

Company Registration Number - 2909098

The Charity Registration Number is :- 1036354



The National Botanic Garden of Wales

Report and Accounts

31 March 2018



The National Botanic Garden of Wales

Consolidated Report and accounts for the year ended 31 March 2018

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Trustees' Annual Report for the year ended 31 March 2018 on the consolidated accounts of the group.

Unless stated otherwise, all matters reported upon relate to the group and all references to 'trustees' in this report are to the trustees of the parent charity.

The Trustees present their Report and Accounts for the year ended 31 March 2018, which also comprises the Directors' Report required by the Companies Act 2006.

Reference and administrative details

The legal name of the charitable group is:- The National Botanic Garden of Wales

The charity is also known by its operating name, The National Botanic Garden of Wales

Details of the group:-

The parent charity is The National Botanic Garden of Wales.

The subsidiary is Middleton Garden Limited.

The charity's areas of operation and UK charitable registration:

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1036354

There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law.

Legal structure of the charity

The Charity is constituted as a company limited by guarantee. The governing document of the parent charity is the Memorandum and Articles of Association establishing the company under company legislation.

By operation of law, all trustees are directors under the Companies Act 2006 and all directors are trustees under Charities legislation and have responsibilities, as such, under both company and charity legislation.

The trustees of the charity are all individuals.

The principal operating address, telephone number, email and web addresses of the charity are:-

Middleton Hall

Llanarthne, Carmarthen

Carmarthenshire, SA32 8HG

Telephone: 01558 667149 Email Address: info@gardenofwales.org.uk Web address:
www.botanicgarden.wales

The registered office of the charity for Companies Act purposes is the same as the operating address shown above.

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The Trustees in office on the date the report was approved were:-

	Appointed
G Davies (acting chair)	Appointed July 2017
DA Howell	
R Glyn Thomas	Appointed July 2017
J James	
Cllr D Jenkins	
Sir R Jones	
T Jones	Appointed July 2017
P O'Reilly	
E Parrott	
S Williams	
M Woods	
P Smith	Appointed July 2017
EH Whittle	

The following persons served as Trustees during the year ended 31 March 2018 :-

Name	Resigned/Retired
R Jolliffe	Resigned May 2018
H Stevens	Resigned May 2018
JE Harries	Resigned June 2017

At the Annual General Meeting four of the trustees are due to retire and will be eligible for re-election.

All the trustees are also members of the charity.

Objects and activities of the charity

The purposes of the charity as set out in its governing document:

The Garden's vision is:

Conservation, Education, Inspiration – playing for Wales on the world stage.

The Garden's mission is:

The Garden is dedicated to the research and conservation of biodiversity, to sustainability, lifelong learning and the enjoyment of the visitor.

The main activities undertaken to achieve the purposes above are:

- operate a botanic garden open to the public
- conduct educational activities
- conduct science and research
- operate horticultural activities, conserve plants & biodiversity
- restoration of the Régency landscape

The Trustees confirm that they have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity. Significant activities that were undertaken during the year demonstrate public benefit and are set out in the attached pages.

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The contribution of volunteers during the year.

The Garden is extremely grateful for the tremendous efforts of the volunteers who are involved in so many ways in the charity's activities including operational duties (horticultural, library, talks, buggy driving, commercial support, archaeological work and many more), administration and marketing support. The Garden has around 250 active volunteers and many come to assist the Garden on a weekly basis. This has resulted in a total of over 31,000 hours of voluntary input this year, the equivalent of 16 full time staff.

The main achievements and performance of the charity during the year.

This financial year saw further increases in visitor numbers, particularly family groups. Total visitor numbers increased by more than 20% year on year, to 161,750. This is a 36% increase since 2015/16 and the highest number of visitors since the first year the Garden opened.

An increasing focus is being made on promoting the core mission activity of the Garden through events and activities, with the new Growing the Future project being an important driver for this.

There have been some changes to the Board of Trustees during the year, with the majority of the Board now having joined since 2016. A Trustee training session was organised during 2017 with external facilitators (Sian Goodson and Laura MacAllister), to integrate the new Trustees into the Board, enhance Governance and cohesion at Board level and strengthen understanding of the core mission focus of the National Botanic Garden of Wales, and its role in the international network of botanic gardens.

With three new senior managers in post for the full year (Curator, Head of Facilities, Head of Education), major steps were taken for the Garden in core areas of operation, ensuring the Garden is able to approach its 20th anniversary with optimism and renewed vigour for delivering core mission activity in science, horticulture and education.

A full events programme, including outdoor cinema, bird of prey displays, music, dance and weekend craft, antique, and history events, has ensured there are plenty of activities to be enjoyed for new and returning visitors alike. A temporary presence from the British Birds of Prey Centre in the Outer Walled Garden during the summer and into the autumn proved popular with visitors and an excellent pre-cursor to the permanent British Bird of Prey Centre constructed during 2017 and into early 2018. Development of the catering offering continued during the year, to improve quality and customer satisfaction. New and varied menus were introduced, along with improved customer service. This has resulted in significantly improved customer feedback.

Support from Welsh Government for the installation of an additional bio-mass boiler, to heat the Tropical House, will contribute to longer term cost-management and reducing the Garden's carbon footprint.

The Regency parkland restoration project also secured its full funding package during 2017 and began work on site with tree clearance work before putting the main dams restoration contract out to tender.

The Education Department has made excellent progress in widening the demographic of learners attending the Garden, and participating in the outreach programme. Increasing number of ALNs pupils, pupils at risk of dropping out of education, pre-school children, and trainee teachers are all participating in a wider range of programmes.

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The horticulture team continued its work re-planting and refreshing the garden, notably in the Great Glasshouse, the Apothecary Garden and Japanese Garden. The apprenticeship programme continues to flourish as a new generation of horticulturists are trained at the Botanic Garden. A member of the horticulture team also took part in an international seed collecting expedition to Tasmania, to collect seeds for Yr Ardd Goed / The Arboretum.

Investment performance against the investment objectives.

The trustees, having regard to the liquidity requirements of the Charity, have kept available funds in an interest-bearing deposit account and seek to achieve a rate on deposit which matches or exceeds inflation as measured by the retail prices index. Due to wider economic circumstances deposit rates have been depressed and so this aim was not achieved in the year.

The invested funds held on deposit achieved an average rate of 0.18% against the retail price index of 3.3% for the year.

Structure, governance and management of the charity

The members of the Garden appoint the Board in accordance with the Garden's constitution at the annual general meeting. Trustees retire by rotation at the Annual General Meeting and may be re-elected. Any casual vacancy is advertised openly and any appointment approved by the Trustees.

Guidance on the roles and responsibilities of Trustees is included in the open invitation to prospective candidates, and all new trustees undertake a period of induction with senior managers and Board members. An induction pack is provided, including all key information, copies of the strategies, objectives and policies of the Garden.

The charity's organisational structure

The board of trustees administers the charity. The board normally meets 5 times a year and there are sub-committees covering nominations, remuneration, finance and audit. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and operations.

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The Chief Executive Officer and other senior management personnel to whom day to day management is delegated

The senior management personnel of both the Charity and trading subsidiary at the date of approval of the report and during the accounting period were as follows:

Executive Senior Management Team:

H Francis	Chief Executive Officer
W Ritchie	Curator
R Thomas	Head of Development
G Orchard	Head of Finance (resigned January 2018)
SC Evans	Head of Finance (appointed February 2018)
Dr N De Vere	Head of Conservation and Research
H Davies	Head of Facilities
D Hardy	Head of Marketing and Communications
S Bridge	Head of Trading and Admissions (appointed March 2017/resigned March 2018)
M Ward	Head of Trading and Admissions (appointed April 2018)
C Williams	Head of Catering & Corporate

Setting pay and remuneration of key management personnel

The directors consider the board of directors, who are the Charity's trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. There were no directors' expenses or related party transactions in the year under review.

