

AN OFFICE OPTION LIMITED
ABBREVIATED ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2014

Proaccounts UK

Unit M228, 89 Bickersteth Road
Tooting
LONDON
SW17 9SH

AN OFFICE OPTION LIMITED
Company No. 03748606
Abbreviated Balance Sheet 30 September 2014

		2014		2013	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	2		12,580		-
			<u>12,580</u>		<u>-</u>
CURRENT ASSETS					
Stocks		2,471		2,346	
Debtors		85,773		98,616	
Cash at bank and in hand		12,530		8,081	
		<u>100,774</u>		<u>109,043</u>	
Creditors: Amounts Falling Due Within One Year		<u>(92,992)</u>		<u>(92,622)</u>	
NET CURRENT ASSETS (LIABILITIES)			<u>7,782</u>		<u>16,421</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>20,362</u>		<u>16,421</u>
Creditors: Amounts Falling After More Than One Year	3		<u>(9,546)</u>		<u>-</u>
NET ASSETS			<u>10,816</u>		<u>16,421</u>
CAPITAL AND RESERVES					
Called up share capital	4		99		99
Profit and Loss account			10,717		16,322
SHAREHOLDERS' FUNDS			<u>10,816</u>		<u>16,421</u>

AN OFFICE OPTION LIMITED
Company No. 03748606
Abbreviated Balance Sheet (continued) 30 September 2014

For the year ending 30 September 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These abbreviated accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008).

On behalf of the board

Mrs A M ALBRECHT

09/06/2015

AN OFFICE OPTION LIMITED
Notes to the Abbreviated Accounts
For The Year Ended 30 September 2014

1 . Accounting Policies

1.1 . Basis of Preparation of Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

1.2 . Turnover

Turnover comprises the invoiced value of goods and services supplied by the company, net of Value Added Tax and trade discounts.

1.3 . Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery	15% on cost
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1.4 . Leasing and Hire Purchase Contracts

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired under finance leases are depreciated over the shorter of the lease term and their useful lives. Assets acquired under hire purchase contracts are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in the creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period. Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account as incurred.

1.5 . Stocks and Work in Progress

Stocks and work in progress are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads. Work-in-progress is reflected in the accounts on a contract by contract basis by recording turnover and related costs as contract activity progresses.

2 . Tangible Assets

	Total
Cost	£
As at: 1 October 2013	8,542
Additions	14,800
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As at: 30 September 2014	23,342
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Depreciation	
As at: 1 October 2013	8,542
Provided during the period	2,220
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As at: 30 September 2014	10,762
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Net Book Value	
As at: 30 September 2014	12,580
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As at: 1 October 2013	-
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AN OFFICE OPTION LIMITED
Notes to the Abbreviated Accounts (continued)
For The Year Ended 30 September 2014

3 . Creditors: Amounts Falling After More Than One Year

	2014	2013
	£	£
Net obligations under finance lease and hire purchase contracts	9,546	-
	<u><u> </u></u>	<u><u> </u></u>

4 . Share Capital

	Value	Number	2014	2013
	£		£	£
Allotted, called up and fully paid:				
Ordinary shares	1,000	99	99	99
		<u><u> </u></u>	<u><u> </u></u>	<u><u> </u></u>

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