

**REGISTERED COMPANY NUMBER: 03665974 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1077645**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023  
FOR  
RURAL COMMUNITY COUNCIL (LEICESTERSHIRE  
& RUTLAND)**

Mark J Rees LLP Chartered Accountants  
and Statutory Auditors  
Granville Hall  
Granville Road  
Leicester  
LE1 7RU

# **RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)**

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# **RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND) (REGISTERED NUMBER: 03665974)**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The Charitable Objects of the Rural Community Council (Leicestershire & Rutland) (RCC) are to further any charitable purpose or purposes for the benefit of those who are resident or work in the rural areas and communities of Leicestershire and Rutland.

More specifically the RCC's mission is to ensure that all those who work and live in rural communities in Leicestershire and Rutland are provided with access to a range of opportunities, services and facilities, which are sustainable and inclusive to all and are empowered to influence and manage their future.

The trustees believe that all the activities undertaken by the charity are for the public benefit, and as part of their role as trustees for the organisation ensure that future and proposed activities fit with the purposes of the charity, and that the charitable activities remain relevant to the beneficiaries.

Trustee can confirm that they have had regard for the Charity Commission Public Benefit guides as below:

- The Public Benefit Requirement (PB1)
- Running a Charity (PB2)
- Reporting (PB3)

Key elements of the RCC's work designed to meet the charitable activity outlined above can be summarised as;

#### Community Wellbeing

- Outreach programmes to tackle isolation and loneliness.
- Provision of outreach and engagement services to local authorities, the NHS and clinical commissioning groups.
- Encourage rural equality in service delivery.
- Covid response and support.
- Provision of safety and awareness training.

#### Rural Economy

- Delivery of support programmes for those seeking employment and training.
- Promote economic development and investment across rural areas of Leicestershire and Rutland.
- Provide a voice for rural businesses and communities.
- Encourage rural equality in investment and infrastructure.

#### Facilities and Services

- Provide support and guidance to community owned buildings and facilities.

#### Community Engagement and Voluntary Sector Support

- Provision of voluntary sector infrastructural services and support.
- Distribution of third party grants to voluntary sector.

#### Representation

- Representation of local communities into Government, local authority and other consultations.

#### **Social investment**

Social investment does not form a material part of the charitable and investment activities of the RCC.

**RURAL COMMUNITY COUNCIL (LEICESTERSHIRE  
& RUTLAND) (REGISTERED NUMBER: 03665974)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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**OBJECTIVES AND ACTIVITIES**

**Grant Making**

The RCC does not make grants from its own funds or reserves. Grant programmes are delivered on behalf of partners, including local authorities.

Where this is the case, policy on grants, including eligibility, application processes and transparency are agreed on a case-by-case basis with the funder.

Where grant funds are held by the RCC, they are held as restricted funds and detailed as such in the annual accounts.

**Volunteers**

The RCC does not routinely use volunteers in the day-to-day operations of the charity.

**STATEMENT OF DISCLOSURE TO AUDITORS**

As far as the trustees/directors are aware there is no relevant audit information of which the charitable companies auditors are unaware. Additionally, the trustees/directors have taken all the necessary steps that they ought to have taken as trustees/directors in order to make themselves aware of all relevant audit information and to establish that the charitable companies auditors are aware of that information.

# **RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND) (REGISTERED NUMBER: 03665974)**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

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### **ACHIEVEMENT AND PERFORMANCE**

#### **Achievement and Performance**

##### Rural Coffee Connect

The RCC continued to deliver this self-funded project aimed at reducing loneliness and isolation through the mobile provision of a barista style coffee van. The project delivered sessions in rural communities in both Leicestershire and Rutland, engaging with more than 2000 individuals.

##### Changing Connections

Delivery of the second year of a project to support individuals to improve the local connections and support systems they have in place, reducing the demand on the NHS, emergency services and other organisations. Individuals supported in this year exceed 50, against an initial target of 37.

