

**THE HEAD OFFICE (STEVENAGE) LIMITED**

**ABBREVIATED UNAUDITED ACCOUNTS FOR THE YEAR ENDED 30TH NOVEMBER 2014**

Wags LLP t/a Wagstaffs  
Richmond House  
Walkern Road  
Stevenage  
Hertfordshire  
SG1 3QP

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FOR THE YEAR ENDED 30TH NOVEMBER 2014

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**THE HEAD OFFICE (STEVENAGE) LIMITED**  
**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 30TH NOVEMBER 2014**

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**DIRECTORS:**

S Ryan  
P Ryan

**REGISTERED OFFICE:**

Richmond House  
Walkern Road  
Stevenage  
Hertfordshire  
SG1 3QP

**REGISTERED NUMBER:**

07070645 (England and Wales)

**ACCOUNTANTS:**

Wags LLP t/a Wagstaffs  
Richmond House  
Walkern Road  
Stevenage  
Hertfordshire  
SG1 3QP

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS  
ON THE UNAUDITED FINANCIAL STATEMENTS OF  
THE HEAD OFFICE (STEVENAGE) LIMITED**

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**The following reproduces the text of the report prepared for the directors in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages three to six) have been prepared.**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of The Head Office (Stevenage) Limited for the year ended 30th November 2014 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/membershandbook](http://icaew.com/membershandbook).

This report is made solely to the Board of Directors of The Head Office (Stevenage) Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of The Head Office (Stevenage) Limited and state those matters that we have agreed to state to the Board of Directors of The Head Office (Stevenage) Limited, as a body, in this report in accordance with AAF 2/10 as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that The Head Office (Stevenage) Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of The Head Office (Stevenage) Limited. You consider that The Head Office (Stevenage) Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of The Head Office (Stevenage) Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Wags LLP t/a Wagstaffs  
Richmond House  
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Hertfordshire  
SG1 3QP

7th July 2015

**ABBREVIATED BALANCE SHEET**  
**30TH NOVEMBER 2014**

	Notes	2014 £	2013 £
<b>FIXED ASSETS</b>			
Intangible assets	2	18,000	21,600
Tangible assets	3	<u>-</u>	<u>-</u>
		<u>18,000</u>	<u>21,600</u>
<b>CURRENT ASSETS</b>			
Stocks		1,000	1,000
Debtors		1,608	-
Cash in hand		<u>200</u>	<u>200</u>
		2,808	1,200
<b>CREDITORS</b>			
Amounts falling due within one year		<u>(20,641)</u>	<u>(21,693)</u>
<b>NET CURRENT LIABILITIES</b>		<u>(17,833)</u>	<u>(20,493)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>167</u>	<u>1,107</u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	4	100	100
Profit and loss account		<u>67</u>	<u>1,007</u>
<b>SHAREHOLDERS' FUNDS</b>		<u>167</u>	<u>1,107</u>

The notes form part of these abbreviated accounts

ABBREVIATED BALANCE SHEET - continued  
30TH NOVEMBER 2014

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The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th November 2014.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th November 2014 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 30th June 2015 and were signed on its behalf by:

S Ryan - Director

**NOTES TO THE ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 30TH NOVEMBER 2014**

**1. ACCOUNTING POLICIES**

**ACCOUNTING CONVENTION**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**TURNOVER**

Turnover represents the total invoice value, excluding value added tax, trade discounts and all other taxes of sales made during the year.

**GOODWILL**

Goodwill, being the amount paid in connection with the acquisition of a business in 2009, is being amortised evenly over its estimated useful life of ten years.

**TANGIBLE FIXED ASSETS**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 25% on cost

**STOCKS**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**DEFERRED TAX**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**2. INTANGIBLE FIXED ASSETS**

**COST**

At 1st December 2013  
and 30th November 2014

**Total  
£**

**36,000**

**AMORTISATION**

At 1st December 2013  
Amortisation for year  
At 30th November 2014

**14,400**

**3,600**

**18,000**

**NET BOOK VALUE**

At 30th November 2014  
At 30th November 2013

**18,000**

**21,600**

NOTES TO THE ABBREVIATED ACCOUNTS - continued  
FOR THE YEAR ENDED 30TH NOVEMBER 2014

3. TANGIBLE FIXED ASSETS

**COST**

At 1st December 2013  
and 30th November 2014

Total  
£

3,000

**DEPRECIATION**

At 1st December 2013  
and 30th November 2014

3,000

**NET BOOK VALUE**

At 30th November 2014  
At 30th November 2013

-  
-

4. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2014 £	2013 £
100	Ordinary	£1	<u>100</u>	<u>100</u>



This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.