The pay of the senior staff is reviewed periodically. In view of the nature of the charity, the directors benchmark against pay levels in other regional Charities of a similar size run on a voluntary basis.

The charity as a part of a wider network

The Garden works in partnership with a large number of partner organisations throughout Wales and the wider international community. The areas of partnership include those from horticulture, education, sustainability, conservation, science and research as well as historic landscape, arts and Welsh culture. The Garden is particularly grateful for the support of the Welsh Government (WG), Carmarthenshire County Council (CCC), the Waterloo Foundation, Natural Resources Wales (NRW) and Colonel Patrick Daniell whose financial contributions and wider input are much valued. With the ongoing Regency Restoration Project the Garden is also working with partners from the heritage sector including the Heritage Lottery Fund, Mr Richard Broyd, Garfield Weston, The Monument Trust, WG, CCC, the Esmée Fairbairn Trust and The Patsy Wood Trust. The Garden is immensely grateful for their support and guidance during the development of this project.

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The charity's relationships with related parties.

None of our trustees receive remuneration. Any connection between a trustee or senior manager of the charity must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no material related party transactions were reported.

The charity's wholly owned subsidiary, Middleton Garden Limited, was established to operate the commercial catering, conferencing and retail facilities at the Garden. Middleton Garden Limited has a licence from the charity to operate those facilities and gift aids its profits to the charity (see note to the accounts).

Bankers	Nat West Bank, 59 King Street, Carmarthen
Solicitors	Acuity Legal, 3 Assembly Bay, Cardiff
Accountants	Clay Shaw Butler, Lammas Street, Carmarthen

Financial review

The charity's financial position at the end of the year ended 31 March 2018

The financial position of the charity at 31 March 2018 and comparatives for the prior period, as more fully detailed in the accounts, can be summarised as follows:-

	2018 £	2017 £
Net expenditure	(239,217)	(704,338)
Unrestricted Revenue Funds available for the general purposes of the charity	3,087,340	3,071,000
Restricted Revenue Funds	5,279	-
Restricted Fixed Asset Funds	19,827,334	20,088,170
Total Restricted Funds	19,832,613	20,088,170
Total Funds	22,919,953	23,159,170

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Financial review of the position at the reporting date, 31 March 2018 .

The trustees consider the financial performance by the charity during the year to have been satisfactory with a small net operating surplus of £16,340 on unrestricted activities.

In the year, total resources of £3.7m (2017: £2.9m) were received comprising £2.8m (2017: £2.4m) of unrestricted funds and £1m (2017: £0.5m) of restricted income. Total expended resources in the year amounted to £4m (2017: £3.6m). £2.7m (2017: £2.7m) was expended from unrestricted funds leaving an unrestricted fund balance carried forward of £3.1m (2016: £3.1m). £1.2m (2017: £0.9m) was expended from restricted funds leaving a restricted fund balance carried forward of £20m (2017: £20.1m). Total fund balances at 31 March 2018 were £23m (2017: £23.2m).

Specific changes in fixed assets are detailed in the notes to the accounts. Tangible fixed assets at cost or valuation reduced to £24.1m (2017: £24.4m) representing £23m (2017: £23.2m) of land, buildings, plant and machinery and £1.2m (2017: £1.2m) in estate vehicles, fixtures and fittings and plants and planting.

Policies on reserves & going concern

Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The trustees consider that the ideal level of reserves should be between £500,000 to £800,000.

The Garden's reserves policy is informed by:

- forecasts for levels of income in future years;
- forecasts for expenditure in future years on planned activity;
- analysis and assessment of future needs, opportunities, contingencies and risks.

Unrestricted reserves increased by £16,340 from £3,071m to £3.087m. These are funds which are expendable at the Board's discretion in furtherance of the objects or administration of the Charity. Currently all the reserves are invested in the infrastructure of the Garden and there are no freely available reserves. The Garden aims to build its reserves in the future.

The Charity relies on funding and other support from the Welsh Government for its continued operation. The trustees are endeavouring to ensure continued success with a combination of measures by enhancing its income streams and offering and working with our local authority partners to ensure their continued support. The consolidated balance sheet remains sound with net current assets of £109,226 and the ownership of a long leasehold interest. The trustees have reviewed the circumstances of the Garden and group and consider that adequate resources continue to be available to fund the activities of the Garden and group for the foreseeable future. The trustees are of the view that the Garden and group are a going concern.

The cash-flow outflows from operating activities of £268,264 from the charity in 2018 reflected the increase in grant funding due at the year end and capital investment on-going in the Garden. However, the trustees are aware of difficult trading circumstances faced by the Garden that the lack of free reserves, together with the economic backdrop, will provide a challenging environment in the year to come. The trustees have plans in hand to address this situation and accumulate reserves as soon as practically possible.

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Availability and adequacy of assets of each of the funds

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

The major risks to which the Charity is exposed and reviews and systems to mitigate them.

The trustees have a risk management strategy which comprises:

- a bi-annual review of the principal risks and uncertainties that the charity and its subsidiary face;
- the establishment of policies, systems and procedures to mitigate those risks identified in the bi-annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is a major financial risk for both the charity and its subsidiary. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital is available to the Charity and its subsidiary company.

Attention has also been focussed on non-financial risks arising from fire, health and safety of staff, volunteers and the public. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff and volunteers working in operational areas.

The Garden has the following strategies for managing the principal risks:

- The Garden is engaged in developing new and profitable revenue streams to enhance the Garden's reach and offering as well as reduce its dependency on public sector funding.
- The Garden acknowledges the significant value to partnering with other organisations to deliver its mission on a financially sustainable basis and is committed to working to develop these relationships to the benefit of all.
- The Garden is now some 18 years old and the need to maintain infrastructure across the 550 acres represents a long term commitment. The Garden continues to seek innovative solutions to changing technology and support for its ongoing maintenance obligations from a number of partner organisations.
- The Garden is aware that much of its income is dependent upon the economic climate and factors such as available disposable income, Brexit, public sector cuts and uncertainty within the economy both UK wide and more locally in Wales. In the past the Garden has received EU grant support and is working hard to take advantage of such opportunities as may exist in the short term and place itself well to secure alternative funding in the longer term.

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Plans For the Future

Summary of plans for the future and the trustees' perspective of the future direction of the charity.

During 2018 the Garden will participate in the RHS Cardiff show Royal Welsh Show, National Eisteddfod and Royal Cornish Show to promote the Garden and its activities to an ever widening audience.

The Garden is proposing to use 2018 to build on the progress of the past few years and move towards three year budget planning to help improve strategic planning and development of the organisation. With increasing economic uncertainty it will be important for the Garden to strategically target growth, whilst investing in critical infrastructure to ensure the operating systems and visitor services are fit for purpose.

Diversification of revenue streams, development of the visitor offer and experience, whilst ensuring value for money and appropriate operating margins will be essential. The retail and catering departments will further strive to increase their financial contribution to the Garden. Development of on-site accommodation options, improved student accommodation and completion of the Regency Restoration project are essential to maintaining increases in visitor numbers and growing revenue, to re-invest in the garden and support the conservation, science and education programmes.

