

Registered Number 02553031

Electronic Office Automation (UK) Limited

Abbreviated Accounts

30 November 2012

Electronic Office Automation (UK) Limited

Registered Number 02553031

Company Information

Registered Office:

Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

Reporting Accountants:

Segrave & Partners
Chartered Accountants
Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

Electronic Office Automation (UK) Limited

Registered Number 02553031

Balance Sheet as at 30 November 2012

	Notes	2012 £	2011 £
Fixed assets			
Tangible	2	6,861	6,814
		<u>6,861</u>	<u>6,814</u>
Current assets			
Stocks		8,572	9,777
Debtors		16,192	16,581
Cash at bank and in hand		10,801	8,074
Total current assets		<u>35,565</u>	<u>34,432</u>
Creditors: amounts falling due within one year		(37,957)	(37,170)
Net current assets (liabilities)		(2,392)	(2,738)
Total assets less current liabilities		<u>4,469</u>	<u>4,076</u>
Total net assets (liabilities)		<u>4,469</u>	<u>4,076</u>
Capital and reserves			
Called up share capital	3	2	2
Profit and loss account		4,467	4,074
Shareholders funds		<u>4,469</u>	<u>4,076</u>

- a. For the year ending 30 November 2012 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- c. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- d. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 22 April 2013

And signed on their behalf by:

P I Campbell, Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1068 of the Companies Act 2006.

Notes to the Abbreviated Accounts

For the year ending 30 November 2012

1 **Accounting policies**

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents net invoiced sales of goods and services, excluding value added tax.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Deferred tax

Deferred tax has been calculated, but the amount involved is not significant enough to materially affect the financial statements, and therefore no provision has been made.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Long leasehold	0% not provided
Computer equipment	25% on reducing balance

2 **Tangible fixed assets**

		Total
Cost		£
At 01 December 2011		8,830
Additions		150
Disposals	-	(375)
At 30 November 2012	-	<u>8,605</u>
Depreciation		
At 01 December 2011		2,016
Charge for year		75
On disposals	-	(347)
At 30 November 2012	-	<u>1,744</u>
Net Book Value		
At 30 November 2012		6,861
At 30 November 2011	-	<u>6,814</u>

3 **Share capital**

	2012	2011
	£	£
Allotted, called up and fully paid:		
2 Ordinary shares of £1 each	2	2