# REGISTERED COMPANY NUMBER: 02812304 (England and Wales) REGISTERED CHARITY NUMBER: 1022275

## Report of the Trustees and

Unaudited Financial Statements for the Year Ended 31 December 2019

<u>for</u>

**Combe Down Holiday Trust** 

TUESDAY

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Report of the Trustees for the Year Ended 31 December 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

### Objectives and aims

The charity's objects are to relieve sickness and suffering and (without prejudice to the generality of the foregoing) the provision of holidays and holiday accommodation for disabled people and their families and carers.

### Significant activities

The charity has supported and funded a number of holidays by the making of grants.

The trust employs on a part-time basis a Chief Executive who visits applicants and assesses both the needs and the financial means of candidates.

There have been no changes in the charity's objects or policies during the period.

### **Public benefit**

The Trustees have paid due regard to the Charity Commission guidance on public benefit in deciding what activities the charity should undertake. The focus of our activities remains the provision of holidays or short breaks to disabled people, their carers and their families. Caring can be very demanding, the provision of a holiday or short break can be an enjoyable experience, allowing beneficiaries to 'recharge their batteries', catch up on day-to-day life or meet other friends and family. It is is therefore greatly beneficial to all concerned. The benefits are provided to disabled people and their families and carers predominantly, but not exclusively in Bath and its environs.

Report of the Trustees for the Year Ended 31 December 2019

#### **ACHIEVEMENT AND PERFORMANCE**

#### Charitable activities

During the course of the last few years, the Trust has expanded its activities as part of its commitment to the Bath & North East Somerset Community to ensure that services offered include activities that encourage social inclusion. In addition to the help given to disabled people (i.e. physical illnesses, mental health issues, autism, terminal illness, multiple sclerosis, cerebral palsy, blindness, deafness, etc.) to take a holiday, we have also focused on the very important role that Carers play in providing essential support, both financial and time-wise that this role entails. Without this vital commitment, which is carried out selflessly and largely unrecognised, the cost to the community at large would be enormous.

The basic administrative costs of providing the services that we offer to carers and disabled people from the income the Trust generated from investments. As the Trust has limited resources, it needs the support of other community-minded organisations to carry out its essential work. Grants and donations to the Trust are used entirely to provide the much needed breaks and holidays to enable the carers to refresh themselves and help them to continue their vital caring role. They are not, unless otherwise agreed with the donor, used to meet any administrative costs.

During the year, consequent to the downturn in the economy, many users were unable to contemplate the costs of a holiday so applications for help were lower than in previous years. In 2019, 416 applicants benefited from a holiday or short break. The processing of applications, the need to ensure that we only help those who meet the Trust's charitable aims and need financial assistance, and the appropriateness of holiday venues, requires significant management input. We also provide advice where financial help is not required.

As part of the provision of holidays and short breaks, the Trust encourages applicants to make contributions towards their holidays, dependant on their means. In many instances this forms part of the payment for the holiday, together with grants and donations from other sources. A number of applicants, whilst able to meet the cost of their holiday/break require advice in selecting an appropriate venue.

Unfortunately, because of the Trust's resource limitations we receive more applications than we are able to support leaving many disappointed. Those applicants refused due to the Trust's financial limitations will usually be offered priority in subsequent years.

How we performed in 2019:

Total holidays/short breaks/days out provided 269

This enabled the following to benefit:-

Disabled Adults	148
Disabled Children	77
Carers	158
Siblings accompanying	33
Total who have benefited from a holiday/short break/days out	416

Report of the Trustees for the Year Ended 31 December 2019

#### **FINANCIAL REVIEW**

### Investment policy and objectives

In 1997 the proceeds from the sale of the Trust's Combe Down Holiday Home were invested, the income from which is used to fund the Trust's activities. The trustees are keen that the income of the charity increases on a year-by-year basis in order that the charity can maintain a consistent level of grants despite the effect of any price increases, and are confident that sufficient income is being generated to fund the future activities of the charity.

Realised and unrealised gains during the year amounted to £82,055 (2018: £109,669 losses) so that investments had a value at the end of the year of £1,066,926 (2018: £984,490).