Public sector funding constraints and the Gardens existing financial arrangements will impact on the options available for securing the finance for significant investments, and phasing of the development projects will likely be a result of this.

Efforts to secure sponsorship and other unrestricted funding will continue, as well as researching and identifying new grant funders and programme funds available to the Garden.

Marketing and promotion of the Garden will underpin the organisational growth and efforts to identify new opportunities to present the Garden to an ever expanding audience will continue.

The GtF project will provide an excellent opportunity to build the Garden's education offering, build the Science Department capacity and promote the conservation work of the horticulture team. With the associated marketing budget the project will complement the wider promotion efforts of the Garden to reach a broader audience.

As a leading visitor attraction in Carmarthenshire and West Wales, the Garden will continue to support the use of Welsh as a working language at the Garden, with a number of departments now primarily Welsh speaking (finance, gatehouse, maintenance and catering). Participation in the Hwyl events and other Welsh language activities will also ensure that the use of the Welsh language by our visitors is encouraged too.

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Details of the auditor:

The status of the scrutiny is :- A statutory audit under Companies Act 2006 by a registered UK auditor

Details of The Auditor

Mark Jones FCA (Senior Statutory Auditor)

Member of the Institute of Chartered Accountants in England and Wales

24 Lammas St

Carmarthen

Carmarthenshire

SA31 3AL

Statement as to disclosure of information to auditors

The trustees state that so far as each of the trustees at the time this report was approved are aware:-

- a) There is no relevant audit information (as defined by section 418(3) of the Companies Act 2006) of which the auditors are unaware, and
- b) The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and establish that the auditors are aware of that information.

Statement of the Directors Trustees's Responsibilities

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), .

In particular, the Companies Act 2006 and charity law require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

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The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the auditor in relation to the Trustees' report is limited to examining the report and ensuring that the report is consistent with the figures disclosed in the financial statements.

Method of preparation of accounts - Small company provisions

The financial statements are set out on pages 14 to 42.

The financial statements have been prepared implementing the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016)

These financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 28 September 2018.



Mr G Davies
Director and Trustee

The National Botanic Garden of Wales

Report of the Independent auditors to the members of The National Botanic Garden of Wales

We have audited the financial statements of the National Botanic Garden of Wales for the year ended 31 March 2018 on pages 14 to 40. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on the financial statements

In our opinion the accounts:

- give a true and fair view of the state of the group's and the charity company affairs as at 31 March 2018 and of the group's incoming resources and application of resources, including its have been properly prepared in accordance with United Kingdom Generally Accepted
- Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

The National Botanic Garden of Wales

***Report of the Independent auditors
to the members of The National Botanic Garden of Wales***

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or

Emphasis of matter – Going concern

In forming our opinion on the financial statements, which is not qualified, we have considered the adequacy of the disclosure made in note 1 to the financial statements concerning the group's and the charitable company's ability to achieve its operating budget and continue as a going concern. The financial statements do not include the adjustments that would result if the group and the charitable company were unable to continue as a going concern.



Mark Jones FCA (Senior Statutory Auditor)
for and on behalf of

Clay Shaw Butler Limited
Accountants and Statutory Auditors

.....9/11/18.....

24 Lammas St
Carmarthen
Carmarthenshire
SA31 3AL

**The National Botanic Garden of Wales - Consolidated Statement of Financial Activities
for the year ended 31 March 2018**

***Consolidated Statement of Financial Activities (including the Income and Expenditure
Account for the year ended 31 March 2018, as required by the Companies Act 2006)***

	SORP Ref	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2018 £	2018 £	2018 £	2017 £
Income & Endowments from:					
Donations & Legacies	A1	830,131	969,949	1,800,080	1,304,719
Charitable activities	A2	1,862,203	-	1,862,203	1,516,959
Other trading activities	A3	56,549	-	56,549	61,085
Investments	A4	516	-	516	1,319
Other	A5	16,705	-	16,705	14,174
Total income	A	2,766,104	969,949	3,736,053	2,898,256
Expenditure on:					
Raising funds	B1	337,915	4,132	342,047	306,708
Charitable activities	B2	2,411,849	1,221,374	3,633,223	3,295,886
Total expenditure	B	2,749,764	1,225,506	3,975,270	3,602,594
Net expenditure for the year		16,340	(255,557)	(239,217)	(704,338)
Net income/(expenditure) after transfers		16,340	(255,557)	(239,217)	(704,338)
Net movement in funds		16,340	(255,557)	(239,217)	(704,338)
Reconciliation of funds:-					
Total funds brought forward		3,071,000	20,088,170	23,159,170	23,863,508
Total funds carried forward		3,087,340	19,832,613	22,919,953	23,159,170

The 'SORP Ref' indicated above is the classification of income set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

A Statement of Total Recognised Gains and Losses is included as a primary statement in these accounts.

All activities derive from continuing operations

The notes attached on pages 23 to 42 form an integral part of these accounts.

**The National Botanic Garden of Wales - Consolidated Statement of Financial Activities
for the year ended 31 March 2018**

**The National Botanic Garden of Wales - Analysis of prior year consolidated total funds,
as required by paragraph 4.2 of the SORP**

	SORP Ref	Prior Year Unrestricted Funds 2017 £	Prior Year Restricted Funds 2017 £	Prior Year Total Funds 2017 £
Income from:				
Donations & Legacies	A1	779,057	525,662	1,304,719
Charitable activities	A2	1,516,959	-	1,516,959
Other trading activities	A3	61,085	-	61,085
Investments	A4	1,319	-	1,319
Other	A5	14,174	-	14,174
Total income	A	2,372,594	525,662	2,898,256
Expenditure on:				
Raising funds	B1	306,708	-	306,708
Charitable activities	B2	2,351,886	944,000	3,295,886
Total expenditure	B	2,658,594	944,000	3,602,594
Net expenditure for the year		(286,000)	(418,338)	(704,338)
Net expenditure after transfers		(286,000)	(418,338)	(704,338)
Other recognised gains/(losses)		-	-	-
Net movement in funds		(286,000)	(418,338)	(704,338)
Reconciliation of funds:-				
Total funds brought forward		3,357,000	20,506,508	23,863,508
Total funds carried forward		3,071,000	20,088,170	23,159,170

All activities derive from continuing operations

A Statement of Total Recognised Gains and Losses is included in these accounts as a separate primary statement

The notes attached on pages 23 to 42 form an integral part of these accounts.

**The National Botanic Garden of Wales - Consolidated Statement of Financial Activities
for the year ended 31 March 2018**

Consolidated Statement of Total Recognised Gains and Losses for the year ended 31 March 2018

	2018 £	2017 £
Deficit for the year :-		
Net excess of expenditure over income from operations before tax	(981,809)	(918,956)
<i>Net deficit from operations before tax in the Statement of Financial Activities</i>	<u>(981,809)</u>	<u>(918,956)</u>
<i>Add/(deduct) non income and expenditure items:-</i>		
Grants for the acquisition of fixed assets	742,592	214,618
Net Movement in funds	<u>(239,217)</u>	<u>(704,338)</u>
Funds utilised in the year as shown on Statement of Financial Activities	<u>(239,217)</u>	<u>(704,338)</u>

The notes attached on pages 23 to 42 form an integral part of these accounts.

