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# **Huddersfield Woodscape**

Charity number 1108237

A company limited by guarantee number 04726807

# Annual Report and Financial Statements for the year ended 30 April 2016

COMMUNITY

**West Yorkshire Community Accounting Service** 

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# Annual Report and Financial Statements for the year ended 30 April 2016

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**Prepared by West Yorkshire Community Accounting Service** 

#### Trustees' report for the year ended 30 April 2016

#### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name Position Dates

D IIsley Chair

B Turner Q Coles

N Hodgkinson Treasurer

Secretary John Wood Appointed 26 September 2015

 Charity number
 1108237

 Company number
 04726807

Registered and principal address Bankers

25 Alandale Rd Lloyds TSB
Bradley Westgate
Huddersfield Huddersfield
HD2 1SB HD1 2DN

#### **Accountants**

#### **West Yorkshire Community Accounting Service**

Stringer House 34 Lupton Street Leeds LS10 2QW

#### Structure, governance and management

The charity is a company limited by guarantee and was formed on 8 April 2003. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

# Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

#### Objectives and activities

#### The charity's objects

The company is established for the public benefit for the following purposes in the area comprising: Lower Fell Greave, Bradley Gate, Dyson, Screamer Woods, Upper Fell Greave and Riddings To conserve and enhance the natural beauty and amenity of the named areas including the flora and fauna natural to it or as may be compatibly introduced thereto and to provide or assist in the provision of facilities for education, recreation or other leisure activities in the interest of social welfare with a view to improving the conditions of life.

## Trustees' report (continued) for the year ended 30 April 2016

#### The charity's main activities

Improving the ecological and amenity value of the local woodlands for local inhabitants.

#### Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

#### Achievements and performance

"Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has."

Margaret Mead

Forests and woodlands like many other aspects of our natural environment are disappearing or changing dramatically around the world. The news is full of reports of global warming, the extinction of species and other effects that people are having upon our planet. Modern Britain can feel like a country increasingly out of touch with the natural environment, and out of touch with itself...so what can a tiny group of dedicated volunteers do to change any of that? Even the longest journey begins with a first step, so here is a quick round-up of Woodscape's twenty-fourth year of small steps towards a better future:

#### It's Up To Us

The link that we opened last year along Old Colliery Lane is settling in well- the wildflower seed that we planted alongside the path came up beautifully this year. Our plans to complete the link down to the cycleway are not yet complete, but by working with Kirklees Council, we hope to achieve that, and a new surface on the path in the next year.

#### **Footpaths**

This year has seen continuing effort on footpaths around our wood. Moving the road planning around Screamer Wood has made quite a difference to the path condition over the winter months, and this is something we need to turn our attention to in the next year. In areas of the wood that have been thinned, and where there are now larger trees which are too big to use to make paths, we need to start thinking about different ways of keeping them passable during the winter.

We have discussed the possibility of putting all weather surfaces down, and have started developing plans for doing this. These have been combined with plans to create a running route around the wood which will help more people exercise while enjoying the fresh air and the woodland. We have teamed up with Woodland Glade to take these ideas forward, and plan to use part of the Woodland Glade's Sita grant to do this.

#### Chipper

Our old faithful chipper has been feeling its age this year, and has been nursed along nicely by Quinton Cole. Part of the Sita grant will be used to upgrade the machine to make sure that it is able to give us many more years of service.

Young people have continued to help take our work forward this year. Duke of Edinburgh Award participants have been motivated to learn new skills while contributing to their local community by volunteering with Woodscape; this is an area that we should continue with and promote more with local schools.

The Healthy Living Walks are a continuing success with between 10 and 15 people attending each week. Led by Martin, these walks around the wood are a great opportunity for some healthy exercise, fresh air, and a chance to meet people...you can even enjoy a cuppa at the Woodland Glade Leisure Centre afterwards!

#### Trustees' report (continued) for the year ended 30 April 2016

#### Achievements and performance (continued)

The community allotment at Far Oaks has made great strides this year. The "growing" classes run by Kirklees College have proved very popular with a steady stream of trainee gardeners enjoying the classes. Two five week courses have been completed, and we hope that this activity will continue into the next year. It was great to be able to take wildflower seedlings grown in the greenhouse to replant in the meadow this year.

This year our volunteers worked on practical tasks for approximately 1160 hours (mostly on Saturday mornings) throughout the year undertaking activities like:

- · Controlling invasive vegetation
- Improving footpaths, with a continued emphasis on Old Colliery Lane and the paths around Screamer Wood
- · Thinning the woodland
- · Rebuilding the bridge in Bradley Gate Wood
- Woodland cleanups
- · Attending management meetings
- · Developing the site at Far Oak as a co-operative allotment

Looking forward, exciting activities for 2016/17 could include:

- Building on the wet woodlands work which we have already started. This work should help to offset the effects of development on the stream which is noticeable drier than previously. Increased wetlands should increase the biodiversity of the area, and help sustain local wildlife.
- A greater promotion of the group and activities with local people. There is still tremendous potential for more people to enjoy the benefits of volunteering, and for the state of the woods to benefit from this. Young people in particular can gain valuable experience from working with Woodscape, and through increased membership, the group's sustainability can be assured.
- Greater use of the Far Oaks allotment site- lots of work has been done digging and planting the allotment, but the shed is near the end of its life, and we should pursue opportunities to replace it with a building which is better suited to our needs.

