

Registered Number 03734258

INSTANT SECRETARIES LIMITED

Dormant Accounts

31 March 2013

Balance Sheet as at 31 March 2013

	2013	2012
	£	£
Called up share capital not paid	25	25
Net assets	25	25
Issued share capital		
25 ordinary Shares of £1 each	25	25
Total Shareholder funds	25	25

STATEMENTS

- For the year ending 31 March 2013 the company was entitled to exemption under section 480 of the Companies Act 2006 relating to dormant companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 17 April 2013

And signed on their behalf by:

Brian Meloy, Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.