##### Warm, Optimistic and Welcome

A new project launched to support individuals with fuel poverty, access to warm spaces and basic skills in relation to fuel budgeting and usage.

##### Work. Live. Leicestershire

In partnership with six other sector organisations delivered against a £4.2M European Social Investment Fund grant through the Building Better Opportunities fund. Further extension of grant funding obtained to further increase activity in identifying and engaging with those furthest from the job and training market and located in rural areas. Over 400 new participants enrolled into the programme during the year.

##### Leicestershire Rural Partnership

Contribute to the understanding of rural community needs and action on the LRP board led by Leicestershire County Council.

##### Leicestershire and Leicester Enterprise Partnership

Engagement and support of the LLEP to encourage spend and investment in rural areas.

##### Halls Together

Support, guidance and training provided to the 300 village halls and community buildings across Leicestershire and Rutland. In depth enquiries numbered over 250 during the year. Bespoke training courses delivered to over 200 delegates.

##### Leicestershire and Rutland Playing Fields

Provide support and advice to over 100 community play and sport organisations.

##### Hinckley and Bosworth VCS support

Delivered Voluntary Sector and Volunteer support services in Hinckley and Bosworth.

##### Hinckley and Bosworth Grants

Distributed grants in excess of £30,000 to rural community projects across the Borough.

# **RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND) (REGISTERED NUMBER: 03665974)**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

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### **ACHIEVEMENT AND PERFORMANCE**

#### **Fundraising activities**

Individual projects undertaken by the RCC will generally have a set of output and outcome targets associated to them. Measurement and reporting of achievements vary depending on the requirements of the funder. However, the RCC will only undertake projects whose outcomes and outputs fit well with the overall objectives of the charity.

Reporting to funders and trustees show that all projects met or exceeded set targets, thus meeting the objectives of the charity.

The RCC does not set an objective for fundraising. Projects are planned and funded on a full cost recovery basis wherever possible to ensure that the sustainability of the charity is protected.

Very low value donations are received during the year in relation to the Rural Coffee Connect project, which are used to further the activity in this area.

#### **Investment performance**

The RCC continues to hold a Charities Ethical Investment portfolio with Church, Charities and Local Authorities Investment Management Ltd (CCLA) during this year. The value of investments has not grown during the year, which in the opinion of the trustees is consistent with the performance of other funds of similar risk rating and growth potential in the general market. The initial investment was made with the aim of gaining accumulated growth over the mid to long term, with a low to mid risk level.

Holdings in Cirican LLP are valued at the original investment price of £3,000.

### **FINANCIAL REVIEW**

#### **Financial position**

The trustees consider the charity remains in a strong financial position and is able to continue to deliver its charitable objectives.

#### **Principal funding sources**

European funding delivered through the Building Opportunities Programme and managed by ViSTA represent the largest single source of charity income at £245,000. This funding is used to deliver a core project, Work. Live. Leicestershire which was scheduled to run to the end of the financial year.

Other grant funding is received through DEFRA, Leicestershire County Council, the NHS, the National Forest and Cadent Gas. The total funding from these sources is £205,000. Funded projects have varying end or renewal dates which are monitored by the trustees.

The charity also receives income through commissioned and contract delivery, which is subject to differing contract periods. Total income from this area of charitable work was £128,000.

#### **Investment policy and objectives**

The trustees have adopted a low to medium attitude to risk and have elected to invest some of its reserves in an ethical and balanced portfolio offered by CCLA. Other reserves are held in instant access, notice and fixed term accounts which provide a sufficient level of liquidity for the operation of the charitable company.

# **RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND) (REGISTERED NUMBER: 03665974)**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

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### **FINANCIAL REVIEW**

#### **Reserves policy**

The RCC has identified that a minimum level of unrestricted reserve funds should be set to counterbalance trading uncertainty and produce a base level for stability. Additionally, a target level of unrestricted funds will also be set to allow for growth and for the RCC to take advantage of strategic development opportunities going forward. Holding unrestricted but designated reserves will also allow the RCC to make cash and market investments in order to generate revenue income to cover day to day operational expenses. Based on the operating budget set for 2022/23 the level of unrestricted funds was set as below.

