B, together with a cumulative account for the entire period of my appointment and a comparison with the amounts recorded in the Official Receivers' report.

The receipts and payments account reflects actual payments made to date rather than accrued unpaid expenses (see table in 8.3 above for total expenses incurred to date).

## 10 Other Matters to Assist Creditors

### 10.1 Privacy

Griffins' Privacy Policy explains the measures I take to protect your data and the legal basis for doing so. Please review this Privacy Policy on Griffins' website: <http://www.griffins.net/data-privacy-notice/>.

### 10.2 Code of Ethics

I am bound by Code of Ethics for Insolvency Practitioners when carrying out all professional work relating to insolvency appointments. Please refer to the Institute of Chartered Accountants in England and Wales' website for further details: <https://www.icaew.com/regulation/insolvency/sips-regulations-and-guidance/insolvency-code-of-ethics>

### 10.3 Our Relationships

I have no professional or personal relationships with the parties who approve my fees or who provide services to the estate where the relationship could give rise to a conflict of interest.

### 10.4 Contact Us

If you would like to make any comments, suggestions, raise a query or make a complaint about the service you have received, please contact my team manager, Ian Ramsay in the first instance at [ian.ramsay@griffins.net](mailto:ian.ramsay@griffins.net).

A copy of Griffins complaints procedure and professional indemnity insurance can be found at:

<http://www.griffins.net/legal-information/>.

### 10.5 Creditors' Insolvency Guides

Creditors can find more information on the insolvency process at:

<http://www.creditorinsolvencyguide.co.uk/>.



## 11 **Creditors' Rights**

Creditors are advised that Rule 18.9 of the IR 2016 provides the right to make a request to the Liquidator for further information about remuneration or expenses which have been itemised in this report. Further, Rule 18.34 of the IR 2016, provides creditors with a right to challenge the Liquidator's remuneration and expenses.

Copies of these Rules are attached at Appendix D for your information.

## 12 **Next Report**

I will report again following the next anniversary of my appointment, or sooner if the administration of the liquidation is complete.

  
**Stephen Hunt**  
Liquidator

Date: 6 May 2022



Bluebuild Limited  
In Compulsory Liquidation

Statutory and Office Holder's information



## Company information

Company name: Bluebuild Limited  
Trading name: Bluebuild Limited  
Company registration number: 07641942  
Nature of business: Construction of domestic buildings  
Registered office: Griffins, Tavistock House South, Tavistock Square, London, WC1H 9LG  
Previous registered office: Trinity Lodge, Trinity Lane, Cheltenham, GL52 2NT  
Court Name: County Court at Gloucester and Cheltenham  
Court Reference: No. 32 of 2018  
Petitioning Creditor: Travis Perkins Plc  
Winding-up order date: 1 February 2018

## Liquidator's details

Name: Stephen Hunt  
IP number: 9183  
Name of firm: Griffins  
Firm's address: Tavistock House South, Tavistock Square, London WC1H 9LG  
Date of Appointment: 20 March 2018





Bluebuild Limited  
In Compulsory Liquidation

Liquidator's Receipts and Payments Account for the period 20 March 2021 to 19 March 2022, together with an account for the entire period of the liquidation



Bluebuild Limited  
(In Liquidation)  
Liquidator's Summary of Receipts & Payments

Statement of Affairs £	From 20/03/2021 To 19/03/2022 £	From 20/03/2018 To 19/03/2022 £
ASSET REALISATIONS		
NatWest Refund	35.33	35.33
	<u>35.33</u>	<u>35.33</u>
COST OF REALISATIONS		
Bank Charges	88.00	352.00
O.R. Administration Fee	NIL	5,000.00
O.R. General Fee	NIL	6,000.00
Petitioners Costs	NIL	2,957.25
Petitioners Deposit	NIL	(1,600.00)
Statutory Advertising	NIL	243.95
	<u>(88.00)</u>	<u>(12,953.20)</u>
UNSECURED CREDITORS		
(35,351.33) Trade & Expense Creditors	NIL	NIL
	<u>NIL</u>	<u>NIL</u>
DISTRIBUTIONS		
(1.00) Ordinary Shareholders	NIL	NIL
	<u>NIL</u>	<u>NIL</u>
<u>(35,352.33)</u>	<u>(52.67)</u>	<u>(12,917.87)</u>
REPRESENTED BY		
Disbursement account		(188.76)
ISA NIB		(9,701.25)
Office		(103.98)
Trade Creditors		(2,957.25)
VAT Receivable		33.37
		<u>(12,917.87)</u>

Note:

The Petitioners Deposit is a negative sum as it represents a deposit paid in to the estate rather than an expense incurred.

