North Dorset Disability Information Service (NORDDIS)

Charity No. 1110328

Company No. 05412946

Trustees' Report and Unaudited Accounts

31 March 2023

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 05412946

Charity No. 1110328

Principal Office

3 Newbury Court

Gillingham

Dorset

England

SP8 4QX

Registered Office

3 Newbury Court

Gillingham

Dorset

SP8 4QX

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

E.V. Haddleton

M.T. Lissenburg

C. Mitchell

T.A. Murphy

F.A. Shotter

S.C. Shotter

M. Stainforth

P.I. Yeoman

Company Secretary

T.A. Murphy

Key Management Personnel

Vice Chairperson

Finance officer/Treasurer

Accountants

Charltons Accountancy Limited

The Offices

Middle Farm

Charlton Horethorne

Mrs Sue Shotter
Mr Peter Ian Yeoman

Sherborne DT9 4NL

Bankers

Lloyds Bank 25 Gresham Street London EC2V 7HN

OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is to empower disabled people, older people and/or their carers, by allowing them access to information about current services that are available, both statutory and voluntary. The charities main objective is to help people with disabilities living in North Dorset and the surrounding areas, so that they may lead more active and fulfilling lives.

NORDDIS is a unique charity run entirely by unpaid volunteers, a number of whom have disabilities or act as carers so have a good understanding of the difficulties incurred. It was started in 1994 by a group of disabled people who wanted to help others achieve a better quality of life. Since then, the main activities undertaken in relation to those purposes are that the charity has continued to run a shop which is accessible by disabled and older people and their carers where they can purchase or hire equipment which improves their quality of life and assist them with their disabilities. In addition our volunteers provide information and other services to customers including assisting them with complicated form-filling, thus providing support and invaluable services to the community.

The trustees have given due consideration to the Charity Commission's guidance on the public benefit requirement. The main activities undertaken to further the charity's purposes for the public benefit include the fact that the Trustees are aware of the changing needs of their clients. The display in the shop reflects the increased needs of carers, especially those caring for the elderly or those looking after relatives. All of the volunteers give sympathetic and helpful advice in relation to equipment and supplies, not normally funded by Social Services. Sometimes, just a small item purchased and a brief chat to a volunteer with similar experiences can help to lift a customer's spirits and is invaluable to them. Some of the regular customers will regard the shop as a 'home from home' and the volunteers benefit from increased feelings of self-worth in the knowledge that they are helping the community.

ACHIEVEMENTS AND PERFORMANCE

Our volunteers continue to be motivated and provide excellent levels of customer service and go above and beyond and will chat to customers with similar experiences to the point where regular customers will regard the shop as a 'home from home', which is of benefit, as having a disability or acting as a carer can isolate the individual. We do have customers often call in just for a chat and use us as a 'meeting point' (though they also buy supplies through us) which brings better mental health which is of itself an incalculable benefit to those involved. This benefits the wider society and the volunteers benefit from increased feelings of self-worth. The Charity has continued to provide a professional and useful service to the beneficiaries. The beneficiaries are the customers to whom the Charity provides advice and equipment. The customers being the disabled, elderly, and carers and relatives of the elderly or disabled.

FINANCIAL REVIEW

The trustees consider the financial performance by the Charity during the year to have been satisfactory. Total reserves at the year end were £35,194 all of which were unrestricted.

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to at least 12 months of charitable expenditure. The trustees consider that this level will provide sufficient funds to ensure that support and governance costs are covered if the Charity is unable to obtain enough from future sales, donations and grants. The balance held as unrestricted funds at 31 March was £35,194. The current level of reserves is approximately equal to this figure. Total sales of new and second hand equipment plus hire increaed by 28% over the previous year as we continue to recover after the Covid period.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW). The Charity is constituted as a company limited by guarantee, registered under the Companies Acts. The governing document of the Charity is the Memorandum and Articles of Association establishing the company under the company legislation. There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law.

