

Derbyshire Dales Council for Voluntary Service

Annual General Meeting

21.10.2021

10:30am

Agricultural Business Centre & Zoom

Facilitator: Martin Townsend

Note taker: SW

Attendees: See Separate Sheet.

Apologies: See Separate Sheet.

Minutes

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COMPANIES HOUSE

Agenda Item 1: Welcome and Introduction

Presenter: MT

Discussion:

- Welcome and appreciative thanks to all for attending the 20th AGM.
- Introduction to a 'hybrid' meeting format where all can feel included and be part of a group in whatever way.
- 'Zoom' housekeeping guidelines to those attending virtually.
- Thanks given to the staff of DDCVS by the Board and Trustees; the work and support to the voluntary sector of the Derbyshire Dales area.
- This year the DDCVS have been able to be operative and present for the entire year, unlike the previous year when COVID-19 emerged and this is shown in the Annual Report, of the work and support DDCVS have provided.
- Coffee Mornings and other networking events – have helped to us to stay engaged, connected and involved; with opportunities for people to share experiences and ask questions.

Key Projects Estate Regeneration Project at Hurst Farm, Matlock. Working in partnership with DDDC and Platform Housing and is progressing very well.

New Connections - Social Prescribing Development Work is now established and has plans to expand. Its focus is to help people with their health and wellbeing outside the traditional medical methods. Funded by Derbyshire County Council is the project 'Digital Connections' – assisting the residents of the Dales become more digitally 'savvy' and not feel excluded from using digital devices.

Community Voice led by Rachel Metcalf which is funded by DCC Public Health; it is a programme to deliver information about COVID-19 developments, updated guidelines and keeping the community safe. A weekly newsletter is produced and an on-line forum is held; RM looking for new attendees.

- General business continues at the CVS delivering help, advice, support and information programmes to a range of voluntary and charitable groups in the Derbyshire Dales.
- Recruitment of Trustees – following a skills audit, the trustee are looking for new trustees to compliment the board. Skills and expertise in the field of IT, marketing and communications,

public relations, networking, campaigning, customer service, ability access for all and general life or business – contact MT or NM to express interest.

- Renewing a 3 Year Business Plan – at the Forward Planning Group meeting 12.10.2021 – discussed new objectives, areas for developing and the needs of our members to reflect the changing world.
- DDCVS existence remains the same – to build strong, sustainable, healthy communities through voluntary and community action. We have a combination of a strong group of trustees, staff and members committed to working to that goal.
- Financial Position - healthy, BS to talk us through the financial statements. Investment policy is now ethical and sustainable which is aligned to the type of the organisation.

Agenda Item 2: Presentation of the Derbyshire Dales CVS Annual Award **Presenter: MT**

Discussion:

- The award was created in memory of Jim Heslop, the first Chair of the CVS, which recognises the excellent work that voluntary groups contribute to the community.
- The award winner receives the commemorative plaque, a framed certificate and £200.

Conclusions:

- DDCVS Annual Award Winner – Ashbourne Sports and Community Partnership
- David Wood (Secretary) accepted the award.
- Ashbourne Sports and Community Partnership - Started in 2017, to improve or rebuild the existing pavilion. To date, the build is at 80% of the build programme, have raised over £1 million which is predicted to be the total cost of the project. It will be a state of the art facility not solely for sports but for the community to use for events. The expertise and knowledge gained during the project: Albert Golding and David Wood are willing to share. Thanks given to NM for the initial partnership during its formation and the development of the constitution and DDCVS for the support and advice during live trading.
- Albert Golding – thanks to the services and quality advice from the DDCVS; specific thanks to Neil, Sarah and Jonathan. The CVS has helped to take that first, most important step to getting the project off the ground.

Action items	Person responsible	Deadline
✓ BACS details from Ashbourne Sports and Community Partnership	SW	29.10.2021

Agenda Item 3: Overview of the Year **Presenter: NM**

Conclusions:

- Despite the CVS being a small organisation – we deliver a wide range and a high number of development work, a social prescribing programme and give support and advice for community development. Why? One of the conclusions from our Forward Planning Group session was that society has become one of conflict and division – but there are good people doing good work within the community for the community; be it the staff of DDCVS or the voluntary groups and charities.