#### Reserves policy

It is the trustees opinion that the most effective way of fulfilling the Charity's objects and generating income of approximately £40,000 per annum thereby being able to fund indefinitely holidays for disabled people and their carers, is to retain free reserves equal to the value of the Charity's investments and deposits. This policy is reviewed on a regular basis.

At the year end, total reserves held amounted to £1,087,485. Free reserves held by the Trust amounted to £1,084,495. Of this, the investment portfolio amounted to £1,066,926. The Trustees have agreed a policy that this money should be retained in the Investment Account in order to provide ongoing income to support its work. Included is a sum of £31,777 held in fixed income stock that can be sold at short notice to meet immediate liabilities should there be such need.

£19,983 is held as a cash balance to meet ongoing payment and management costs. A further sum of £2,596 is held in restricted funds for designated grant allocations.

## Going concern

Covid 19

The impact of Covid 19 has been to limit the Trust severely and it could continue to do so for far longer than expected. This will create long-term problems in fulfilling the Trust's main functions, namely providing holidays and respite for those in need. This may in future require the Trustees to review the Terms of Reference and apply to the Charity Commission for permission to affect any changes thought necessary to provide assistance to other forms of appropriate need that would benefit from the Trust's resources.

The Trust's capital resources and consequent income are currently being eroded by the economic impact of the pandemic. This may cause difficulty in servicing applications in the future. However, the Trust will continue to work within the parameters of the income generated each year.

Already in 2020, the Trust has seen a very significant drop in applications for holidays, days out and other activities normally receiving support. A large proportion of those clients that the Trust helps are in the "high risk" socially isolating range, which adds difficulty to the nature of the services it can offer.

The Trust employs a minimal number of staff. It has always recognised this poses a risk to the on-going provision of the facilities offered by the Trust. The Pandemic has increased this risk, due to the age of those employed. The Trustees do not intend to increase the number of staff at this stage in order to reduce the risk. It is considered that, in an emergency, the Trust could continue to operate, albeit at a reduced level, until staff are able to resume duties or new staff engaged.

Report of the Trustees for the Year Ended 31 December 2019

#### **FINANCIAL REVIEW**

#### Financial performance

The charity's income amounted to £59,715 (2018: £52,925) and expenditure totalled £55,648 (2018: £57,518), of which £22,096 (2018: £24,713) was incurred in funding holidays. There was a net surplus for the year of £86,122 (2018: £114,262 deficit) - after including investment gains amounting to £82,055 (2018: £109,669 net loss) leaving net funds of £1,087,485.

### **FUTURE PLANS**

The Trust intends to continue fulfilling its objectives by providing holidays, short breaks, days out and holiday accommodation to disabled people and their families and carers.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The Trust is a charitable company limited by guarantee. It was incorporated on 23 April 1993 and registered as a charity on 4 June 1993. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and it is governed by the regulations which are set out in its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

### Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are referred to as trustees. Under the requirements of the Articles of Association the trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. A trustee may be reappointed for consecutive periods not exceeding in aggregate nine years but thereafter may be reappointed if he or she shall have ceased to hold such appointment for not less than one year.

All trustees give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in note 5 to the accounts.

The more traditional legal, business and social service skills are well represented on the board of trustees.

## **Organisational structure**

The trustees meet quarterly and are responsible for the strategic direction and policy of the charity as well as monitoring the charity's receipts and payments. At present the trustee board has six members which are drawn from a variety of professional backgrounds relevant to the work of the charity. The Chief Executive also attends such meetings but has no voting rights.

### Induction and training of new trustees

New trustees meet with the Chief Executive and the Chairman to discuss their role and responsibilities. This meeting provides an opportunity to answer any questions raised by the new trustee and to clarify the content of any written documentation which has been circulated to the new trustee. The Hon Treasurer ensures that trustees are kept up to date with developments in Charity and Company Law. This is achieved through briefings which take place during meetings of the trustees and, as appropriate, via the circulation of written information.

## REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number** 

02812304 (England and Wales)

## Combe Down Holiday Trust (Registered number: 028123041

# Report of the Trustees for the Year Ended 31 December 2019

## **Registered Charity number**

1022275

### **Registered office**

**Combe Down Surgery** 

The Avenue

Combe Down

Bath

**BA2 5EG** 

### Trustees

R A S Hodgman

**G J Harris** 

A W Patmóre

S Fowle '

T A Chiffers

G E Ryan

R F J Bush

**R** Wilson

## **Company Secretary**

G Ryan

## **Independent Examiner**

Moore

**Chartered Accountants** 

30 Gay Street

Bath

**BA1 2PA** 

### **Bankers**

National Westminster Bank plc 15 High Street

Bath

BA1 2PH

## **EVENTS SINCE THE END OF THE YEAR**

Information relating to events since the end of the year is given in the notes to the financial statements.

This report has been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 25/11/2020 and signed on its behalf by

G E Ryan - company Secretary

# <u>Independent Examiner's Report to the Trustees of</u> <u>Combe Down Holiday Trust</u>

## Independent examiner's report to the trustees of Combe Down Holiday Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2019.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

<sup>'</sup>Daniel Slocombe

Moore

**Chartered Accountants** 

30 Gay Street

Bath

BA1 2PA

Date: 26th November 2020

## <u>Statement of Financial Activities</u> <u>for the Year Ended 31 December 2019</u>

	Notes	Unrestricted fund s £	Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies		685	800	1,485	2,336
Investment income	2	58,230	<del>-</del>	58,230	50,589
Total		58,915	800	59,715	52,925
EXPENDITURE ON Raising funds	3	10,724	-	10,724	4,891
Charitable activities Provision of holidays for the disabled		44,284	640	44,924	52,627
Total	-	55,008	640	55,648	57,518
Net gains/(losses) on investments	_	82,055		82,055	(109,669)
NET INCOME/(EXPENDITURE)		85,962	160	86,122	(114,262)
RECONCILIATION OF FUNDS					,
Total funds brought forward		998,927	2,436	1,001,363	1,115,625
TOTAL FUNDS CARRIED FORWARD	- =	1,084,889	2,596	1,087,485	1,001,363

# Balance Sheet 31 December 2019

FIXED ASSETS Tangible assets Investments	Notes 8 9	Unrestricted fund 5 £ 394 1,066,926	Restricted funds £	31.12.19 Total funds £ 394 1,066,926	31.12.18 Total funds £ 525 984,490
CURRENT ASSETS Cash at bank		19,973	2,596	22,569	20,132
CREDITORS Amounts falling due within one year	10	(2,404)	-	(2,404)	(3,784)
NET CURRENT ASSETS	-	17,569	2,596	20,165	16,348
TOTAL ASSETS LESS CURRENT LIABILITIES		1,084,889	2,596	1,087,485	1,001,363
NET ASSETS	-	1,084,889	2,596	1,087,485	1,001,363
FUNDS Unrestricted funds Restricted funds	11			1,084,889 2,596	998,927 2,436
TOTAL FUNDS				1,087,485	1,001,363

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

# Balance Sheet - continued 31 December 2019

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

R A S Hodgman Trustee

Notes to the Financial Statements for the Year Ended 31 December 2019

### 1. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The charity is a registered charity in England and Wales and is a company limited by guarantee. The address of the principal office is set out in the Report of the Trustees. The presentation currency of the financial statements is pounds sterling.

## **Going concern**

The impact of Covid 19 has been to limit the Trust severely and it could continue to do so for far longer than expected. This will create long-term problems in fulfilling the Trust's main functions, namely providing holidays and respite for those in need. This may in future require the Trustees to review the Terms of Reference and apply to the Charity Commission for permission to affect any changes thought necessary to provide assistance to other forms of appropriate need that would benefit from the Trust's resources.

The Trust's capital resources and consequent income are currently being eroded by the economic impact of the pandemic. This may cause difficulty in servicing applications in the future. However, the Trust will continue to work within the parameters of the income generated each year.

The Trust employs a minimal number of staff. It has always recognised this poses a risk to the on-going provision of the facilities offered by the Trust. The Pandemic has increased this risk, due to the age of those employed. The Trustees do not intend to increase the number of staff at this stage in order to reduce the risk.