**The National Botanic Garden of Wales - Consolidated Statement of Financial Activities
for the year ended 31 March 2018**

**The National Botanic Garden of Wales -Group Resources applied in the year ended 31
March 2018 towards fixed assets for Charity use:-**

	2018 £	2017 £
Funds generated in the year as detailed in the SOFA	(239,217)	(704,338)
Resources applied on functional fixed assets	(712,769)	(666,185)
Net resources available to fund charitable activities	<u>(951,986)</u>	<u>(1,370,523)</u>

The resources applied on fixed assets for charity use represents the cost of additions less proceeds of any disposals.

The notes attached on pages 23 to 42 form an integral part of these accounts.

**The National Botanic Garden of Wales - Consolidated Statement of Financial Activities
for the year ended 31 March 2018**

Consolidated movements in revenue and capital funds for the year ended 31 March 2018

Revenue accumulated funds

	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Last year Total Funds 2017 £
Accumulated funds brought forward	3,071,000	-	3,071,000	3,357,000
Recognised gains and losses before transfers	16,340	(255,557)	(239,217)	(704,338)
	<u>3,087,340</u>	<u>(255,557)</u>	<u>2,831,783</u>	<u>2,652,662</u>
(From)/To unrestricted revenue funds	-	-	-	418,338
Closing revenue funds	<u>3,087,340</u>	<u>(255,557)</u>	<u>2,831,783</u>	<u>3,071,000</u>

Consolidated Fixed asset funds

	Designated Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Last year Total Funds 2017 £
At 1 April	-	20,088,170	20,088,170	20,506,508
Transfer (to)/from revenue funds	-	(256,275)	(256,275)	(418,338)
At 31 March	<u>-</u>	<u>19,831,895</u>	<u>19,831,895</u>	<u>20,088,170</u>

The purposes of the transfers to fixed asset funds are described in Note 25 to the accounts and under the accounting policy 'Accounting for capital grants and fixed asset funds'.

Summary of consolidated funds

	Unrestricted and Designated funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Last Year Total Funds 2017 £
Revenue accumulated funds	3,087,340	718	3,088,058	3,071,000
Fixed asset funds	-	19,831,895	19,831,895	20,088,170
Total funds	<u>3,087,340</u>	<u>19,832,613</u>	<u>22,919,953</u>	<u>23,159,170</u>

The notes attached on pages 23 to 42 form an integral part of these accounts.

**The National Botanic Garden of Wales - Consolidated Statement of Financial Activities
for the year ended 31 March 2018**

**The National Botanic Garden of Wales
Consolidated Income and Expenditure Account for the year ended 31 March 2018 as
required by the Companies Act 2006**

	2018 £	2017 £
Income		
Income from operations	2,914,447	2,608,336
Gift aid donations received from subsidiary undertaking	61,793	59,809
Investment income		
Interest receivable	516	1,319
Other operating income	16,705	14,174
Gross income in the year before exceptional items	2,993,461	2,683,638
Gross income in the year including exceptional items	2,993,461	2,683,638
Expenditure		
Charitable expenditure, excluding depreciation and amortisation	2,647,418	2,337,119
Depreciation and amortisation	973,605	946,567
Fundraising costs	342,047	306,708
Governance costs	12,200	12,200
Realised losses on disposals of social investments which are programme related	-	-
Total expenditure in the year	3,975,270	3,602,594
Net income before tax in the financial year	(981,809)	(918,956)
Tax on surplus on ordinary activities	-	-
Net income after tax in the financial year	(981,809)	(918,956)
Retained surplus for the financial year	(981,809)	(918,956)

All activities derive from continuing operations

In accordance with the provisions of the Companies Act 2006, the headings and subheadings used in the Income and Expenditure account have been adapted to reflect the special nature of the charity's activities. Income excludes capital grants.

The notes attached on pages 23 to 42 form an integral part of these accounts.

The National Botanic Garden of Wales - Consolidated Balance Sheet as at 31 March 2018

	Note	SORP Ref	2018 £	2017 £
Fixed assets		A		
Tangible assets	11	A2	24,160,727	24,421,563
Current assets		B		
Stocks		B1	128,814	121,222
Debtors	14	B2	668,744	191,171
Cash at bank and in hand		B4	734,452	1,002,716
Total current assets			1,532,010	1,315,109
Creditors: amounts falling due within one year	15	C1	<u>(1,422,784)</u>	<u>(1,171,712)</u>
Net current assets			109,226	143,397
			<u>24,269,953</u>	<u>24,564,960</u>
Total assets less current liabilities				
Creditors: amounts falling due after more than one year	16	C2	<u>(1,350,000)</u>	<u>(1,405,790)</u>
The total net assets of the charity			<u><u>22,919,953</u></u>	<u><u>23,159,170</u></u>
The total net assets of the charity are funded by the funds of the charity, as follows:-				
Restricted funds				
Restricted Revenue Funds	22	D2	5,279	-
Restricted Fixed Asset Funds	22	D2	<u>19,827,334</u>	<u>20,088,170</u>
			19,832,613	20,088,170
Unrestricted Funds				
Unrestricted Revenue Funds	22	D3	3,087,340	3,071,000
Total charity funds			<u><u>22,919,953</u></u>	<u><u>23,159,170</u></u>

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The charity is subject to audit under charity legislation, and the report of the Charities Act auditor is on page 13.



Mr DA Howell

Trustee

Approved by the board of trustees on 28 September 2018

The notes attached on pages 23 to 42 form an integral part of these accounts.

The National Botanic Garden of Wales

Consolidated Cash Flow Statement for the year ended 31 March 2018

		2018 £	2017 £
Cash flows from operating activities			
Net cash provided by operating activities as shown below	A	<u>453,989</u>	<u>575,910</u>
Cash flows from investing activities			
Interest received		516	1,319
Purchase of property, plant and equipment		(712,769)	(243,506)
Net cash used in investing activities	B	<u>(712,253)</u>	<u>(242,187)</u>
Cash flows from financing activities			
Repayment of amounts borrowed		(10,000)	(20,000)
Net cash used in financing activities	C	<u>(10,000)</u>	<u>(20,000)</u>
Overall cash (used in)/provided by all activities		<u>(268,264)</u>	<u>313,723</u>
Cash movements			
Change in cash and cash equivalents from activities in the year ended 31 March 2018		(268,264)	313,723
Opening Cash and cash equivalents at 1 April 2017		1,002,716	688,993
Change in cash and cash equivalents due to exchange rate movements		-	-
Cash at bank and in hand less overdrafts at 31 March		<u>734,452</u>	<u>1,002,716</u>

The National Botanic Garden of Wales

Consolidated Cash Flow Statement for the year ended 31 March 2018
The National Botanic Garden of Wales

Consolidated Cash Flow Statement for the year ended 31 March 2018 - Continued

Reconciliation of net expenditure to net cash flow from operating activities

Net expenditure as shown in the Statement of Financial Activities	(239,217)	(704,338)
Adjustments for :-		
Depreciation charges	973,605	946,567
Write downs of investments	-	-
Net (gains)/losses on investment assets	-	-
Dividends, interest and rents from investments	(516)	(1,319)
(Increase)/decrease in stocks	(7,592)	5,000
(Increase)/decrease in debtors	(477,573)	79,000
Increase in creditors, excluding loans	205,282	251,000
Net cash provided by operating activities	A 453,989	575,910

Analysis of cash and cash equivalents

	2018	2017
	£	£
Cash in hand at for the year ended 31 March 2018	304,603	573,276
Notice deposits - (less than 3 months)	429,849	429,440
Total cash and cash equivalents	734,452	1,002,716

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

1 Accounting policies

Policies relating to the production of the accounts.

