Company Registration Number: 02908276 (England and Wales)

Abbreviated (Unaudited) Accounts

Period of accounts

Start date: 01st April 2014

End date: 31st March 2015

**SUBMITTED** 

# Company Information for the Period Ended 31st March 2015

**Director:** John Cooke

Mrs Danuta Cooke George Cooke

Company secretary: Mrs Danuta Cooke

Registered office: Surrey Translation Bureau Victoria House

South Street

Farnham Surrey GU9 7QU

Company Registration Number: 02908276 (England and Wales)

# Abbreviated Balance sheet As at 31st March 2015

	Notes	2015 £	2014 £
Fixed assets			
Intangible assets:		-	24,908
Tangible assets:		-	5,510
Total fixed assets:			30,418
Current assets			
Debtors:	6	14,498	68,500
Cash at bank and in hand:		490	3,072
Total current assets:		14,988	71,572
Creditors			
Creditors: amounts falling due within one year	7	5,924	73,477
Net current assets (liabilities):		9,064	(1,905)
Total assets less current liabilities:		9,064	28,513
Total net assets (liabilities):		9,064	28,513

The notes form part of these financial statements

## Abbreviated Balance sheet As at 31st March 2015 continued

	Notes	2015 £	2014 £
Capital and reserves			
Called up share capital:	8	40	40
Profit and Loss account:		9,024	28,473
Total shareholders funds:		9,064	28,513

For the year ending 31 March 2015 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008).

The financial statements were approved by the Board of Directors on 22 December 2015

### SIGNED ON BEHALF OF THE BOARD BY:

Name: George Cooke Status: Director

The notes form part of these financial statements

# Notes to the Abbreviated Accounts for the Period Ended 31st March 2015

### 1. Accounting policies

### Basis of measurement and preparation of accounts

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

### **Turnover policy**

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

### Tangible fixed assets depreciation policy

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows: Fixtures, fittings and equipment - 25% reducing balance. Motor vehicles - 25% reducing balance. Books and tapes - No depreciation has been provided against the cost of books and tapes as these assets are accounted for on a renewals basis through the profit and loss account.

### Intangible fixed assets amortisation policy

Acquired goodwill is written off in equal annual instalments over its estimated useful economic life of 20 years.

### Other accounting policies

Pensions. The pension costs charged in the financial statements represent the contribution payable by the company during the year.

# Notes to the Abbreviated Accounts for the Period Ended 31st March 2015

### 6. Debtors

	2015 £	2014 £
Trade debtors:	10,000	56,226
Other debtors:	4,498	11,391
Prepayments and accrued income:	-	883
Total:	14,498	68,500

# Notes to the Abbreviated Accounts for the Period Ended 31st March 2015

## 7. Creditors: amounts falling due within one year

	2015 £	2014 £
Trade creditors:	-	1,423
Taxation and social security:	1,873	2,561
Accruals and deferred income:	-	63,315
Other creditors:	4,051	6,178
Total:	5,924	73,477

# Notes to the Abbreviated Accounts for the Period Ended 31st March 2015

## 8. Called up share capital

Allotted, called up and paid

Class Number of shares Nominal value per share	Total
1 tolling the per blure	
Ordinary shares: 40 1.00	40
Total share capital:	40
Current period	2015
Class Number of shares Nominal value per share	Total
Ordinary shares: 40 1.00	40
Total share capital:	40

# Notes to the Abbreviated Accounts for the Period Ended 31st March 2015

10. Rela	ited	party	discl	osures
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Accountancy fees of £5000 (2014 - £5000) were paid to Cooke Services Ltd of which George Cooke is also a director and shareholder. Goodwill was sold for £10,000 on 31.03.15 to associated company STB Ltd.

# Notes to the Abbreviated Accounts for the Period Ended 31st March 2015

### 11. Transactions with directors

Name of director receiving advance or credit:	John Cooke
Description of the transaction:	Interest-free loan
Balance at 01st April 2014:	0
Advances or credits made:	10,551
Advances or credits repaid:	6,149
Balance at 31st March 2015:	4,402

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.