

**The Association of Disabled Professionals
(Limited by Guarantee)**

**Legal and administrative information for the year ended
31st March 2023**

Directors

Trustees :

Miss R Graham-Hunt

Miss JE Hunt

Miss P Moon

Dr VG Rivlin

Secretary:

Miss JE Hunt

Charity number

1121706.

Company number

6390586.

Registered Office/
Principal address

C/o 12 Augusta Court
Sheringham
Norfolk
NR26 8AH

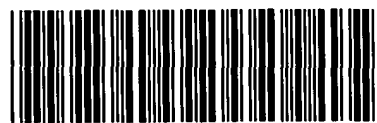
Independent
Examiner

Mrs SA Walker
3 Ladybridge rd
Waterlooville
PO7 5RP

Bankers

Barclays Bank PLC
Po Box 6
Portsmouth
Hampshire
PO6 3DH

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23/06/2023

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COMPANIES HOUSE

**The Association of Disabled Professionals
(Limited by Guarantee)**

**Report of the Directors/Trustees
for the year ended 31st March 2023**

The Directors (the trustees) present their report on the financial statements of the company(charity) for the year ended 31st March 2023

The accounts have been prepared in accordance with the accounting policies and comply with the companies act 2006 and the statement of accounting practice 'accounting and reporting by charities' issued in 2005

Structure, Governance and Management

The Association of Disabled Professionals known as ADP is a charitable company limited by Guarantee. It started in 1972 and became incorporated on 4th October 2007 company number 6390586 and was granted charitable status on 28th November 2007 charity number 1121706. The Company is governed by its Memorandum and Articles of Association.

Principal Activity

The principal activity of ADP for the period under review are to relieve the disability of people with physical, sensory or mental impairment to improve

- (i) the rehabilitation, education and training facilities and opportunities of disabled people and to assist them by encouragement and example and such other means that are available to develop their full mental and physical potential and promote their entry into the professions and their integration with, and full and active participation in, and contribution to, society;
- (j) the employment opportunities and career prospects of disabled people and to assist disabled people by encouragement and example and such other means that are available, but excluding the functions of an employment agency, to find and retain employment, including part-time employment, self-employment and voluntary and valued work commensurate with their abilities and educational and professional qualifications.

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Trustees

The trustees are also directors for the purposes of company law. They held no beneficial interest in the charity during the year ending 31st March 2023 and holding office during the year under review were

Miss R Graham-Hunt

Miss JE Hunt

Miss P Moon

Dr VG Rivlin

The trustees as charity trustees have control of the charity and its property and funds. The trustees when complete consist of at least 6 and not more than 10. Every trustee on nomination signs a declaration of willingness to act as a trustee. The trustees meet at least twice yearly online. They are in contact electronically. They receive appropriate training and are encouraged to attend training courses and conferences when appropriate.

Trustees are in post for three years. Retiring trustees will be eligible for re-election.

Management

The ADP is managed by the board of trustees and volunteers .

ADP is a membership organisation consisting of individuals, other disability organisations, companies.

Risk

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives, activities, achievements and performance

The ADP advice line is voluntarily operated by the Chair only on email.

ADP submitted a written response to the House of Commons Work and Pensions committee's enquiry on Health assessments for benefits. Subsequently the ADP chair gave oral evidence by video to the committee in May 22. Another submission was made to the plan for jobs enquiry. ADP gave oral evidence via video in October 22. In April 23 the final written report on health assessments for benefits ADP's evidence was acknowledged.

Because of the many enquiries among others of disabled people losing their jobs the executive committee agreed to fund the first stage of a piece of research entitled 'Why are disabled people managed out of work?' As COVID delayed the project, the research was published in June 2022 IT can be downloaded from the ADP website. Our thanks to the researchers and people who volunteered to be interviewed than originally planned.

Cambridge University are researching the history of working disabled people to 2015 using many papers including the ADP papers.

Financial review

Late in 2018 ADP was extremely fortunate in receiving a very large legacy.

We have funded the first part of the research 'Why are disabled people managed out of work?' We are exploring how to publish the history of ADP written by one of our members.

Reserves policy

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately six months of unrestricted charitable expenditure . The balance held as unrestricted funds at 31st March 2023 was £112319 and are free reserves

RESPONSIBILITIES OF THE TRUSTEES/ DIRECTORS

Company and Charity law require the trustees and directors to prepare financial statements for each financial year. According to section 477 (total exemption) of the Companies Act 2006 ADP is not required to have an audit and no notice has been deposited under section 476 of the Companies Act 2006 in relation to its financial statements for the financial period. In preparing the financial statements the trustees are required to

- a) select suitable accounting policies and then apply them consistently;
- b) make judgements and estimates that are prudent; and
- c) state whether applicable accounting standards have been followed .

and

- 1) The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006.
- 2) Preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of each financial year and of its income and expenditure for each financial year in accordance with the requirements and otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as is applicable to the charity and
- 3) They are also responsible for safeguarding the assets of the Company and for taking reasonable steps for the prevention and detection of fraud or other irregularities.