Basis of preparation and accounting convention

These consolidated accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), published by the Charity Commission in England & Wales (CCEW) , effective January 2016, , and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

The National Botanic Garden of Wales meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going Concern

The Charity reported a group cash outflow of £268,264 for the year and a deficit of £239,217 (2017: (£704,338)). The charitable activities are entirely dependent on continuing grant aid and voluntary donations as well as trading revenues. As a consequence, the going concern basis is dependent on the future flow of these uncertain funding streams. Accordingly, the Trustees have obtained forecasts and, after reviewing the financial forecasts for future periods to 31 March 2019, the Trustees are satisfied that, at the time of approving the financial statements, it is appropriate to adopt the going concern basis in preparing the financial statements. The Trustees have also obtained reassurance as to the extension of loan repayments on a secured debt until 2020. Other than these matters, the Trustees are not aware of any material uncertainties about the charity's ability to continue as a going concern.

Policies relating to categories of income and income recognition:

Nature of income

Income represents the total income receivable during the year comprising admissions, membership subscriptions, income from educational activities, fundraising income, merchandising income, legacies, donations and other sundry income.

Categories of Income

Membership subscriptions (including life memberships) are recognised in the accounts when the funds are received. Investment income is recognised on a receivable basis.

Voluntary income, including donations and gifts or that of a voluntary nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when the donor specifies it must be used in future accounting periods or the donor has imposed conditions which must be met before the charity has unconditional entitlement. This includes capital grants.

All other sources of income are recognised as services are provided.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

Income recognition

Income is recognised in the statement of financial activities (SOFA) on a receivable basis, when a transaction or other event results in an increase in the charity's assets or a reduction in its liabilities and only when the charity has legal entitlement, the income is probable and can be measured reliably.

Income subject to terms and conditions which must be met before the charity is entitled to the resources is not recognised until the conditions have been met.

All income is accounted for gross, before deducting any related fees or costs.

Accounting for deferred income and income received in advance

Where terms and conditions relating to income have not been met or uncertainty exists as to whether the charity can meet any terms or conditions otherwise within its control, income is not recognised but is deferred as a liability until it is probable that the terms or conditions imposed can be met.

Any grant that is subject to performance-related conditions received in advance of delivering the goods and services required by that condition, or is subject to unmet conditions wholly outside the control of the recipient charity, is accounted for as a liability and shown on the balance sheet as deferred income. Deferred income is released to income in the reporting period in which the performance-related or other conditions that limit recognition are met.

When income from a grant or donation has not been recognised due to the conditions applying to the gift not being wholly within the control of the recipient charity, it is disclosed as a contingent asset if receipt of the grant or donation is probable once those conditions are met.

Where time related conditions are imposed or implied by a funder, then the income is apportioned to the time periods concerned, and, where applicable, is accounted for as a liability and shown on the balance sheet as deferred income. When grants are received in advance of the expenditure on the activity funded by them, but there are no specific time related conditions, then the income is not deferred.

Any condition that allows for the recovery by the donor of any unexpended part of a grant does not prevent recognition of the income concerned, but a liability to any repayment is recognised when repayment becomes probable.

Donated goods, facilities and services

Donated fixed assets are recognised at the current fair value. All such donations are recognised as donation income, and debited to fixed assets.

Donated goods that are not fixed assets are accounted for at a fair value, unless it is impractical to reliably measure the value of the donated items.

In the absence of any direct evidence of fair value of donated goods, then a value is derived from the cost of the item to the donor or, in the case of goods that are expected to be sold, the estimated resale value after deducting any anticipated costs of sales.

If it is impracticable to measure the fair value of goods donated for resale, or the costs of valuation outweigh the benefits, the donated goods are recognised as income when sold, with an equivalent amount being recognised as an expense.

Donated services and facilities (including seconded staff and use of property) are included in the accounts on the basis of the value of the gift to the charity.

All donated services and facilities are recognised as donation income when received, (provided the value of the gift can be measured reliably) and recognised as an expense with an equivalent value.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

Policies relating to expenditure on goods and services provided to the charity.

Recognition of liabilities and expenditure

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated..

Liabilities arising from future funding commitments and constructive obligations, including performance related grants, where the timing or the amount of the future expenditure required to settle the obligation are uncertain, give rise to a provision in the accounts, which is reviewed at the accounting year end. The provision is increased to reflect any increases in liabilities, and is decreased by the utilisation of any provision within the period, and reversed if any provision is no longer required. These movements are charged or credited to the respective funds and activities to which the provision relates.

Allocating costs to activities

Direct costs that are specifically related to an activity are allocated to that activity. Shared direct costs and support costs are apportioned between activities on the basis of usage.

Volunteers

In accordance with the SORP, and in recognition of the difficulties in placing a monetary value on the contribution from volunteers, the contribution of volunteers is not included within the income of the charity.

However, the trustees value the significant contribution made to the activities of the charity by unpaid volunteers and this is described more fully in Note 6.

Policies relating to assets, liabilities and provisions and other matters.

Tangible fixed assets

Tangible fixed assets are measured at their original cost value, or subsequent revaluation, or if donated, as described above. Cost value includes all costs expended in bringing the asset into its intended working condition. Individual fixed assets costing £1,000 or more are capitalised at cost.

Borrowing costs and wage costs incurred during the course of construction are capitalised if it is directly associated with bringing that asset to its intended working condition.

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

Freehold premises and leasehold land	0	% straight line
Leasehold premises	2	% straight line
Plant and machinery	4%- 33%	% straight line
Motor vehicles	10%-25%	% straight line

A regular annual review of the likelihood of asset impairment is undertaken.

Plant collection - No depreciation is provided on the plant collection because it is the practice to maintain and renew the plants on a continual basis. Accordingly, the life is so long and the residual value so high that the Trustees consider that depreciation calculated in accordance with accepted accounting standards would be immaterial.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

Accounting for capital grants and fixed asset funds.

Gifts of tangible fixed assets or grants of a capital nature, given for the purposes of acquiring specific assets to be fully utilised in the furtherance of the objects of the charity, are credited to fixed asset funds after the donated asset has been received or sums have been properly expended on the restricted purpose.

Where the terms of the gift require the charity to hold the asset on an ongoing basis for a specific purpose, then the fixed asset fund so created is categorised as a restricted fixed asset fund, and the relevant restrictions are noted in the fixed asset note 11.

Where the terms of the gift are met once the asset is acquired, so allowing the charity to use the asset on an unrestricted basis, including the right to receive the proceeds of any future sale of the asset on an unrestricted basis, then the fixed asset fund so created is categorised as a designated fixed asset fund.

When assets are acquired for the furtherance of the charity's objects, utilising the charity's own unrestricted funds, a transfer is made from unrestricted funds to a designated fixed asset fund.

Whether acquired with unrestricted or restricted funds, the asset acquired is initially shown in the balance sheet at the full cost of acquisition or subsequent revaluation.

As the related assets are depreciated, in accordance with the depreciation policy, in order to reflect the diminution in the asset, a transfer is made from the relevant fixed asset funds to either unrestricted or restricted revenue funds, as appropriate to the terms of the original gift, if any.

The effect of this policy is that the aggregate of all fixed asset funds shall equate to the net book value of fixed assets.

In the first year that this policy was adopted, a transfer to fixed asset funds was made equivalent to the net book value of the assets.