It is considered that, in an emergency, the Trust could continue to operate, albeit at a reduced level, until staff are able to resume duties or new staff engaged. It is on that basis that the Trustees consider the Charity to be able to continue its activities for a period of at least 12 months from the date of approving these accounts and for the going concern basis to be an appropriate basis on which to draw-up these financial statements.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

# Notes to the Financial Statements - continued for the Year Ended 31 December 2019

### 1. ACCOUNTING POLICIES - continued

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

## Allocation and apportionment of costs

All expenses are incurred to further the charity's objective of relieving sickness and suffering and the provision of holidays and holiday accommodation for disabled people and their families and carers. As such all support expenditure is allocated to that activity.

### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% on cost

## **Taxation**

The charity is exempt from corporation tax on its charitable activities.

## **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. INVESTMENT INCOME

	31.12.19	31.12.18
·	£	£
UK listed investments	58,161	50,577
Bank interest receivable	69	12
	58,230	50,589

# Notes to the Financial Statements - continued for the Year Ended 31 December 2019

## 3. RAISING FUNDS

4.

Raising donations and legacies		
Costs of generating voluntary income	31.12.19 £ 263	31.12.18 £
Investment management costs	31.12.19	31.12.18
Investment management fees	f 10,461	£ 4,891
Aggregate amounts	10,724	4,891
NET INCOME/(EXPENDITURE)		
Net income/(expenditure) is stated after charging/(crediting):		
	31.12.19 £	31.12.18 £
Depreciation - owned assets	131	176

## 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2019 nor for the year ended 31 December 2018.

## Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2019 nor for the year ended 31 December 2018.

# Notes to the Financial Statements - continued for the Year Ended 31 December 2019

## 6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	Number of management staff		31.12.19 1 ———	31.12.18
	No employees received emoluments in excess of £60,000.			
7.	COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACT	IVITIES		
		Unrestricted fund	Restricted funds	Total funds
		tuna £	tunas £	tunas £
	INCOME AND ENDOWMENTS FROM	-	-	-
	Donations and legacies	1,386	950	2,336
	Investment income	50,589	-	50,589
	Total	51,975	950	52,925
	EXPENDITURE ON			
	Raising funds	4,891	-	4,891
	Charitable activities			
	Provision of holidays for the disabled	51,802	825	52,627
	Total	56,693	825	57,518
	Net gains/(losses) on investments	(109,669)	-	(109,669)
	NET INCOME/(EXPENDITURE)	(114,387)	125	(114,262)
	RECONCILIATION OF FUNDS			
	Total funds brought forward	1,113,314	2,311	1,115,625
	TOTAL FUNDS CARRIED FORWARD	998,927	2,436	1,001,363

# Notes to the Financial Statements - continued for the Year Ended 31 December 2019

## 8. TANGIBLE FIXED ASSETS

COST	Fixtures and fittings £
	·
At 1 January 2019 and	1 204
31 December 2019	1,294
DEPRECIATION	
At 1 January 2019	769
Charge for year	131
Charge for year	
At 31 December 2019	900
NET BOOK VALUE	
At 31 December 2019	394
At 31 December 2018	. 525
, , , , , , , , , , , , , , , , , , ,	

## 9. FIXED ASSET INVESTMENTS

TIMED ASSET HAVESTWICKES		Cash held	
	Listed investments £	within portfolio	Totals £
MARKET VALUE			
At 1 January 2019	980,762	3,728	984,490
Additions	125,721	(125,340)	381
Disposals	(117,970)	122,651	4,681
Revaluations	77,374	<u>-</u>	77,374
At 31 December 2019	1,065,887	1,039	1,066,926
NET BOOK VALUE			
At 31 December 2019	1,065,887	1,039	1,066,926
At 31 December 2018	980,762	3,728	984,490

There were no investment assets outside the UK.

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# Notes to the Financial Statements - continued for the Year Ended 31 December 2019

nd other taxes	At 1.1.19	31.12.19 £ 825 1,579 2,404 ———————————————————————————————————	31.12.18 £ 819 2,965 — 3,784
	At 1.1.19	825 1,579 2,404 ———————————————————————————————————	819 2,965 3,784
	At 1.1.19	1,579 2,404 Net movement	3,784
FUNDS	At 1.1.19	2,404  Net movement	3,784
FUNDS	At 1.1.19	Net movement	
FUNDS	At 1.1.19	Net movement	
FUNDS	At 1.1.19	movement	At
FUNDS	At 1.1.19	movement	At
. 0.103	At 1.1.19	movement	At
	At 1.1.19	movement	At
	At 1.1.19		
		in funds	31.12.19
,	£	£	£
nds			
	998,927	85,962	1,084,889
<b>S</b>			
	93	_	93
		160	1,118
	1,200	-	1,200
Charities	185	-	185
	2,436	160	2,596
	1,001,363	86,122	1,087,485
	s Grant I Council Charities	998,927  Sorant 93 Council 958 1,200 Charities 185  2,436  1,001,363	998,927 85,962  Sorant 93 - 1 Council 958 160 1,200 - Charities 185 - 2,436 160