- Challenging start during the start of the pandemic – the trustees and staff have responded brilliantly to the situation and are proud to hear the thanks from Ashbourne Sports and Community Partnership.
- Estate Regeneration Project at Hurst Farm, Matlock is progressing and developing well.
- Social Prescribing aka 'New Connections' - a fantastic service for the community and a 3rd Social Prescribing Development Worker is to be recruited.
- Rachel Metcalf – thanks given for the hard work with Community Voice – COVID-19 and the 'cheery' management of producing newsletters and leading forums on a not so happy subject.
- Recent recruitment of two members of staff – Shuk: Administration & Facilities Manager and Simon: Community Development Manager at Hurst Farm.
- News of Jonathan: Community Development Worker and Janet: Finance and Facilities Manager pending retirement at the end of this year.
- Out in the community there has been fantastic work from our members but some groups have unfortunately folded or been close to folding or struggled in this past year which the pandemic hasn't helped. Our future is to develop new groups and services; as groups are reducing there are new challenges for the Social Prescribers to help clients with their health and mental well-being.
- Our optimism, positivity and faith that there is good in society is the drive for the future of DDCVS and its members.
- Thanks to all the attendees, the staff, the trustees, the voluntary groups for the work they do for and in the community.

Agenda Item 3: Business Section

Presenter: MT BS NM

Discussion:

- a) Apologies (MT)
- b) Minutes of the AGM held on 19th November 2020 (MT)
- c) Matters Arising (MT)
- d) Presentation of Accounts for the Financial Year Ending 31st March 2021 (BS)
- e) Appointment of Auditors (MT)
- f) Election of Trustees/Directors (NM)
- g) Special Resolution (NM)

Conclusions:

- a) Apologies – Listed above.
- b) Minutes of the AGM – 19.11.2020 – Accepted as a true representation.
- c) Matters Arising – None
- d) Presentation of Accounts for the Financial Year Ending 31st March 2021
 - Overall the DDCVS has had a good financial year.
 - Turnover as at 31st March 2021 was - £416,949 in contrast to £296,000 in March 2020; the monies are classed as 'restricted funds' – designated for specific projects. At the year-end DDCVS has a fund balance of £294,000; of which £182,000 is 'unrestricted funds' and £111,806 is 'restricted'. DDCVS is financially healthy and we have reserves to ensure business continuity but plans are in discussion to invest the money in the next two years.
 - Derby Community Accounting Services have certified that the accounts are a 'true and fair view' and no matters had come to their attention.
- e) Appointment of Auditors – Derby Community Accounting Services – Appointed.
- f) Election of Trustees/Directors –

- The following Executive Committee members have stood down since the last AGM or are standing down;
 - Anthony Godbehere
 - Georgia Litherland
 - Janet Walker
 - Sheila Winlow
- The following Executive Members are standing for re-election:
 - Gill Geddes
 - Beverley Shephard
 - Martin Townsend
 - Phil Stanyer
 - Cllr Tony Morley
- The following were co-opted during the year and are standing for election.
 - Helen Bovey
- Election of Honorary Officers
 - Martin Townsend is standing for election as Chair
 - *No nomination* is standing for election as Vice Chair
 - Beverley Shepherd is standing for election as Treasurer
- NM suggested that all be approved and appointed en bloc. – All Agreed.

g) Special Resolution

That **Derbyshire Dales Council for Voluntary Service's** existing Articles of Association in their entirety be removed; and for the Charity Commission's Model Articles of Association for a Charitable Company, attached to this resolution, to be adopted in their place.

All voting members present agreed to support the resolution, and the resolution was passed unanimously.

Agenda Item 5: Any Other Business

Presenter: MT

Conclusions:

- John Dick - Public Governor for Derbyshire Community Health Services – Derbyshire Dales High Peak Area.
 - *Change in the health service – developing a digitally based care system; integrated care with Public Health, Derbyshire Community Health Service and CVS.*
 - Pleased that a 3rd Social Prescriber will be appointed in the future; emphasising that 'care is better being at home not in the hospital' (sic).
 - Derby and Derbyshire Clinical Commissioning group to be re-organised with a change in the governance and the importance of being aware of the changes especially to the CVS.
- Forward Planning Group took place on the 12.10.2021 – discussed the 'changing context' and how DDCVs should adapt to the future. Understanding that the environment and stakeholders

are changing are an integral issue. Eg. Derbyshire County Council and Derbyshire Dales District Council and Public Health.

- Opportunity for care to be better coordinated – working partnership with the Primary Care Network to develop the Team Up' programme - a coordinated programme about care given in the home.

Networking Event with a presentation from Claire Butler, Wild Roots Creative CIC.

I agree this is a true representation of the Annual General Meeting held on the 21st October 2021.

Signed: _____

Date: _____