Any residual liability to the donor arising from, for example, the asset's future sale, is disclosed as a contingent liability unless the event that would trigger repayment of the grant becomes probable in which case a liability for repayment is recognised.

Insofar as this policy relates to Government grants and to the extent that it may be a departure from the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), such departure is justified on the basis that it is in order to comply with the SORP.

Stocks and work in progress

Stock is valued at the lower of cost and net realisable value.

Debtors

Debtors are measured at their recoverable amounts at the balance sheet date.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Cash and bank balances

Cash held by the charity is included at the amount actually held and counted at the year end. Bank balances, whether in credit or overdrawn, are shown at the amounts properly reconciled to the bank statements. Cash at bank and cash includes cash and short term highly liquid investments with a short term maturity of 3 months or less.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

Leasing and hire purchase contracts and commitments

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the charity, are capitalised in the balance sheet and depreciated over their useful lives. The corresponding lease or hire purchase obligation is treated in the balance sheet as a liability.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

Pensions - defined contribution schemes

The charity operates two defined contribution pension schemes. Contributions are charged to the profit and loss account as they become payable in accordance with the scheme rules. The assets of each scheme are held separately from those of the Charity in independently administered funds.

Group Financial Statements

The statement of financial activities and balance sheet consolidate the financial statements of the Garden and its subsidiary undertaking, Middleton Garden Limited. The results of the subsidiary are consolidated on a line by line basis.

No separate statement of financial activities and income and expenditure account has been presented for the Charity alone as permitted by Section 408 of the Companies Act 2006 and paragraph 397 of the Statement of Recommended Practice: Charities SORP (FRS 102).

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes. There are currently no designated funds.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal or as implied by law.

2 Liability to taxation

The Trustees consider that the charity satisfies the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively on the specific charitable objects of the charity and for no other purpose. Value Added Tax is recoverable by the charity. Any irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

3 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

4 Significance of financial instruments to the charity's position

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

5 Net (deficit)/surplus before tax in the financial year

	2018 £	2017 £
The net (deficit)/surplus before tax in the financial year is stated after charging:-		
Depreciation of owned fixed assets	973,605	946,567
Pension costs	27,724	22,837
Auditors' remuneration	12,200	12,200

6 The contribution of volunteers

The charity depends on the support of its volunteers, which is much appreciated. The charity had over 200 Volunteers who donated 31,319 hours of their time. It is estimated that without the help of volunteers, the Charity would need to find the equivalent of over 16 FTE staff members to obtain similar services. The arrangements with volunteers are difficult to value precisely in monetary terms and have not been recognised in the Statement of Financial Activities. The volunteers and the charity accept and agree that no contract of employment is created by these arrangements.

7 Staff costs and emoluments

<i>Salary costs</i>	2018 £	2017 £
Gross Salaries excluding trustees and key management personnel	1,427,617	1,230,534
Employer's National Insurance for all staff	86,837	86,744
Employer's operating costs of defined contribution pension schemes	27,724	22,837
Total salaries, wages and related costs	1,542,178	1,340,115

<i>Numbers of full time employees or full time equivalents</i>	2018	2017
The average number of total staff employed in the year was	101	93
The average number of part time staff employed in the year was	58	50
The average number of full time staff employed in the year was	43	43
The estimated full time equivalent number of all staff employed in the year was	76	68

The estimated equivalent number of full time staff deployed in different activities in the year was:-

Engaged on charitable activities	60	52
Engaged on fundraising activities	3	3
Engaged on management and administration	13	13
The estimated full time equivalent number of all staff employed as above	76	68

Neither the trustees nor any persons connected with them have received any remuneration from the charity or any related entity, either in the current or prior year.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

The number of employees whose emoluments including taxable benefits but excluding employer's pension contributions fall into the following bands were :-

	2018 No.	2017 No.
£70,001 to £80,000	1	1
	<u>1</u>	<u>1</u>

The pension details of such higher paid staff were :-

	£	£
Contributions for the provision of money purchase pension	3,750	1,352

Numbers of such staff to whom benefits are accruing :-

	No	No
Under money purchase pension schemes	1	1
	<u>1</u>	<u>1</u>

8 Defined contribution pension schemes

The charity operates a defined contribution pension scheme, the costs of which are shown above.

Pension costs are allocated to activities in proportion to the related staffing costs incurred.

Any liabilities and assets associated with the scheme are shown under debtors and creditors.

9 Remuneration and payments to Trustees and persons connected with them

No trustees or persons connected with them received any remuneration from the charity, or any related entity.

10 Deferred income - Restricted funds

	Opening Deferrals	Released from prior years	Received less released in year	Deferred at year end
	£	£	£	£
Total	488,342	(235,635)	259,579	512,286
			2018	2017
			£	£
These deferrals are included in creditors			<u>512,286</u>	<u>488,342</u>

The deferrals included in creditors relate to funding specified by the funders as relating to specific periods and represent those parts of restricted funds which relate to periods subsequent to the accounting year end and are treated as grants in advance, or, alternatively, where there are conditions which must be fulfilled prior to entitlement or use of the restricted funds by the charity.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

11 Tangible fixed assets

	Land and Buildings	Plant & Machinery	Fixtures, Fittings, vehicles & plants	Total
	£	£	£	£
Cost				
At 1 April 2017	25,256,139	8,758,191	2,027,243	36,041,573
Additions	404,360	256,968	51,441	712,769
At 31 March 2018	25,660,499	9,015,159	2,078,684	36,754,342
Depreciation				
At 1 April 2017	7,868,391	2,947,172	804,447	11,620,010
Charge for the year	470,732	408,410	94,463	973,605
At 31 March 2018	8,339,123	3,355,582	898,910	12,593,615
Net book value				
At 31 March 2018	17,321,376	5,659,577	1,179,774	24,160,727
At 31 March 2017	17,387,748	5,811,019	1,222,796	24,421,563

A significant element of the fixed assets were acquired with the aid of grants and there are restrictions upon the manner in which the assets can be dealt with imposed by the grant making authorities.

All assets are used for direct charitable purposes and stated at historical cost.

Net book value of assets included above which were funded by restricted funds and where the charity is required under the terms of the gift to hold the asset on an ongoing basis.

	2018 £	2017 £
Total of assets funded by restricted funds	19,831,895	20,088,170

Included in the total net book value of plant and machinery is £4,614,400 (2017: £4,883,200) in respect of assets held under finance leases. Depreciation for the year on these assets was £268,800 (2017: £268,800).

Land and buildings additions represent assets in the course of construction. The net book value of plant and machinery includes £440,320 (2017: £467,840) of capitalised finance costs.

In the opinion of the trustees, the net book value of the assets are not materially different to the net realisable value.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

12 Subsidiary companies in the group

The name of the subsidiary undertaking is Middleton Garden Limited, registered in England & Wales with company number 3080697.

The aggregate amount of the holding company's investment in its subsidiary is £1, which represents 100% of the issued ordinary share capital of the subsidiary. The subsidiary is controlled by the holding company by virtue of the power to appoint directors to the board of the subsidiary.

The subsidiary's activities relate to those of the holding company in that the subsidiary is a trading enterprise engaging in trades similar to the charitable activities of the holding company, and donates its entire taxable trading profit to the holding company by way of a donation.