The negative balance on the Disbursement Account (formerly known as No 2 Account or Client Number 2 Account) represents sums paid by Griffins which are yet to be recovered from the estate.

The negative balance on the Office Account represents sums paid by Griffins which are yet to be recovered from the estate.

Petition costs (as represented by Trade Creditor) are yet to be settled as there has either been no recoveries or insufficient level of recoveries to settle them.



Stephen Hunt  
Liquidator

Bluebuild Limited  
In Compulsory Liquidation

Statutory and Creditor Compliance Tasks



## Post-Appointment Statutory and Professional Compliance

I undertake the following tasks:

### Statutory

- Notify creditors of my appointment and advertise the appointment in the Gazette;
- Return to the Official Receiver a signed undertaking to pay out of first realisations of assets, both the balance currently appearing in their account and those monies, including fee, guarantees and advances paid by the Official Receiver, becoming due in future and payable under the Insolvency Act 1986 and the IR 2016;
- Obtain a Specific Penalty bond for a sum equal to the Company's assets subject to the statutory provisions. This bond covers any losses to the estate for any possible fraud or dishonesty of the Liquidator whether acting alone or in collusion with one or more persons and/or the fraud and dishonesty of any person committed with the connivance of the Liquidator;
- Establish whether the Company has an occupational pension scheme and, if so, comply with Section 120 Pensions Act 2004 and submit a S120 Notice to the Pension Protection Fund, The Pension Regulator and to the Trustees of the Pension Fund if applicable.

### Professional Compliance

- On appointment, set the case up on our insolvency database and maintain and separately record all financial records on the case, including the recording of creditors;
- Undertake a one month case review to ensure that all initial statutory matters have been completed, asset realisation and initial investigations commenced;
- Request/obtain the Company's books and records.

## Annual Statutory and Professional Compliance

In addition to the tasks identified above, each year I undertake the following statutory tasks:

### Statutory

- Prepare and issue an Annual Report to creditors;
- Submit VAT returns to HM Revenue and Customs, to ensure that any VAT refunds or payments are received or paid;
- Submit annual tax returns to HM Revenue and Customs.

### Professional Compliance

- Undertake bi-annual case reviews to ensure that the case is being progressed efficiently and in a timely manner; statutory duties have been undertaken; consider any ethical, money laundering and Bribery Act 2010 issues pertaining to the case and ensure that any identified matters are addressed;



- Maintain the case cash book, by undertaking quarterly ISA bank reconciliations and ensure that funds received are paid into the ISA account within 14 days of receipt or forthwith if £5,000 or more is received.

### Closing Statutory and Professional Compliance

After concluding all case related matters, I undertake the following tasks:

#### Statutory

- Prepare and issue the Final Account to creditors;
- If the creditors have so resolved, obtain my release from the Secretary of State;
- Retain and store the liquidation records for a minimum of 6 years after the vacation of office;
- Where applicable submit statutory forms to the Court, the Official Receiver, the Insolvency Service, and the Register of Companies;
- Send the final receipts and payments account to the Court, the Official Receiver and the Insolvency Service and confirmation of release.

#### Professional Compliance

- Prepare and submit a letter to HM Revenue and Customs requesting clearance to close the case;
- Reconcile the cash book ready for closure.

### Tasks in relation to creditors' claims

I undertake the following tasks:

- Ensure that all creditors' claims are listed with the correct addresses and references and that the amount claimed correlates to the report prepared by the Official Receiver;
- Enter proof of debt forms/claims as and when they are received;
- Deal with enquires from creditors.