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	58,915	(55,008)	82,055	85,962
Restricted funds				
Keynsham Town Council	800	(640)	-	160
		<del></del>	, 	
TOTAL FUNDS	59,715	(55,648)	82,055	86,122
	<u> </u>			

# Notes to the Financial Statements - continued for the Year Ended 31 December 2019

## 11. MOVEMENT IN FUNDS - continued

## Comparatives for movement in funds

		Net	
		movement	At
	At 1.1.18	in funds	31.12.18
	£	£	£
Unrestricted funds			
General fund	1,113,314	(114,387)	998,927
Restricted funds			
B&NES Annual Grant	93	-	93
Keynsham Town Council	833	125	958
Appeal	1,200	-	1,200
Bath Municipal Charities	185	-	185
,			
	2,311	125	2,436
TOTAL FUNDS	1,115,625	(114,262)	1,001,363

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds General fund	51,975	(56,693)	(109,669)	(114,387)
Restricted funds Keynsham Town Council	950	(825)		125
TOTAL FUNDS	52,925	(57,518)	(109,669)	(114,262)

Notes to the Financial Statements - continued for the Year Ended 31 December 2019

### 11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

		Net	
		movement	At
	At 1.1.18	in funds	31.12.19
	£	£	£
Unrestricted funds			
General fund	1,113,314	(28,425)	1,084,889
Restricted funds			
B&NES Annual Grant	93	-	93
Keynsham Town Council	833	285	1,118
Appeal	1,200	-	1,200
Bath Municipal Charities	185	-	185
	2,311	285	2,596
TOTAL FUNDS	1,115,625	(28,140)	1,087,485

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	110,890	(111,701)	(27,614)	(28,425)
Restricted funds				
Keynsham Town Council	1,750	(1,465)	-	285
		<del></del>		
TOTAL FUNDS	112,640	(113,166)	(27,614)	(28,140)

The B&NES Annual Grant restricted fund represents Local Authority grants for specific individuals or categories of individuals.

The Keynsham Town Council restricted fund represents a grant towards providing short breaks and holidays for disabled people who reside within Keynsham.

The B&NES Young People restricted funds represents a grant towards providing short breaks for disabled young people.

The transfer out of the B&NES grants relate to a 10% administration fee to cover the charity's operating and overhead costs. This is permitted by the grant contract with B&NES.

Notes to the Financial Statements - continued for the Year Ended 31 December 2019

#### 11. MOVEMENT IN FUNDS - continued

The Medlock Charitable Trust restricted fund represents a contribution towards providing short breaks and holidays for the long term sick or their carers.

The Rotary Club of Chelwood Bridge and Chelwood Bridge Inner Wheel restricted funds represent donations supporting disabled people or their carers who reside in the rural districts in the south of B&NES area.

The Skipton Charitable Foundation restricted fund represents funds to be used for outings for carers or those they care for.

#### 12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2019.

### 13. POST BALANCE SHEET EVENTS

On 31 January the World Health Organisation announced a global health emergency in relation to coronavirus. The coronavirus pandemic is having a major economic impact around the world and in the UK where Combe Down Holiday Trust's activities are conducted.

As the scale of the outbreak occurred after the year end, the Trustees consider this to be a non-adjusting post balance sheet event.

The Trust's capital resources and consequent income are currently being eroded by the economic impact of the pandemic. This may cause difficulty in servicing applications in the future. However, the Trust will continue to work within the parameters of the income generated each year.

Already in 2020, the Trust has seen a very significant drop in applications for holidays, days out and other activities normally receiving support. A large proportion of those clients that the Trust helps are in the "high risk" socially isolating range, which adds difficulty to the nature of the services it can offer.