#### **Minimum Level**

- Six months operating costs - £245,000
  - Cover for redundancy costs - £ 30,000
  - Contingent liabilities - £ 30,000
- Total - £305,000

#### **Target Level**

- Nine months operating costs - £370,000
  - Cover for redundancy costs - £ 30,000
  - Contingent liabilities - £ 30,000
- Total £430,000

Operating costs being defined as payroll costs plus direct purchases. Redundancy costs being the statutory level for all staff employed.

Restricted reserves at the year end were:

- HBBC VCS - £3,034

Designated funds are excluded from reserves as per the Charities Commission definition. The RCC trustees have designated the following funds

- Designated cash for investment - £415,000
  - Designated strategic investment - £ 55,000
- Total - £470,000

As at 31 March 2023, the total funds held is £809,243 (2022: £849,447).

#### **Going concern**

The trustees consider the charity remains in a strong financial position and is able to continue to deliver its charitable objectives whilst remaining a going concern.

#### **Funds in deficit**

The trustees do not consider any funds to be materially in deficit.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The Rural Community Council (Leicestershire and Rutland) is a company limited by guarantee and a registered charity.

The charitable company is governed by its Memorandum and Article of Association which sets out the objects and powers of the charitable company.

In the event of the Company being wound up members will be required to contribute an amount not exceeding £10.

# **RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND) (REGISTERED NUMBER: 03665974)**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

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### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Recruitment and appointment of new Trustees / Directors**

Trustees joining the RCC receive a full induction into the governance and operational activities of the charity. Policies and procedures are adopted across the business, so trustees receive the same information as the Executive and staff teams.

#### **Organisational structure**

The charitable company is governed by a Trustee Board which can accommodate between 3 and 16 trustees. The Board selects a Chair, 2 vice chairs and a Treasurer for each annual term at the AGM.

A maximum of 16 trustees is allowed as below:

1 Representing Leicestershire County Council  
1 Representing Rutland County Council

Up to 14 elected from the membership.

Co-options are permitted up to the maximum of 16 trustees in total.

The trustees are also the non-executive directors who have overall control of the Charity. Operational matters are delegated to the Executive directors, of which there are two. Below this level there operates a flat management and delivery structure.

The RCC is a member of Action for Communities in Rural England (ACRE)

#### **Induction and training of new Trustees / Directors**

Policies and procedures adopted for the induction and training of trustees:

- Health and Safety Policy
- Equal Opportunities Policy
- Reserves Policy
- Financial Controls
- Scheme of Delegation
- RCC Staff Handbook

#### **Risk Management**

A risk register is maintained and constantly reviewed to minimise any risks to the charity assets.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Company number**

03665974 (England and Wales)

#### **Registered Charity number**

1077645

#### **Registered office**

The Atkins  
Lower Bond Street  
Hinckley  
Leicestershire  
LE10 1QU



# **RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND) (REGISTERED NUMBER: 03665974)**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023**

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### **Trustees**

Mr E Baines (resigned 1.6.2023)  
Mrs P Crane  
Mr P H Durban  
Mr J H Flower  
Mrs H J Fryer  
Mrs J Martin  
Mr A D Mortimer  
Mr M J D Traynor OBE  
Ms P Posnett  
Mr C Fyfe (appointed 31.10.2022)

Jennifer Lady Gretton DCVO JP is the President of the charitable company.

The Trustees/Directors delegate the day-to-day management of the charitable company to two employed Directors (distinct from the Directors of the charitable company).

Mr K Butcher and Mr S Howlett are Executive Directors of the charitable company.