Bluebuild Limited  
In Compulsory Liquidation

Griffins' time analysis for the period 20 March 2021 to 19 March 2022, and for the entire period of the appointment



## Time Entry - Detailed SIP9 Time &amp; Cost Summary

BLUEB02 - Bluebuild Limited  
 From: 20/03/2021 To: 19/03/2022  
 Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Administrators	Total Hours	Time Cost (£)	Average Hourly Rate (£)
CREDITOR : Creditor Related Work	0.00	0.00	0.00	0.00	0.08	0.08	17.50	210.00
Creditors	0.00	0.00	0.00	0.00	0.08	0.08	17.50	210.00
INV-FURTH : Further Investigations	0.17	0.50	18.92	0.00	0.00	19.58	7,080.83	361.57
Investigations	0.17	0.50	18.92	0.00	0.00	19.58	7,080.83	361.57
STATUTORY : Statutory Duties	0.92	2.75	8.83	1.58	6.75	20.83	6,056.13	290.69
Statutory & Compliance	0.92	2.75	8.83	1.58	6.75	20.83	6,056.13	290.69
<b>Total Hours</b>	<b>1.08</b>	<b>3.25</b>	<b>27.75</b>	<b>1.58</b>	<b>6.83</b>	<b>40.50</b>	<b>13,154.46</b>	<b>324.80</b>
<b>Total Fees Claimed</b>							<b>0.00</b>	

## Time Entry - Detailed SIP9 Time &amp; Cost Summary

BLUEB02 - Bluebuild Limited  
 From: 20/03/2018 To: 19/03/2022  
 Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Administrators	Total Hours	Time Cost (£)	Average Hourly Rate (£)
CREDITOR : Creditor Related Work	0.00	0.58	2.17	0.00	1.25	4.00	1,307.09	326.77
Creditors	0.00	0.58	2.17	0.00	1.25	4.00	1,307.09	326.77
INV-FURTH : Further Investigations	0.42	0.50	78.00	0.00	0.00	78.92	28,438.40	360.36
INV-INIT : Initial Investigations	0.08	0.50	29.33	0.00	8.42	38.33	12,293.75	320.71
Investigations	0.50	1.00	107.33	0.00	8.42	117.25	40,732.15	347.40
STATUTORY : Statutory Duties	2.25	9.42	33.25	7.42	40.50	91.83	25,373.88	276.30
Statutory & Compliance	2.25	9.42	33.25	7.42	40.50	91.83	25,373.88	276.30
<b>Total Hours</b>	<b>2.75</b>	<b>11.00</b>	<b>142.75</b>	<b>7.42</b>	<b>50.17</b>	<b>213.08</b>	<b>67,413.12</b>	<b>316.37</b>
<b>Total Fees Claimed</b>							<b>0.00</b>	



Bluebuild Limited  
In Compulsory Liquidation

Creditors' rights - Rules 18.9 and 18.34 of the Insolvency (England and Wales) Rules 2016  
("the IR 2016")



## Insolvency (England and Wales) Rules 2016

### Rule 18.9

#### **Creditors' and members' requests for further information in administration, winding up and bankruptcy**

(1) The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report under rule 18.14—

- (a) a secured creditor;
- (b) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
- (c) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
- (d) any unsecured creditor with the permission of the court; or
- (e) any member of the company in a members' voluntary winding up with the permission of the court.

(2) A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one member or creditor.

(3) The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by—

- (a) providing all of the information requested;
- (b) providing some of the information requested; or
- (c) declining to provide the information requested.

(4) The office-holder may respond by providing only some of the information requested or decline to provide the information if—

- (a) the time or cost of preparation of the information would be excessive; or
- (b) disclosure of the information would be prejudicial to the conduct of the proceedings;
- (c) disclosure of the information might reasonably be expected to lead to violence against any person; or
- (d) the office-holder is subject to an obligation of confidentiality in relation to the information.

(5) An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.

(6) A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of—

- (a) the office-holder giving reasons for not providing all of the information requested;

or



(b) the expiry of the 14 days within which an office-holder must respond to a request.

(7) The court may make such order as it thinks just on an application under paragraph (6).

#### Rule 18.34

Remuneration and expenses: application to court by a creditor or member on grounds that remuneration or expenses are excessive

(1) This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that—

(a) the remuneration charged by the office-holder is in all the circumstances excessive;

(b) the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or

(c) the expenses incurred by the office-holder are in all the circumstances excessive.

(2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable—

(a) a secured creditor,

(b) an unsecured creditor with either—

(i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or

(ii) the permission of the court, or

(c) in a members' voluntary winding up—

(i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or

(ii) a member of the company with the permission of the court.

(3) The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report").

