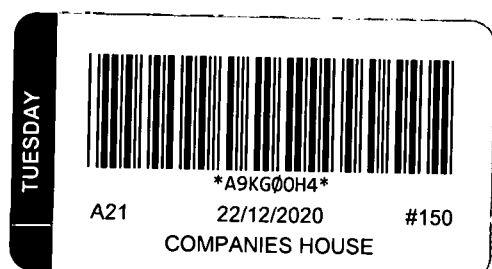


**Report of the Directors and  
Financial Statements for the Year Ended 31 December 2019  
for  
Highley Pens Limited**



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for the Year Ended 31 December 2019**

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**Highley Pens Limited**

**Company Information  
for the Year Ended 31 December 2019**

**DIRECTORS:**

N H Stockbridge  
Mrs A M M Stockbridge  
C R H Stockbridge

**SECRETARY:**

Mrs A M M Stockbridge

**REGISTERED OFFICE:**

Lower Factory  
Highley  
Bridgnorth  
Shropshire  
WV16 6NN

**REGISTERED NUMBER:**

02461985 (England and Wales)

**SENIOR STATUTORY AUDITOR:** Geoffrey Hopwood BCOM ACA

**AUDITORS:**

Haines Watts Wolverhampton Limited  
Statutory Auditors  
Keepers Lane  
The Wergs  
Wolverhampton  
West Midlands  
WV6 8UA

**Balance Sheet**  
**31 December 2019**

	Notes	2019 £	2018 £
<b>FIXED ASSETS</b>			
Tangible assets	4	1,129,560	1,121,615
Investments	5	300,000	300,000
		<u>1,429,560</u>	<u>1,421,615</u>
<b>CURRENT ASSETS</b>			
Debtors	6	274,548	141,079
Cash at bank		88,110	23,183
		<u>362,658</u>	<u>164,262</u>
<b>CREDITORS</b>			
Amounts falling due within one year	7	122,941	77,952
<b>NET CURRENT ASSETS</b>		<u>239,717</u>	<u>86,310</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,669,277</u>	<u>1,507,925</u>
<b>CREDITORS</b>			
Amounts falling due after more than one year	8	376,265	253,436
<b>NET ASSETS</b>		<u>1,293,012</u>	<u>1,254,489</u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	10	5,700	5,700
Revaluation reserve	11	332,355	332,355
Capital redemption reserve		3,800	3,800
Retained earnings		951,157	912,634
<b>SHAREHOLDERS' FUNDS</b>		<u>1,293,012</u>	<u>1,254,489</u>

The financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

In accordance with Section 444 of the Companies Act 2006, the Profit and Loss Account has not been delivered.

The financial statements were approved by the Board of Directors and authorised for issue on 1st December 2020 and were signed on its behalf by:

  
N H Stockbridge - Director

**Notes to the Financial Statements  
for the Year Ended 31 December 2019**

**1. STATUTORY INFORMATION**

Highley Pens Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared on a going concern basis. The Directors have reviewed and considered relevant information, including the annual budget and future cash flows in making their assessment. In particular, in response to the COVID-19 pandemic, the Directors have tested their cash flow analysis to take in to account the impact on their business of possible scenarios brought on by the impact of COVID-19, alongside the measures that they can take to mitigate the impact. Based on these assessments, given the measures that could be undertaken to mitigate the current adverse conditions, and the current resources available, the Directors have concluded that they can continue to adopt the going concern basis in preparing the annual report and accounts.

**Turnover**

The turnover shown in the profit and loss account is the amount receivable for the provision of goods and services falling within the Company's activities, net of Value Added Tax, rebates and trade discounts.

Turnover from the provision of goods and services is recognised in the accounting period in which the Company obtains the right to consideration in exchange for its performance and when the amounts to be recognised are fixed or determinable and collectability is reasonably assured.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 10-20% straight line

No depreciation is charged on the freehold property. Although this is a departure from the Companies Act and FRS 102 1A, it is considered that to depreciate would not give a true and fair value. An annual review is undertaken for any impairment with any significant reduction in value accounted for within the financial statements.

**Investments in subsidiaries**

Investments in subsidiary undertakings are recognised at cost.

**Pension costs and other post-retirement benefits**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

**Consolidation**

In the opinion of the directors, the company and its subsidiary undertakings comprise a small group. The company has therefore taken advantage of the exemption provided by Section 398 of the Companies Act 2006 not to prepare group accounts.