13 Stocks & Work in Progress

	2018 £	2017 £
Stocks	128,814	121,222
	<u>128,814</u>	<u>121,222</u>

14 Debtors

	2018 £	2017 £
Trade debtors	29,393	23,411
Prepayments and accrued income	70,628	63,980
Other debtors	568,723	103,780
	<u>668,744</u>	<u>191,171</u>

15 Creditors: amounts falling due within one year

	2018 £	2017 £
Bank loans and overdrafts	-	10,000
Trade creditors	740,006	545,734
Accruals	118,196	79,573
Deferred Income - Restricted funds	512,286	488,342
PAYE, NIC VAT and other taxes	26,290	20,883
Other creditors	26,006	27,180
	<u>1,422,784</u>	<u>1,171,712</u>

16 Creditors: amounts falling due after one year

	2018 £	2017 £
Other creditors	<u>1,350,000</u>	<u>1,405,790</u>

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

17 Assets of the charity charged to meet its liabilities

2018	2017
£	£

A legal mortgage is in place on the Company's freehold land and leasehold buildings in favour of the Big Lottery Fund (formerly the Millennium Commission) to secure all monies and liabilities advanced by the Commission to the Company. This is due to expire in 2020. This mortgage restricts the use of the assets to that of a botanical garden. The Welsh Government and Lombard Property Facilities Limited also have legal charges over part of the leasehold and freehold land of the Company. NatWest Bank have a registered debenture, but there are currently no borrowings outstanding.

At the Balance Sheet date, the amount secured is estimated to be

19,831,895	20,088,170
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18 Financial commitments under operating leases

2018	2017
£	£

At the year end the charity had annual commitments under non-cancellable operating leases as set out below:

Operating leases which expire:

within one year

5,710	5,600
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within two to five years

22,840	22,400
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in over five years

17,130	22,400
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45,680	50,400
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19 Post balance sheet events

There are no known post balance sheet events as at the date of the approval of this report.

20 Related party transactions

There were no transactions with related parties in the year, except with regard to transactions with subsidiaries in note 12 above.

The Charity is exempt under Financial Reporting Standard 102 from the requirement to disclose transactions with its subsidiary undertaking, Middleton Garden Limited.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

21 Particulars of how particular funds are represented by assets and liabilities

At 31 March 2018	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	4,333,393	-	19,827,334	24,160,727
Current Assets	1,009,945	-	522,065	1,532,010
Current Liabilities	(905,998)	-	(516,786)	(1,422,784)
Long Term Liabilities	(1,350,000)	-	-	(1,350,000)
	3,087,340	-	19,832,613	22,919,953
At 1 April 2017	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	4,333,393	-	20,088,170	24,421,563
Current Assets	1,315,109	-	-	1,315,109
Current Liabilities	(1,171,712)	-	-	(1,171,712)
Long Term Liabilities	(1,405,790)	-	-	(1,405,790)
	3,071,000	-	20,088,170	23,159,170

22 Change in total funds over the year as shown in Note 21, analysed by individual funds

	Funds brought forward from 2017 £	Movement in funds in 2018 See Note 23 £	Transfers between funds in 2018 See Note 24 £	Funds carried forward to 2019 £
Unrestricted and designated funds:-				
Unrestricted Revenue Funds	3,071,000	16,340	-	3,087,340
Total unrestricted and designated funds	3,071,000	16,340	-	3,087,340
Restricted funds:-				
Restricted Fixed Asset Funds	20,088,170	(256,275)	-	19,831,895
Growing the Future Project	-	718	-	718
Total restricted funds	20,088,170	(255,557)	-	19,832,613
Total charity funds	23,159,170	(239,217)	-	22,919,953

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

23 Analysis of movements in funds over the year as shown in Note 22

	Income	Expenditure	Other Gains & Losses	Movement in funds
	2018	2018	2018	2018
	£	£	£	£
Unrestricted and designated funds:-				
Unrestricted Revenue Funds	2,766,104	(2,749,764)	-	16,340
Restricted funds:-				
Restricted Fixed Asset Funds	729,822	(986,097)	-	(256,275)
Growing the Future	119,124	(118,406)	-	718
Regency Restoration	83,641	(83,641)	-	-
Apprenticeship scheme	36,806	(36,806)	-	-
Sundry other funds	556	(556)	-	-
	3,736,053	(3,975,270)	-	(239,217)

24 Details of transfers between funds in the year as shown in Note 22

The transfers shown in note 22 above are:-	2018 £
To/(from) Restricted Fixed Asset Funds	(260,836)
To/(from) Restricted Revenue Funds	260,836
Net transfers	-

The transfer comprises the capital movement on the fixed asset fund comprising capital grants received and the cost of depreciation.

25 The purposes for which the funds as detailed in note 22 are held by the charity are:-

Unrestricted and designated funds:-

Unrestricted Revenue Funds These funds are held for the meeting the objectives of the charity, and to provide reserves for future activities, and, subject to charity legislation, are free from all restrictions on their use.

Restricted funds:-

Restricted Fixed Asset Funds The purpose of these funds is described under the accounting policy 'Accounting for capital grants and fixed asset funds'. Restricted fixed asset fund relate to the purchase, development and maintenance of the botanic garden. The Millennium Commission supported the project by approving grants for £22.3m and the European Regional Development Fund by £6.3m. The Welsh Government (including funds from Welsh Development Agency and Wales Tourist Board) also provided restricted grant funding of £4.8m.

Growing the Future Project Growing the Future is a five year Welsh Government Rural Communities - Rural Development Programme 2014-2020 project designed to promote Welsh horticulture, plants for pollinators, protection of wildlife and the virtues of growing food for health and well-being. It is funded by the European Agricultural Fund for Rural Development & Welsh Government.

The National Botanic Garden of Wales

Notes to the Consolidated Accounts for the year ended 31 March 2018

Regency Restoration Project	This project aims to restore the Garden's historic parkland to its original 19th century Regency waterpark landscape. When completed, the Garden will feature a necklace of seven lakes, cascades, falls and weirs created more than 200 years ago together with a Regency planting scheme which formed the heart of its parkland. It is funded by the Heritage Lottery Fund, Garfield Weston Foundation, Monument Trust, The Mercers' Company, Welsh Government, Esme Fairbairn Trust, Patsy Wood Trust and other generous donations.
Apprenticeship scheme	This scheme funds three apprenticeship placements for horticultural trainees. It is supported by a combination of restricted donations, the National Garden Scheme and Ernest Cook Trust.

26 Ultimate controlling party

The charity is under the control of its legal members.

Every member of the charity is obliged to contribute such amount as may be required not exceeding £1 to the assets of the company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

The National Botanic Garden of Wales

Detailed analysis of income and expenditure for the year ended 31 March 2018 as required by the SORP 2015

This analysis is classified by conventional nominal descriptions and not by activity.