Finally, I would like to thank the committee and all the other volunteers who have given so generously of their time and energy over the last year. If our woods are a reflection of ourselves, then we can be proud of the work that we have done! Thanks also to friends, family, and the increasing number of people who have made financial donations to support us, and helped us in our achievements so far.

Dan IIsley Chair August, 2016

#### Financial review

The net expenditure for the year was £2,144.

#### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £3,146.

The trustees have a policy to hold reserves of at least £500.

At present the trustees are holding more than the minimum stated in the policy as they are planning for future expenditure on a new hut and replacement of the chipper which is central to the charity's activities.

### Trustees' report (continued) for the year ended 30 April 2016

#### Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRSSE)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed Trustee

Name DAN 14546

Date 24/9/16

# Huddersfield Woodscape Statement of Financial Activities (including summary income and expenditure account) for the year ended 30 April 2016

|                               | Notes |         |         |
|-------------------------------|-------|---------|---------|
|                               |       | 2016    | 2015    |
|                               |       | Total   | Total   |
|                               |       | funds   | funds   |
|                               |       | £       | £       |
| Income from:                  |       |         |         |
| Grants and donations          | (2)   | 568     | 1,206_  |
| Total income                  |       | 568     | 1,206   |
|                               |       |         |         |
| Expenditure on:               |       |         |         |
| Accountancy                   |       | 120     | 144     |
| Chipping machine costs        |       | 91      | 183     |
| Tools                         | •     | 69      | 314     |
| Petrol                        |       | 200     | 92      |
| Insurance                     |       | 595     | 642     |
| Postage and stationery        |       | 1       | 11      |
| Plants                        |       | -       | 327     |
| Sundries                      |       | 39      | 80      |
| Depreciation                  |       | 1,597   | 1,597   |
| Training                      |       |         | 151_    |
| Total expenditure             |       | 2,712   | 3,541   |
| Net movement in funds         |       | (2,144) | (2,335) |
| Fund balances brought forward |       | 8,847   | 11,182  |
| Fund balances carried forward |       | 6,703_  | 8,847   |

All incoming resources and resources expended derive from continuing activities.

#### **Balance sheet**

| as at 30 April 2016                                      |     | 2016         | 2015   |
|--|-----|--------------|--------|
| •  |     | Total        | Total  |
|  |     | £            | £      |
| Fixed assets   |     |              |        |
| Tangible assets  | (3) | <u>3,557</u> | 5,154  |
| Total fixed assets                                       |     | 3,557        | 5,154  |
| Current assets   |     |              |        |
| Cash at bank and in hand                                 | (4) | 3,266        | 3,837_ |
| Total current assets                                     |     | 3,266        | 3,837  |
| Current liabilities: amounts falling due within one year |     |              |        |
| Accruals .   |     | 120          | 144    |
| Total current liabilities                                |     | 120          | 144    |
| Net current assets / (liabilities)                       |     | 3,146        | 3,693  |
| Total assets less current liabilities                    |     | 6,703        | 8,847  |
| Creditors: amounts falling due after one year            | r   |              |        |
| Net assets   |     | 6,703        | 8,847  |
| Funds  |     |              |        |
| Unrestricted funds                                       |     | 6,703        | 8,847  |
| Total funds  |     | 6,703        | 8,847  |
|  |     |              |        |

For the year ending 30 April 2016 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the board of trustees on  $\frac{24}{9}$ 

Signed: J.N. Hodykunson (Trustee)

Name JOHN NICHOLAS HODGKINSON

# Huddersfield Woodscape Notes to the accounts for the year ended 30 April 2016

#### 1 Accounting policies

#### Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRSSE)) the Companies Act 2006 and Financial Reporting Standard for Smaller Entities (effective January 2015).

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

#### Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

#### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

#### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

#### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

#### Tangible fixed assets

Tangible fixed assets costing more than £250 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment: over 10 years

# **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

# Huddersfield Woodscape Notes to the accounts continued for the year ended 30 April 2016

| 2 Grants and donations  Deighton and Brackenhall Initiative (BDI)  Donations | 2016 Unrestricted funds £ - 568 568 | 2016 Restricted funds £ | 2016<br>Total<br>funds<br>£<br>-<br>568<br>568 | 2015<br>Total<br>funds<br>£<br>500<br>706<br>1,206 |
|--|-------------------------------------|-------------------------|--|--|
| 3 Tangible assets  | ,                                   | ,                       |  | <b>~</b>   |
|  |                                     |                         | Equipment                                      | Total  |
| Cost   |                                     |                         | 3  | £  |
| At 1 May 2015  |                                     |                         | 15,967   | 15,967   |
| At 30 April 2016   |                                     |                         | 15,967   | 15,967   |
| <u>Depreciation</u>  |                                     |                         |  |  |
| At 1 May 2015  |                                     |                         | 10,813   | 10,813   |
| Charge for year  |                                     |                         | 1,597  | 1,597  |
| At 30 April 2016   |                                     |                         | 12,410   | 12,410   |
| Net book value   |                                     |                         |  |  |
| At 30 April 2016   | •                                   |                         | 3,557  | 3,557  |
| At 30 April 2015   |                                     |                         | 5,154  | 5,154  |
| 4 Cash at bank and in hand   |                                     |                         | 2016   | 2015   |
|  |                                     |                         | £  | £  |
| Current account  |                                     |                         | 3,091  | 3,766  |
| Cash in hand   |                                     |                         | 175  | 71   |
|  |                                     |                         | 3,266  | 3,837  |
|  |                                     |                         |  |  |

### 5 Trustee expenses

No trustee received any expenses during the year.

# 6 Related party transactions

There were no related party transactions during the year.