Appointment of trustees is governed by the Trust Deed of the Charity. The Board of Trustees are authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee. The Charity's work focuses on the disabled and elderly. Trustees are normally recruited through recommendation and interviewed by the existing trustees before an appointment is made.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

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E.V. Haddleton

Trustee

31 March 2023

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The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

E.V. Haddleton

Trustee

31 March 2023

North Dorset Disability Information Service (NORDDIS) Statement of Financial Activities

for the year ended 31 March 2023

		Unrestricted	Restricted		
		funds	funds	Total funds	Total funds
		2023	2023	2023	2022
	Notes	£	£	£	£
Income and endowments					
from:					
Donations and legacies	4	1,623	-	1,623	4,014
Charitable activities	5	22,169	-	22,169	17,321
Investments	6	161	-	161	4 .
Other	7	740	-	740	645
Total		24,693	-	24,693	21,984
Expenditure on:					
Charitable activities	8	11,598		11,598	2,592
Other	9	14,820	-	14,820	14,749
Total		26,418	-	26,418	17,341
Net gains on investments		-	-	-	-
Net (expenditure)/income		(1,725)	-	(1,725)	4,643
Transfers between funds		· -	-	-	-
Net (expenditure)/income before other gains/(losses)		(1,725)	-	(1,725)	4,643
Other gains and losses					
Net movement in funds		(1,725)	-	(1,725)	4,643
Reconciliation of funds:					
Total funds brought forward		36,706	213	36,919	32,276
Total funds carried forward		34,981	213	35,194	36,919

North Dorset Disability Information Service (NORDDIS) Summary Income and Expenditure Account

for the year ended 31 March 2023

	2023	2022
	£	£
Income	24,532	21,980
Interest and investment income	161	4
Gross income for the year	24,693	21,984
Expenditure	26,418	17,341
Total expenditure for the year	26,418	17,341
Net (expenditure)/income before tax		
for the year	(1,725)	4,643
Net (expenditure)/income for the year	(1,725)	4,643

North Dorset Disability Information Service (NORDDIS) Balance Sheet

at 31 March 2023

Company No. 05412946	Notes	2023	2022
		£	£
Current assets			
Stocks	11	8,547	9,298
Debtors	12	2,204	2,125
Cash at bank and in hand		25,759	26,231
		36,510	37,654
Creditors: Amount falling due within one year	13 _	(1,316)	(735)
Net current assets		35,194	36,919
Total assets less current liabilities		35,194	36,919
Net assets excluding pension asset or liability		35,194	36,919
Total net assets	_	35,194	36,919
The funds of the charity			
Restricted funds	14		
Restricted income funds		213	213
		213	213
Unrestricted funds	14		
General funds		30,338	32,063
Designated funds		4,643	4,643
	_	34,981	36,706
Reserves	14		
Total funds		35,194	36,919

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 31 March 2023

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And signed on its behalf by:

E.V. Haddleton

Trustee

31 March 2023.

North Dorset Disability Information Service (NORDDIS) Statement of Cash flows

for the year ended 31 March 2023

	2023	2022
	£	£
Cash flows from operating activities		
Net (expenditure)/income per Statement of Financial Activities	(1,725)	4,643
Adjustments for:		
Dividends, interest and rents from investments	(901)	(649)
Decrease/(Increase) in stocks	751	(3,298)
Increase in trade and other receivables	(79)	(708)
Increase in trade and other payables	575	286
Net cash (used in)/provided by operating activities	(1,379)	274
Cash flows from investing activities		
Dividends, interest and rents from investments	901	649
Net cash from investing activities	901	649
Net cash from financing activities	-	-
Net (decrease)/increase in cash and cash equivalents	(478)	923
Cash and cash equivalents at the beginning of the year	26,231	25,555
Cash and cash equivalents at the end of the year	25,753	26,478
Components of cash and cash equivalents		
Cash and bank balances	25,759	26,231
	25,759	26,231