### **Company Secretary**

Mr K Butcher

### **Auditors**

Mark J Rees LLP Chartered Accountants  
and Statutory Auditors  
Granville Hall  
Granville Road  
Leicester  
LE1 7RU

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Rural Community Council (Leicestershire & Rutland) for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**RURAL COMMUNITY COUNCIL (LEICESTERSHIRE  
& RUTLAND) (REGISTERED NUMBER: 03665974)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Mark J Rees LLP Chartered Accountants, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 30 October 2023 and signed on its behalf by:

Mr M J D Traynor OBE - Trustee

# **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)**

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## **Opinion**

We have audited the financial statements of Rural Community Council (Leicestershire & Rutland) (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

# **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)**

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## **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

## **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

# **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)**

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## **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities outlined above, to detect material misstatements in respect of irregularities, including fraud. Owing to the inherent limitations of an audit, there is an unavoidable risk that material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with ISA's (UK).

We obtained an understanding of the legal and regulatory frameworks applicable to the charity and industry in which it operates through our general commercial experience. We determined that the following laws and regulations were most significant: FRS 102, Companies Act 2006 and Charities SORP (FRS 102).

We enquired of management concerning the charities policies and procedures relating to:

- the identification and compliance with laws and regulations.
- the detection and response to the risks of fraud.
- the internal controls inherent within the charity to mitigate fraud risk and non-compliance to laws and regulations.

We enquired of management, whether they were aware of any instances of non-compliance with laws and regulations or whether they had any knowledge of actual, suspected or alleged fraud.

We communicated relevant laws and regulations and potential areas of fraud to all audit team members. We remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

We have determined that the principal risk areas where material irregularities could occur were related to posting manual journal entries to manipulate financial performance, income recognition and significant one-off or unusual transactions.

Our audit procedures were designed to respond in particular to these identified risks (including non compliance with laws and regulations and fraud).

Our audit procedures included but were not limited to:

- A review of a sample of sales invoices from both income streams to ensure income has been accurately recorded and to confirm amounts are recognised in the correct period.
- A review of laws and regulations the charity is subject to, followed by compliance checks and discussion with management to ensure no instances of non compliance.
- Addressing the risks of fraud through management override of controls by performing journal entry test.

We did not identify any matters during the course of our work that indicated non-compliance with laws and regulations or relating to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

# **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)**

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## **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mr P Bott FCA (Senior Statutory Auditor)  
for and on behalf of Mark J Rees LLP Chartered Accountants  
and Statutory Auditors  
Granville Hall  
Granville Road  
Leicester  
LE1 7RU

10 November 2023

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	346,002	-	346,002	316,600
Other trading activities	3	136,286	125,000	261,286	198,118
Investment income	4	9,586	7	9,593	7,526
<b>Total</b>		<u>491,874</u>	<u>125,007</u>	<u>616,881</u>	<u>522,244</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
Grants		4,388	152,920	157,308	47,350
Other		496,005	319	496,324	395,913
<b>Total</b>		<u>500,393</u>	<u>153,239</u>	<u>653,632</u>	<u>443,263</u>
Net gains/(losses) on investments		<u>(3,453)</u>	<u>-</u>	<u>(3,453)</u>	<u>(2,524)</u>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(11,972)</b>	<b>(28,232)</b>	<b>(40,204)</b>	<b>76,457</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		818,181	31,266	849,447	772,990
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>806,209</u></u>	<u><u>3,034</u></u>	<u><u>809,243</u></u>	<u><u>849,447</u></u>

