

## **Office Supply Limited**

**Director's Report and Unaudited**

**Financial Statements**

**Year Ended**

**29 December 2018**

**Company Number 07364494**



# Office Supply Limited

## Company Information

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<b>Director</b>	R Coulson
<b>Company secretary</b>	S M Bennett
<b>Registered number</b>	07364494
<b>Registered office</b>	Daughters Court Silkwood Park Wakefield West Yorkshire WF5 9TQ
<b>Accountants</b>	BDO LLP Central Square 29 Wellington Street Leeds LS1 4DL

# Office Supply Limited

## Contents

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	Page
<b>Director's Report</b>	<b>1</b>
<b>Statement of Comprehensive Income</b>	<b>2</b>
<b>Statement of Financial Position</b>	<b>2</b>
<b>Notes to the Financial Statements</b>	<b>3 - 4</b>

# Office Supply Limited

## Director's Report For the Year Ended 29 December 2018

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The director presents his report together with the unaudited financial statements for the year ended 29 December 2018.

### Principal activity

The company has not traded during the current or preceding financial year.

### Director

The director who served during the year was:

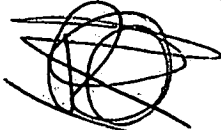
R Coulson

In preparing this report, the director has taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board on

23/12/2019

and signed on its behalf.



**R Coulson**  
Director

# Office Supply Limited

## Statement of Comprehensive Income For the Year Ended 29 December 2018

The company has not traded during the year or the preceding financial year. During these periods, the company received no income and incurred no expenditure and therefore made neither profit or loss.

## Statement of Comprehensive Income Registered Number: 07364494

As at 29 December 2018

	Note	2018 £	2017 £
<b>Current assets</b>			
Debtors: amounts falling due within one year	5	10,964	10,964
<b>Net assets</b>		<u>10,964</u>	<u>10,964</u>
<b>Capital and reserves</b>			
Called up share capital	6	1,500	1,500
Profit and loss account	7	9,464	9,464
		<u>10,964</u>	<u>10,964</u>


For the year ended 29 December 2018 the company was entitled to exemption from audit under section 480 of the Companies Act 2006.

Members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provisions of FRS 102 Section 1A - small entities.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on



**R Coulson**  
Director

23/12/2019

The notes on pages 3 to 4 form part of these financial statements.

# Office Supply Limited

## Notes to the Financial Statements For the Year Ended 29 December 2018

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### 1. General information

Office Supply Limited is a private company limited by shares and incorporated in England and Wales under the Companies Act 2006. The address of the registered office is given on the company information page and the nature of the company's operations and its principal activity are set out in the director's report.

### 2. Accounting policies

#### 2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the company's accounting policies (see note 3).

The presentational and functional currency of these financial statements is GBP. Values are rounded to the nearest pound.

The following principal accounting policies have been applied:

#### 2.2 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

#### 2.3 Financial instruments

The company only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties and investments in non-puttable ordinary shares.

Debt instruments (other than those wholly repayable or receivable within one year), including loans and other accounts receivable and payable, are initially measured at present value of the future cash flows and subsequently at amortised cost using the effective interest method. Debt instruments that are payable or receivable within one year, typically trade debtors and creditors, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration expected to be paid or received. However, if the arrangements of a short-term instrument constitute a financing transaction, like the payment of a trade debt deferred beyond normal business terms or financed at a rate of interest that is not a market rate or in the case of an out-right short-term loan not at market rate, the financial asset or liability is measured, initially, at the present value of the future cash flow discounted at a market rate of interest for a similar debt instrument and subsequently at amortised cost.

Financial assets and liabilities are offset and the net amount reported in the balance sheet when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# Office Supply Limited

## Notes to the Financial Statements For the Year Ended 29 December 2018

### 3. Judgements in applying accounting policies and key sources of estimation uncertainty

The director has made no material judgements or key estimates in preparing these financial statements.

### 4. Employees

In the current year there was no employees (2017 - Nil) except for the directors, who did not receive any remuneration.

### 5. Debtors: amounts falling due within one year

	2018 £	2017 £
Amounts owed by group undertakings	10,964	10,964

### 6. Share capital

	2018 £	2017 £
<b>Allotted, called up and fully paid</b>		
1,500 ordinary shares of £1 each	1,500	1,500

### 7. Reserves

The company's capital and reserves are as follows:

#### Called up share capital

Called up share capital represents the nominal value of the shares issued.

#### Profit and loss account

The profit and loss account represents cumulative profits or losses net of dividends paid and other adjustments.

### 8. Related party transactions

The company has taken advantage of the exemption available in Section 33.1A of FRS 102 whereby it has not disclosed transactions with the ultimate parent company or any wholly owned subsidiary undertaking of the group.

### 9. Controlling party

The company is a wholly owned subsidiary of Complete Business Solutions Investments Ltd. The largest group in the results of the company are consolidated is that headed by Complete Business Solutions Holdings Limited, whose registered office is Daughters Court, Silkwood Park, Wakefield, West Yorkshire, WF5 9TQ.