27 Donations and Legacies

	Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Donations and gifts from individuals				
Small donations individually less than £1000	70,703	280	70,983	49,572
Gift aid donation from subsidiary undertaking	61,793	-	61,793	59,809
Mary Homfrey Trust	4,000	-	4,000	2,000
Other private donations	3,550	14,966	18,516	63,413
Mollie Thomas Charitable Trust	-	-	-	2,000
Joseph Strong Frazer Trust	2,000	-	2,000	2,000
Total donations and gifts from individuals	142,046	15,246	157,292	178,794
Legacies receivable				
Small legacies individually less than £1000	-	-	-	1,048
Total legacies receivable	-	-	-	1,048

The National Botanic Garden of Wales

Detailed analysis of income and expenditure for the year ended 31 March 2018 as required by the SORP 2015

	Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Revenue grants from government and public bodies				
Small grants individually less than £1000	695	5,859	6,554	1,128
Welsh Government	581,000	-	581,000	690,636
European Regional Development Fund	-	119,126	119,126	-
Heritage Lottery Fund	-	99,897	99,897	99,160
Carmarthenshire County Council	30,000	-	30,000	50,000
National Garden Scheme	20,000	-	20,000	-
Waterloo Foundation	555	-	555	11,009
Esmee Fairburn Foundation	-	-	-	20,687
Rural Development Wales	18,658	-	18,658	30,626
Royal Society Chemistry	1,566	-	1,566	-
Mercers Company	-	-	-	7,013
Ernest Cook	1,840	-	1,840	-
Total public sector revenue grants	654,314	224,882	879,196	910,259
Revenue grants and donations from non public bodies				
Small grants individually less than £1000	1,000	-	1,000	-
Sponsorship	20,000	-	20,000	-
Total private sector revenue grants	21,000	-	21,000	-
Capital grants from government and public bodies				
Welsh Government	12,771	341,729	354,500	195,267
European Regional Development Fund	-	11,254	11,254	-
Waterloo Foundation	-	21,647	21,647	2,263
Heritage Lottery Fund	-	190,405	190,405	17,088
Garfield Weston Foundation	-	87,911	87,911	-
The Monument Trust	-	47,000	47,000	-
Esmee Fairburn Foundation	-	29,875	29,875	-
Total public sector capital grants	12,771	729,821	742,592	214,618
Total Donations and Legacies	830,131	969,949	1,800,080	1,304,719

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The National Botanic Garden of Wales

Detailed analysis of income and expenditure for the year ended 31 March 2018 as required by the SORP 2015

28 Income from charitable activities - Trading Activities

	Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Primary purpose and ancillary trading				
Sale of goods and services in accordance with the charity's objects	1,099,433	-	1,099,433	980,335
Admission fees- Exhibitions and galleries	500,965	-	500,965	401,326
Ticket Sales	35,698	-	35,698	14,596
Letting of property for charitable purposes	4,704	-	4,704	1,051
Management fees and charges received	78,511	-	78,511	-
Membership subscriptions in return for services	142,892	-	142,892	119,651
Total Primary purpose and ancillary trading	1,862,203	-	1,862,203	1,516,959

29 Total Income from charitable Activities

	Current year Unrestricted Funds £ 2018	Current year Restricted Funds £ 2018	Current year Total Funds £ 2018	Prior Year Total Funds £ 2017
Total income from charitable trading	1,862,203	-	1,862,203	1,516,959
Total from charitable activities	A2 1,862,203	-	1,862,203	1,516,959

30 Income from other, non charitable, trading activities

	Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Trading activities to raise funds for the charity	56,549	-	56,549	61,085
Total from other activities	A3 56,549	-	56,549	61,085

The National Botanic Garden of Wales

Detailed analysis of income and expenditure for the year ended 31 March 2018 as required by the SORP 2015

31 Investment income

	Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Bank Interest Receivable	516	-	516	1,319
Total investment income	A4 516	-	516	1,319

32 Other income and gains

	Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Summary of Other income				
Sundry other income	16,705	-	16,705	14,174
Total other income	A5 16,705	-	16,705	14,174

33 Expenditure on charitable activities - Direct spending

	Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Gross wages and salaries - charitable activities	647,251	79,440	726,691	663,700
Charitable activities	105,705	-	105,705	228,779
Total direct spending	B2a 752,956	79,440	832,396	892,479

The National Botanic Garden of Wales

Detailed analysis of income and expenditure for the year ended 31 March 2018 as required by the SORP 2015

34 Expenditure on charitable activities - Charitable trading

	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2018	2018	2018	2017
	£	£	£	£
Cost of goods for primary purpose trading	461,369	-	461,369	376,646
Gross wages and salaries - charitable trading activities	436,785	-	436,785	365,854
<i>Reallocated from support costs</i>	748,539	1,141,934	1,890,473	1,648,707
Total charitable trading costs	B2b 1,646,693	1,141,934	2,788,627	2,391,207

The National Botanic Garden of Wales

Detailed analysis of income and expenditure for the year ended 31 March 2018 as required by the SORP 2015

35 Support costs for charitable

Activities	Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
<i>Employee costs not included in direct costs</i>				
Salaries - Administrative staff	182,383	-	182,383	168,014
Training and welfare - staff	1,245	5,740	6,985	891
Travel and subsistence - staff	4,332	4,694	9,026	6,207
Recruitment expenses	668	4,934	5,602	1,053
Subcontractors	-	892	892	-
<i>Premises Expenses</i>				
Rates and water charges	20,158	-	20,158	14,905
Light heat and power	202,115	-	202,115	216,914
Cleaning and waste management	18,027	-	18,027	15,401
Premises repairs & renewals	20,936	13,500	34,436	18,297
Property insurance	65,759	-	65,759	51,303
Lease costs	5,601	-	5,601	5,491
<i>Administrative overheads</i>				
Telephone, fax and internet	9,852	271	10,123	9,738
Postage	13,428	22	13,450	9,480
Stationery and printing	19,115	1,792	20,907	17,000
Membership subscriptions	2,765	328	3,093	2,071
Equipment expenses	23,967	-	23,967	23,126
Hire of equipment	14,677	-	14,677	8,667
Software licences and expenses	23,731	3,952	27,683	15,495
Health and safety costs	-	79	79	16,026
Advertising and marketing	1,535	7,248	8,783	1,172
Sundry expenses	4,186	40	4,226	805
Equipment, repairs, expenses and maintenance	64,400	27,849	92,249	36,622
Resource costs	-	7,000	7,000	-
Licences & Permits	-	4,500	4,500	201
Bad debts	1,122	-	1,122	-
<i>Professional fees paid to advisors other than the auditor or examiner</i>				
Legal fees	7,114	7,656	14,770	1,080
Management fees	-	75,548	75,548	-
Other legal and professional	17,027	2,553	19,580	43,611
<i>Financial costs</i>				
Bank charges	24,116	11	24,127	18,570
Depreciation & Amortisation in total for the period	280	973,325	973,605	946,567
Support costs before reallocation	748,539	1,141,934	1,890,473	1,648,707
<i>Less support costs reallocated to specific activities</i>				
To charitable trading costs	(748,539)	(1,141,934)	(1,890,473)	(1,648,707)
Total support costs	-	-	-	-

The basis of allocation of costs between activities is described under accounting policies

The National Botanic Garden of Wales

Detailed analysis of income and expenditure for the year ended 31 March 2018 as required by the SORP 2015

36 Other Expenditure - Governance costs

	Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Auditor's fees	12,200	-	12,200	12,200
Total Governance costs	12,200	-	12,200	12,200

37 Total Charitable expenditure

		Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Total direct spending	B2a	752,956	79,440	832,396	892,479
Total charitable trading costs	B2b	1,646,693	1,141,934	2,788,627	2,391,207
Total support costs	B2d	-	-	-	-
Total Governance costs	B2e	12,200	-	12,200	12,200
Total charitable expenditure	B2	2,411,849	1,221,374	3,633,223	3,295,886

38 Expenditure on raising funds and costs of investment management

		Current year Unrestricted Funds 2018 £	Current year Restricted Funds 2018 £	Current year Total Funds 2018 £	Prior Year Total Funds 2017 £
Fundraising publicity & marketing		104,350	-	104,350	116,474
Cost of fundraising activities		95,996	4,132	100,128	47,687
Gross wages and salaries - fundraising activities		137,569	-	137,569	142,547
Total fundraising costs	B1	337,915	4,132	342,047	306,708