The notes form part of these financial statements

**RURAL COMMUNITY COUNCIL (LEICESTERSHIRE  
& RUTLAND) (REGISTERED NUMBER: 03665974)**

**BALANCE SHEET  
31 MARCH 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	12	2,518	-	2,518	4,103
Investments	13	172,023	-	172,023	178,476
		<u>174,541</u>	<u>-</u>	<u>174,541</u>	<u>182,579</u>
<b>CURRENT ASSETS</b>					
Debtors	14	9,403	-	9,403	5,595
Prepayments and accrued income		1,539	-	1,539	1,589
Cash at bank		<u>735,198</u>	<u>3,034</u>	<u>738,232</u>	<u>678,026</u>
		<u>746,140</u>	<u>3,034</u>	<u>749,174</u>	<u>685,210</u>
<b>CREDITORS</b>					
Amounts falling due within one year	15	(114,472)	-	(114,472)	(18,342)
<b>NET CURRENT ASSETS</b>		<u>631,668</u>	<u>3,034</u>	<u>634,702</u>	<u>666,868</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>806,209</u>	<u>3,034</u>	<u>809,243</u>	<u>849,447</u>
<b>NET ASSETS FUNDS</b>	17	<u>806,209</u>	<u>3,034</u>	<u>809,243</u>	<u>849,447</u>
Unrestricted funds:					
General fund				806,209	818,181
Restricted funds				<u>3,034</u>	<u>31,266</u>
<b>TOTAL FUNDS</b>				<u>809,243</u>	<u>849,447</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30 October 2023 and were signed on its behalf by:

Mr J H Flower - Trustee

The notes form part of these financial statements



**RURAL COMMUNITY COUNCIL (LEICESTERSHIRE  
& RUTLAND)**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>47,935</u>	<u>64,066</u>
Net cash provided by operating activities		<u>47,935</u>	<u>64,066</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(322)	(3,979)
Purchase of fixed asset investments		-	(175,000)
Sale of fixed asset investments		3,000	-
Interest received		<u>9,593</u>	<u>7,526</u>
Net cash provided by/(used in) investing activities		<u>12,271</u>	<u>(171,453)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>60,206</b>	<b>(107,387)</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<b><u>678,026</u></b>	<b><u>785,413</u></b>
<b>Cash and cash equivalents at the end of the reporting period</b>		<b><u>738,232</u></b>	<b><u>678,026</u></b>

The notes form part of these financial statements

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2023

### 1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(40,204)	76,457
Adjustments for:		
Depreciation charges	1,907	6,506
Losses on investments	3,453	2,524
Interest received	(9,593)	(7,526)
(Increase)/decrease in debtors	(3,758)	3,739
Increase/(decrease) in creditors	96,130	(17,634)
Net cash provided by operations	<u>47,935</u>	<u>64,066</u>

### 2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank	<u>678,026</u>	<u>60,206</u>	<u>738,232</u>
	<u>678,026</u>	<u>60,206</u>	<u>738,232</u>
Total	<u>678,026</u>	<u>60,206</u>	<u>738,232</u>

The notes form part of these financial statements

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **Governance costs**

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fee.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on cost
Motor vehicles	- 33% on cost
Computer equipment	- 33% on cost

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 1. ACCOUNTING POLICIES - continued

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

#### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### Operating leases

Rental under operating leases is credited to income on an accruals basis and rental expenditure under operating leases are charged to the Statement of Financial Activities on the accruals basis.

#### Grants Payable

Grants payable are accounted for on the accruals basis when the grant has been approved by the Trustees.

#### Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

#### Creditors

Short term trade creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

#### Going Concern

The trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

### 2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Membership and donations	4,218	4,538
Grants	<u>341,784</u>	<u>312,062</u>
	<u>346,002</u>	<u>316,600</u>

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 2. DONATIONS AND LEGACIES - continued

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Leicestershire County Council	11,199	44,059
DEFRA/ACRE	41,200	42,200
Leicestershire NHS	37,250	27,561
Hinckley & Bosworth Borough Council	4,000	-
VISTA - Will project	236,690	149,297
Playing Fields Association	2,145	-
National Lottery Community Fund	-	36,413
Coronavirus Job Retention Scheme	-	6,977
National Association for Voluntary and Community Action	-	3,000
Awareness	1,500	4,955
Market Bosworth PC	2,400	(2,400)
BrightSparks	3,000	-
Houghton PC	2,400	-
	<u>341,784</u>	<u>312,062</u>