for the year ended 31 March 2023

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting	
Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the
Darley and Conde	general objects of the charity.
Designated funds Revaluation funds	These are unrestricted funds earmarked by the trustees for particular purposes. These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.
Income	
Recognition of	Income is included in the Statement of Financial Activities (SoFA) when the charity
income ·	becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
	Where income has related expenditure the income and related expenditure is
expenditure	reported gross in the SoFA.
Donations and	Voluntary income received by way of grants, donations and gifts is included in the
legacies	the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services	These are only included in income (with an equivalent amount in expenditure)
and facilities	where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts.
Investment income	This is included in the accounts when receivable.
Gains/(losses) on	This includes any gain or loss resulting from revaluing investments to market value
revaluation of fixed assets	at the end of the year.
Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.

North Dorset Disability Information Service (NORDDIS)

Notes to the Accounts

Expenditure	Ex	pen	ditu	ıre
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Recognition of Expenditure is recognised on an accruals basis. Expenditure includes any VAT which expenditure cannot be fully recovered, and is reported as part of the expenditure to which it

relates.

Expenditure on

These comprise the costs associated with attracting voluntary income, fundraising

raising funds

trading costs and investment management costs.

Expenditure on

These comprise the costs incurred by the Charity in the delivery of its activities and

charitable activities

services in the furtherance of its objects, including the making of grants and

governance costs.

Grants payable

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet

paid.

Governance costs

These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of

other administration costs.

Other expenditure

These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period. Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022
	£	£	£
Income and endowments from:			
Donations and legacies	4,014	-	4,014
Charitable activities	17,321	-	17,321
Investments	4 645	-	4 645
Other		<u> </u>	
Total	21,984	-	21,984
Expenditure on:			
Charitable activities	2,592	-	2,592
Other .	14,749	-	14,749
Total	17,341	-	17,341
Net income	4,643	-	4,643
Net income before other gains/(losses)	4,643	_	4,643
Other gains and losses:			
Net movement in funds	4,643	-	4,643
Reconciliation of funds:			
Total funds brought forward	32,063	213	32,276
Total funds carried forward	36,706	213	36,919
4 Income from donations and legacies	Unrestricted	Total 2023	Total 2022
	£	£	£
Small donations	254	254	514
Small grants	1,369	1,369	3,500
	1,623	1,623	4,014
5 Income from charitable activities			
		Total	Total
		2023	2022
	•	£	£
Charitable activities		22,169	17,321
		22,169	17,321
	•		

6 Income from investments

6	Income from investments			
		Unrestricted	Total	Total
			2023	2022
		£	£	£
		161	161	4
		161	161	4
7	Other income			
,	other meome	Unrestricted	Total	Total
		5353	2023	2022
		£	£	£
		660	660	367
		80	80	. 8
	•	-	-	270
		740	740	645
8	Expenditure on charitable activities			
		Unrestricted	Total	Total
			2023	2022
		£	£	£
	Expenditure on charitable			
	activities			
	Charitable activities	11,598	11,598	2,592
	Governance costs			
		11,598	11,598	2,592
9	Other expenditure			
	·	Unrestricted	Total	Total
			2023	2022
		£	£	£
	Employee costs	345	345	346
	Motor and travel costs	304	304	153
	Premises costs	11,035	11,035	10,637
	General administrative costs	2,674	2,674	3,409
	Legal and professional costs	462 .	462	204
		14,820	14,820	14,749

10 Staff costs

No employee received emoluments in excess of £60,000.