In preparing these financial statements the trustees have taken advantage of the special exemptions applicable to small companies conferred by part 15 of the Companies Act 2006. The trustees have done so on the grounds that in their opinion the charity is

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entitled to the benefit of these exemptions because it meets the qualifying conditions for small companies as stated in section 477 of the Companies Act 2006

For and on behalf of the Board

A handwritten signature in black ink, appearing to read 'Jane Hunt', written over a horizontal line.

Jane Hunt
Company Secretary

Approved by the board on 23rd May 2023

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**Independent Examiner's Report to the Trustees of The
Association of Disabled Professionals on the accounts for the
year ended 31st March 2023 set out on pages 9 to 13.**

Charity no. 1121706

Company no 6390586

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2023.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees (who are also directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

The trustees consider that the Company's accounts are exempt from audit this year under section 477 of the Companies Act 2006 Act and neither is an audit required under section 144 of the Charities Act 2011 and that an Independent Examination is required.

I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination and I confirm that no material matters have come to my attention which indicate that:

- the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be

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drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sally A Walker

Mrs S A Walker FCA FCIE
3 Ladybridge Road
Waterlooville PO7 5RP

16th June 2023

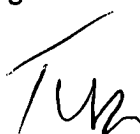
**The Association of Disabled Professionals
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Balance sheet as on 31st March 2023

	Note	2023	2022
Fixed assets	2	0	0
Current assets			
Debtors	6	0	0
Cash at bank		112469	114100
Total current assets		112469	114100
Less Current liabilities			
Creditors	7	150	250
Net current assets		112319	113850
Total assets		112319	113850
Represented by			
Unrestricted funds	4	112319	113850
Total funds		112319	113850

For the year ending 31st March 2023 The Association of Disabled Professionals was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the Board



J Hunt

The financial statements for the year ended 31st March 2023 were approved by the Board on 23rd May 2023

The notes and accounting policies on pages 11 to 13 form part of these accounts

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**Statement of financial activities incorporating
Income and expenditure account
for the year ending 31st March 2023**

	Note	2023	2022
Incoming Resources			
Subscriptions		210	210
Advice		0	0
Donations		50	85
Legacy	3	9	18
Total incoming resources		269	313
Less Resources expended			
Direct charitable expenditure		1800	1750
Total resources expended	5	1800	1750
Net outgoings		1531	1437
Balance brought forward		113850	115287
Balance carried forward		112319	113850

**Notes to the accounts for the period ended 31st March
2023**

1) ACCOUNTING POLICIES

The principle accounting policies are set out below:

BASIS OF PREPARATION OF THE ACCOUNTS

The financial statements have been prepared on the historical cost convention and in accordance with applicable accounting standards, statement of recommended practice FRS102 'Accounting and Reporting by charities' effective January 2015 and the companies act 1985.

Gross income

Income includes grants, and donations, received during the period and is accounted for on the receipts basis. Other income received is accounted for on the accruals basis. The gross and net income are attributable to the principal activity of the charity.

Resources expended are accounted for on a cost basis.

DEPRECIATION

Depreciation is calculated as follows and aims to write down the cost of all tangible fixed assets over their expected useful lives.

Office equipment Written off over 4 years

2) FIXED ASSETS

The charity had no fixed assets at 31st March 23 or at 31st March 22

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**Notes to the accounts for the period ended 31st March
2023 Continued**

3) LEGACY

In November 2018 The charity received a distribution of £160000 from the estate of Dorothy Craig deceased. In June and September 2019 the charity received a small payment from the final distribution of her estate. In August 21 and October 22 further small payments were received.

4) FUNDS

Unrestricted funds

These are being retained to make provision for :-

- a) the cost of maintaining and developing the provision of current services, commitment to projects and research;
- b) the publication costs of the guide
- c) to cover the shortfalls of expenditure in any one year.

5) DIRECT CHARITABLE ACTIVITIES

	<u>2023</u>	<u>2022</u>
	£	£
Payments	1800	1750

6) DEBTORS

	<u>2023</u>	<u>2022</u>
	£	£
Amount due within one year		
Debtors	<u>0</u>	<u>0</u>

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**Notes to the accounts for the period ended 31st March
2023 continued**

7) CREDITORS

	<u>2023</u>	<u>2022</u>
	£	£
Amount due within one year		
Creditors	<u>150</u>	<u>250</u>

8) DIRECTOR AND STAFF COSTS

	<u>2023</u>	<u>2022</u>
Directors emoluments	0	0
No of Staff employed	0	0

9) MEMBERS LIABILITY

Members liability is limited. Every member undertakes to contribute up to a maximum of £10 to the charity's assets if it should be insolvent and be wound up.