### 3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Services and project work	<u>261,286</u>	<u>198,118</u>

### 4. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>9,593</u>	<u>7,526</u>

### 5. CHARITABLE ACTIVITIES COSTS

		Grant funding of activities (see note 6)
	£	£
Grants		<u>157,308</u>

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 6. GRANTS PAYABLE

	£
Community Volunteer Fund	101,432
Make A Difference	18,128
Coronation	6,760
Warm Spaces	26,600
NHS	4,388
	<u>157,308</u>

### 7. SUPPORT COSTS

	Support costs £	Governance costs £	Totals £
Other resources expended	<u>490,824</u>	<u>5,500</u>	<u>496,324</u>

Support costs, included in the above, are as follows:

	2023 Other resources expended £	2022 Total activities £
Wages	371,151	289,834
Social security	25,364	17,837
Pensions	19,092	14,117
Service delivery costs	9,300	13,065
Vehicle expenses	2,134	1,789
Rates and water	8,513	3,560
Insurance	5,123	4,797
Rent and service charge	21,770	21,877
Computer costs	10,526	8,506
Postage and stationery	3,598	3,327
Sundries	1,268	1,926
Legal fees	1,960	181
Travel and subsistence	9,118	3,824
Depreciation of tangible fixed assets	1,907	6,506
Auditors' remuneration	5,500	4,767
	<u>496,324</u>	<u>395,913</u>

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Auditors' remuneration	5,500	4,767
Depreciation - owned assets	1,907	6,505
Hire of plant and machinery	9,300	13,065
Other operating leases	<u>2,134</u>	<u>1,789</u>

### 9. TRUSTEES' REMUNERATION AND BENEFITS

There were no Trustee's remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

#### Trustees' expenses

There were no Trustee's expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

### 10. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	371,151	289,834
Social security costs	25,364	17,837
Other pension costs	<u>19,092</u>	<u>14,117</u>
	<u>415,607</u>	<u>321,788</u>

Total remuneration in relation to Key Management Personnel, included within the figures above, amounts to £82,131 (2022: £76,720)

The average monthly number of employees during the year was as follows:

	2023	2022
Average number of employees	<u>17</u>	<u>14</u>

No employees received emoluments in excess of £60,000.

The charitable company operates a pension scheme for the benefit of employees. The assets of the scheme are held separately from those of the company within independently administered funds. Contributions are charged to the Statement of Financial Activity in the period to which they relate. The charge for the year was £19,092 (2022: £14,117).

**RURAL COMMUNITY COUNCIL (LEICESTERSHIRE  
& RUTLAND)**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

<b>11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - 31 MARCH 2022</b>			
	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	295,767	20,833	316,600
Other trading activities	119,505	78,613	198,118
Investment income	7,523	3	7,526
<b>Total</b>	<u>422,795</u>	<u>99,449</u>	<u>522,244</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Grants	-	47,350	47,350
Other	343,217	52,696	395,913
<b>Total</b>	<u>343,217</u>	<u>100,046</u>	<u>443,263</u>
Net gains/(losses) on investments	(2,524)	-	(2,524)
<b>NET INCOME/(EXPENDITURE)</b>	77,054	(597)	76,457
<b>Transfers between funds</b>	(31,863)	31,863	-
<b>Net movement in funds</b>	45,191	31,266	76,457
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	772,990	-	772,990
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>818,181</u>	<u>31,266</u>	<u>849,447</u>



# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2022	12,355	15,295	10,571	38,221
Additions	110	-	212	322
At 31 March 2023	<u>12,465</u>	<u>15,295</u>	<u>10,783</u>	<u>38,543</u>
<b>DEPRECIATION</b>				
At 1 April 2022	11,902	15,295	6,921	34,118
Charge for year	253	-	1,654	1,907
At 31 March 2023	<u>12,155</u>	<u>15,295</u>	<u>8,575</u>	<u>36,025</u>
<b>NET BOOK VALUE</b>				
At 31 March 2023	<u>310</u>	<u>-</u>	<u>2,208</u>	<u>2,518</u>
At 31 March 2022	<u>453</u>	<u>-</u>	<u>3,650</u>	<u>4,103</u>