11 Stocks

	2023	2022
	£	£
Raw materials and consumables	8,547	9,298
	8,547	9,298
Carrying value analysed by activities	2023	2022
	£	£
Charitable activities	8,547	. 9,298
•	8,547	9,298
12 Debtors		
	2023	2022
	£	£
Prepayments and accrued income	2,204	2,125
	2,204	2,125
13 Creditors:		
amounts falling due within one year		
	2023	2022
	£	£
Trade creditors	861	286
Accruals	455	449
	1,316	735

14 Movement in funds

	At 1 April 2022	Incoming resources (including other gains/losses	Resources expended	At 31 March 2023
		£	£	£
Restricted funds:				
Restricted income funds:				
Restricted fund	213	-	-	213
Total	213		_	213
Unrestricted funds:				
General funds	32,063	24,693	(26,418)	30,338
Designated funds:				
	4,643	-	-	4,643
Total	4,643		-	4,643
Total funds	36,919	24,693	(26,418)	35,194

Purposes and restrictions in relation to the funds:

Restricted funds:

Restricted fund

This fund represents monies received from Signpost Housing specifically to

be used for set up and promotion of a new website. The funds are the

balance of funds received still not spent on the specific project.

15 Analysis of net assets between funds

15 Analysis of het assets between funds		•	
	Unrestricted	Restricted	Total
	funds	funds	iOtai
	£	£	£
Net current assets	35,945	(751)	35,194
	35,945	(751)	35,194
16 Reconciliation of net debt			
			At 31
	At 1 April		March
	2022	Cash flows	2023
	£	£	£
Cash and cash equivalents	26,231	(472)	25,759
	26,231	(472)	25,759
Net debt	26,231	(472)	25,759

17 Related party disclosures Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

North Dorset Disability Information Service (NORDDIS) Detailed Statement of Financial Activities

for the year ended 31 March 2023

	Unrestricte		Total funds 2023 £	Total funds 2022 £
·	d funds 2023	2023 £		
	£			
Income and endowments from:			•	
Donations and legacies				
Small donations	254	-	254	514
Small grants	1,369	-	1,369	3,500
•	1,623	-	1,623	4,014
Charitable activities				
Charitable activities	22,169	_	22,169	17,321
	22,169	-	22,169	17,321
Investments				
	161	_	161	4
·	161	-	161	4
Other				
	660	-	660	367
	80	-	. 80	8
	-	-	-	270
	740		740	645
Total income and endowments	24,693	-	24,693	21,984
Expenditure on:				
Charitable activities				
Charitable activities	11,598	-	11,598	2,592
	11,598	-	11,598	2,592
Total of expenditure on charitable activities	11,598	-	11,598	2,592
Employee costs				
Staff entertainment	345	-	345	346
	345	-	345	346
Motor and travel costs				
Travel and subsistence	304	-	304	153
	304	-	304	153
Premises costs				
Rates	8,852	-	8,852	7,983
Light, heat and power	1,772	-	1,772	1,897
Premises insurances	347	-	347	681
Premises repairs and maintenance	64	-	64	76
	11,035		11,035	10,637
General administrative costs,				

General administrative costs, including depreciation and amortisation

North Dorset Disability Information Service (NORDDIS) Detailed Statement of Financial Activities

Equipment expensed	182	- ,	182	945
General insurances	1,114	-	1,114	1,072
Information and publications	307	-	307	412
Stationery and printing	73	-	73	33
Sundry expenses	77	-	77	36 .
Telephone, fax and broadband	921	-	921	911
	2,674		2,674	3,409
Legal and professional costs				
Accountancy and bookkeeping	462	-	462	204
	462	-	462	204
Total of expenditure of other costs	14,820		14,820	14,749
Total expenditure	26,418	-	26,418	17,341
Net gains on investments			_	-
Net (expenditure)/income	(1,725)	-	(1,725)	4,643
Net (expenditure)/income before other gains/(losses)	(1,725)	-	(1,725)	4,643
Other Gains	-	-		_ ·
Net movement in funds	(1,725)	-	(1,725)	4,643
Reconciliation of funds:				
Total funds brought forward	36,706	213	36,919	32,276
Total funds carried forward	34,981	213	35,194	36,919