

# THE MISSING WORD LIMITED

Annual Report and Unaudited Financial Statements  
for the Year Ended 30 November 2020

Jacques and Associates Ltd ICPA  
64 CHELMSFORD ROAD  
HOLLAND ON SEA  
ESSEX  
CO15 5DJ

# THE MISSING WORD LIMITED

## Contents

Company Information	<u>1</u>
Balance Sheet	<u>2</u>
Notes to the Unaudited Financial Statements	<u>3 to 7</u>

# THE MISSING WORD LIMITED

## Company Information

**Director** MRS NATALIE JOHNSON

**Company secretary** MR N JOHNSON

**Registered office** 64 CHELMSFORD ROAD  
HOLLAND ON SEA  
ESSEX  
CO15 5DJ

**Bankers** NATWEST  
7 North Street  
Bishop's Stortford  
Hertfordshire  
CM23 2LE

**Accountants** Jacques and Associates Ltd ICPA  
64 CHELMSFORD ROAD  
HOLLAND ON SEA  
ESSEX  
CO15 5DJ

# THE MISSING WORD LIMITED

(Registration number: 05988112)  
Balance Sheet as at 30 November 2020

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	<u>4</u>	7,454	5,937
<b>Current assets</b>			
Debtors	<u>5</u>	-	1,874
Cash at bank and in hand		21,033	16,779
		<u>21,033</u>	<u>18,653</u>
<b>Creditors: Amounts falling due within one year</b>	<u>6</u>	<u>(13,544)</u>	<u>(7,601)</u>
<b>Net current assets</b>		<u>7,489</u>	<u>11,052</u>
<b>Net assets</b>		<u>14,943</u>	<u>16,989</u>
<b>Capital and reserves</b>			
Called up share capital	<u>7</u>	1	1
Profit and loss account		<u>14,942</u>	<u>16,988</u>
<b>Total equity</b>		<u>14,943</u>	<u>16,989</u>

For the financial year ending 30 November 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The director acknowledges her responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

These financial statements have been delivered in accordance with the provisions applicable to companies subject to the small companies regime and the option not to file the Profit and Loss Account has been taken.

Approved and authorised by the director on 5 July 2021

.....  
MRS NATALIE JOHNSON  
Director

# THE MISSING WORD LIMITED

## Notes to the Unaudited Financial Statements for the Year Ended 30 November 2020

### 1 General information

The company is a private company limited by share capital, incorporated in England & Wales.

The address of its registered office is:

64 CHELMSFORD ROAD  
HOLLAND ON SEA  
ESSEX  
CO15 5DJ

The principal place of business is:

59 HAVERS LANE  
BISHOPS STORTFORD  
HERTS  
CM23 3PB

These financial statements were authorised for issue by the director on 5 July 2021.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

These financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A - 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006.

#### Basis of preparation

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

#### Revenue recognition

Turnover comprises the fair value of the consideration received or receivable for the sale of goods and provision of services in the ordinary course of the company's activities. Turnover is shown net of sales/value added tax, returns, rebates and discounts.

The company recognises revenue when:

The amount of revenue can be reliably measured;

it is probable that future economic benefits will flow to the entity;

and specific criteria have been met for each of the company's activities.

#### Tax

The tax expense for the period comprises current tax. Tax is recognised in profit or loss, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates taxable income.

## THE MISSING WORD LIMITED

### Notes to the Unaudited Financial Statements for the Year Ended 30 November 2020

#### Tangible assets

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

#### Depreciation

Depreciation is charged so as to write off the cost of assets, other than land and properties under construction over their estimated useful lives, as follows:

Asset class	Depreciation method and rate
Fixtures & fittings	25% Reducing balance
I.T. equipment	25% Reducing balance

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Profit and Loss Account over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the company has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

# **THE MISSING WORD LIMITED**

## **Notes to the Unaudited Financial Statements for the Year Ended 30 November 2020**

### **Share capital**

Ordinary shares are classified as equity. Equity instruments are measured at the fair value of the cash or other resources received or receivable, net of the direct costs of issuing the equity instruments. If payment is deferred and the time value of money is material, the initial measurement is on a present value basis.

### **Dividends**

Dividend distribution to the company's shareholders is recognised as a liability in the financial statements in the reporting period in which the dividends are declared.

### **Defined contribution pension obligation**

A defined contribution plan is a pension plan under which fixed contributions are paid into a pension fund and the company has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as employee benefit expense when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

### **3 Staff numbers**

The average number of persons employed by the company (including the director) during the year, was 1 (2019 - 2).

# THE MISSING WORD LIMITED

## Notes to the Unaudited Financial Statements for the Year Ended 30 November 2020

### 4 Tangible assets

	Furniture, fittings and equipment £	Total £
<b>Cost or valuation</b>		
At 1 December 2019	18,667	18,667
Additions	4,002	4,002
At 30 November 2020	22,669	22,669
<b>Depreciation</b>		
At 1 December 2019	12,730	12,730
Charge for the year	2,485	2,485
At 30 November 2020	15,215	15,215
<b>Carrying amount</b>		
At 30 November 2020	7,454	7,454
At 30 November 2019	5,937	5,937

### 5 Debtors

	2020 £	2019 £
Other debtors	-	1,874
	-	1,874

### 6 Creditors

#### Creditors: amounts falling due within one year

	Note	2020 £	2019 £
<b>Due within one year</b>			
Loans and borrowings	8	868	633
Taxation and social security		11,944	6,627
Accruals and deferred income		480	245
Other creditors		252	96
		13,544	7,601



# THE MISSING WORD LIMITED

## Notes to the Unaudited Financial Statements for the Year Ended 30 November 2020

### 7 Share capital

#### Allotted, called up and fully paid shares

	2020		2019	
	No.	£	No.	£
Ordinary of £1 each	1	1	1	1

### 8 Loans and borrowings

	2020 £	2019 £
<b>Current loans and borrowings</b>		
Bank overdrafts	868	633

### 9 Dividends

	2020 £	2019 £
Interim dividend of £41,300 (2019 - £56,300) per ordinary share	41,300	56,300

### 10 Related party transactions

#### Directors' remuneration

The director's remuneration for the year was as follows:

	2020 £	2019 £
Remuneration	13,338	11,187
Contributions paid to money purchase schemes	3,811	2,630
	17,149	13,817

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.