### 13. FIXED ASSET INVESTMENTS

	Listed investments £	Unlisted investments £	Totals £
<b>MARKET VALUE</b>			
At 1 April 2022	172,476	6,000	178,476
Disposals	-	(3,000)	(3,000)
Revaluations	(3,453)	-	(3,453)
At 31 March 2023	<u>169,023</u>	<u>3,000</u>	<u>172,023</u>
<b>NET BOOK VALUE</b>			
At 31 March 2023	<u>169,023</u>	<u>3,000</u>	<u>172,023</u>
At 31 March 2022	<u>172,476</u>	<u>6,000</u>	<u>178,476</u>

There were no investment assets outside the UK.

Cost or valuation at 31 March 2023 is represented by:

	Listed investments £	Unlisted investments £	Totals £
Valuation in 2023	169,023	-	169,023
Cost	-	3,000	3,000
	<u>169,023</u>	<u>3,000</u>	<u>172,023</u>

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 13. FIXED ASSET INVESTMENTS - continued

The unlisted investment was originally recognised at £6,000 with a £3,000 deferred payment classed as a creditor. The deferred payment is no longer applicable and therefore the unlisted investment is now recognised at the original cost of £3,000.

### 14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	6,000	-
Other debtors	3,403	5,595
	<u>9,403</u>	<u>5,595</u>

### 15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	429	93
VAT	5,024	5,747
Other creditors	4,268	3,812
Accruals and deferred income	104,751	8,690
	<u>114,472</u>	<u>18,342</u>

### 16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023	2022
	£	£
Within one year	6,344	13,785
Between one and five years	30,134	3,446
	<u>36,478</u>	<u>17,231</u>

Lease payments of £12,023 (2022: 14,233) were recognised as an expense during the year.

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 17. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	818,181	(11,972)	806,209
<b>Restricted funds</b>			
HBBC VCS Commissioning Fund	31,266	(28,232)	3,034
<b>TOTAL FUNDS</b>	<b>849,447</b>	<b>(40,204)</b>	<b>809,243</b>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	491,874	(500,393)	(3,453)	(11,972)
<b>Restricted funds</b>				
HBBC VCS Commissioning Fund	125,007	(153,239)	-	(28,232)
<b>TOTAL FUNDS</b>	<b>616,881</b>	<b>(653,632)</b>	<b>(3,453)</b>	<b>(40,204)</b>

### Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General fund	772,990	77,054	(31,863)	818,181
<b>Restricted funds</b>				
Coffee Connect	-	(31,863)	31,863	-
HBBC VCS Commissioning Fund	-	31,266	-	31,266
	-	(597)	31,863	31,266
<b>TOTAL FUNDS</b>	<b>772,990</b>	<b>76,457</b>	<b>-</b>	<b>849,447</b>

# RURAL COMMUNITY COUNCIL (LEICESTERSHIRE & RUTLAND)

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

### 17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	422,795	(343,217)	(2,524)	77,054
<b>Restricted funds</b>				
Coffee Connect	20,833	(52,696)	-	(31,863)
HBBC VCS Commissioning Fund	78,616	(47,350)	-	31,266
	99,449	(100,046)	-	(597)
<b>TOTAL FUNDS</b>	<u>522,244</u>	<u>(443,263)</u>	<u>(2,524)</u>	<u>76,457</u>

#### Restricted Funds

##### HBBC VCS Commissioning

Hinckley and Bosworth Borough Council (HBBC) commission the RCC to administer and distribute grants and commissioning monies to the Voluntary and Community Sector (VCS) across the Borough. This currently involves administration of a number of small grant schemes, namely, Making a Difference (MAD), Community Volunteer Fund (CVF), Warm Spaces Grant (WSG) and Coronation Grant (CG). The RCC market and promote the grants, undertake all administration of the applications, and make payments direct to beneficiaries. Decisions regarding grants are made by a grants panel, chaired by an elected member of HBBC and consisting of members of the VCS, including the RCC.

### 18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.