**3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 3 (2018 - 3).

# Highley Pens Limited

## Notes to the Financial Statements - continued for the Year Ended 31 December 2019

### 4. TANGIBLE FIXED ASSETS

	Freehold land and buildings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2019	1,121,611	26,803	1,148,414
Additions	7,945	-	7,945
	<u>1,129,556</u>	<u>26,803</u>	<u>1,156,359</u>
At 31 December 2019			
	<u>1,129,556</u>	<u>26,803</u>	<u>1,156,359</u>
<b>DEPRECIATION</b>			
At 1 January 2019			
and 31 December 2019	-	26,799	26,799
	<u>-</u>	<u>26,799</u>	<u>26,799</u>
<b>NET BOOK VALUE</b>			
At 31 December 2019	1,129,556	4	1,129,560
	<u>1,129,556</u>	<u>4</u>	<u>1,129,560</u>
At 31 December 2018	1,121,611	4	1,121,615
	<u>1,121,611</u>	<u>4</u>	<u>1,121,615</u>

Highley Pens Limited has leased its land and buildings to its subsidiary undertaking, Manuscript Pen Company Limited.

Tangible fixed assets were revalued in 2018. This valuation is considered to be not significantly different from that at the balance sheet date.

In respect of certain assets stated at valuations, the comparable historical cost and depreciation values are as follows:

	2019 £	2018 £
Net book value at end of year	1,100,000	1,100,000
	<u>1,100,000</u>	<u>1,100,000</u>
Historical cost	667,645	667,645
	<u>667,645</u>	<u>667,645</u>

### 5. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
<b>COST</b>	
At 1 January 2019	
and 31 December 2019	300,000
	<u>300,000</u>
<b>NET BOOK VALUE</b>	
At 31 December 2019	300,000
	<u>300,000</u>
At 31 December 2018	300,000
	<u>300,000</u>

**Notes to the Financial Statements - continued  
for the Year Ended 31 December 2019**

**5. FIXED ASSET INVESTMENTS - continued**

The unlisted investments above include the following interest in subsidiary undertakings:

	<b>Aggregate capital and reserves at year end £</b>	<b>Profit or loss for year £</b>
Nature of business		
Class of share		
% held		
Manuscript Pen Company Limited	<b>2,287,595</b>	33,501
England and Wales		
Sale of calligraphy products		
Ordinary		
100%		

**6. DEBTORS**

	<b>2019 £</b>	<b>2018 £</b>
Amounts falling due within one year:		
Amounts owed by group undertakings	<b>178,228</b>	95,880
VAT	<b>140</b>	-
Prepayments and accrued income	<b>2,430</b>	3,843
	<u><b>180,798</b></u>	<u>99,723</u>
Amounts falling due after more than one year:		
Amounts owed by group undertakings	<u><b>93,750</b></u>	<u>41,356</u>
Aggregate amounts	<u><b>274,548</b></u>	<u>141,079</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2019 £</b>	<b>2018 £</b>
Bank loans and overdrafts	<b>120,833</b>	70,856
Corporation Tax	-	152
Accruals and deferred income	<b>2,108</b>	6,944
	<u><b>122,941</b></u>	<u>77,952</u>

**8. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>2019 £</b>	<b>2018 £</b>
Bank loans	<u><b>376,265</b></u>	<u>253,436</u>

Included within creditors falling due after more than one year is an amount of £376,265 (2018: £253,436) of which £255,432 is in respect of liabilities which fall due for payment between two to five years from the balance sheet date.

## Highley Pens Limited

### Notes to the Financial Statements - continued for the Year Ended 31 December 2019

#### 9. SECURED DEBTS

The following secured debts are included within creditors:

	2019 £	2018 £
Bank loans	<u>497,098</u>	<u>324,292</u>

Bank borrowings are secured by a charge over the property owned by Highley Pens Limited, and an unlimited inter-company cross-guarantee given by the subsidiary company, Manuscript Pen Company Limited.

#### 10. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2019 £	2018 £
5,700	Ordinary	£1	<u>5,700</u>	<u>5,700</u>

#### 11. RESERVES

At 1 January 2019  
and 31 December 2019

Revaluation reserve £
<u>332,355</u>

#### 12. DISCLOSURE UNDER SECTION 444(5B) OF THE COMPANIES ACT 2006

The Report of the Auditors was unqualified.

Geoffrey Hopwood BCOM ACA (Senior Statutory Auditor)  
for and on behalf of Haines Watts Wolverhampton Limited