

Company number: 02198239

**Written resolution of**

**St Wilfrid's Hospice Retail Company Limited ("the Company")**

**12<sup>th</sup> September 2017**

Pursuant to Chapter 2 of Part 13 of the Companies Act 2006, the Directors of the Company propose that the following resolutions are passed as special resolutions:

1. *THAT the draft Articles of Association attached hereto be and are hereby approved and adopted as the Articles of Association of the Company in substitution for and to the exclusion of all existing Articles of Association of the Company;*
2. *THAT the name of the Company is changed to St Wilfrid's Hospice Eastbourne Trading Company Limited.*

AND that the following resolution is passed as an ordinary resolution:

3. *THAT, pursuant to Article 24 of the draft Articles of Association, the Company hereby authorises any director to be in a situation where he or she has a conflict of interest with the Company arising from his or her role as a trustee of St Wilfrid's Hospice (Eastbourne) or arising from his or her role as a director of St Wilfrid's Hospice Eastbourne Trading Company Limited. The director can vote and be counted as part of the quorum unless the director's interest in the matter under discussion amounts to a personal financial interest.*

The undersigned, a person entitled to vote on the resolution above on 12<sup>th</sup> September 2017, hereby irrevocably agrees to the resolution.

Signed for and on behalf of **St Wilfrid's Hospice Eastbourne Trading Company Limited**

Signed: 

David Turner

Date: 26/9/2017

WEDNESDAY

WEDNESDAY

  
\*R6IB2QZ6\*  
RM 01/11/2017 #51  
COMPANIES HOUSE  
\*A6IARH0Q\*  
A22 01/11/2017 #422  
COMPANIES HOUSE

**Company number: 02198239**

**The Companies Acts 1985 and 2006**

**Company Limited by Shares**

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**Memorandum of Association**

**of**

**St Wilfrid's Hospice Eastbourne Trading Company Limited**

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**Bates Wells Braithwaite**

10 Queen Street Place, London EC4R 1BE

[www.bwbllp.com](http://www.bwbllp.com)

Ref: 206561/0004/001502845/Ver.02

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**Company number: 02198239**

**The Companies Acts 1985 and 2006**

**Company Limited by Shares**

**Memorandum of Association of St Wilfrid's Hospice Eastbourne Trading Company Limited**

We, the subscribers to the Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum, and we agree to take the number of shares shown opposite our respective names.

<i>Name of each subscriber</i>	<i>Number of shares taken by each subscriber</i>
Robert Hughes Gaskin, Roberts House, 8, Battery Street, Stonehouse, Plymouth	One Ordinary Chartered secretary
Delphine Thirza Mary Gaskin, Roberts House, 8, Battery Street, Stonehouse, Plymouth	One Ordinary Secretary
<b>Total shares taken</b>	<b>Two</b>

Dated this 1<sup>st</sup> day of September, 1987

Witness to the above Signatures: -

R. Leach (Ret'd),  
Roberts House,  
8, Battery Street,  
Stonehouse,  
Plymouth

**Company number: 02198239**

**The Companies Acts 1985 and 2006**

**Company Limited by Shares**

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**Articles of Association**

**of**

**St Wilfrid's Hospice Eastbourne Trading Company Limited**

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**Bates Wells Braithwaite**

10 Queen Street Place, London EC4R 1BE  
[www.bwbllp.com](http://www.bwbllp.com)

Ref: 206561/0004/001502845/Ver.01

206561/0004/001502845/Ver.02

**The Companies Acts 1985 and 2006**

**Company Limited by Shares**

**Articles of Association of St Wilfrid's Hospice Eastbourne Trading Company Limited**

**Interpretation**

1. In these Articles:
  - 1.1 **"address"** includes any number or address used for the purpose of sending or receiving documents by electronic means;
  - 1.2 **"the Articles"** means these articles of the company;
  - 1.3 **"the Charity"** means St Wilfrid's Hospice (Eastbourne), registered charity number 283686 or any other charitable body which succeeds to its charitable purposes;
  - 1.4 **"clear days"** in relation to the period of a notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;
  - 1.5 **"Companies Acts"** has the meaning given to it in s.2 of the Companies Act 2006;
  - 1.6 **"electronic means"** has the meaning given to it in the Companies Act 2006; and
  - 1.7 **"the Holding Company"** means St Wilfrid's Hospice Retail Company Limited, registered company number 8224709
  - 1.8 **"the Member"** means the Holding Company or, following the transfer of shares from the Holding Company to the Charity, the Charity;
  - 1.9 **"Secretary"** means the secretary of the company, if any.
  - 1.10 Unless the context otherwise requires, words or expressions contained in the Articles bear the same meaning as in the Companies Acts but excluding any statutory modification thereof not in force when the Articles become binding on the company.
  - 1.11 The model articles for a private company limited by shares shall not apply to and are expressly excluded from the Articles except where they are expressly included.

**Sole Member**

2. The sole member of the company shall be the Member.

**Shares**

3. Subject to the provisions of the Companies Acts any share may be issued with such rights or restrictions as the company may by ordinary resolution determine. The directors are prohibited from exercising any power to allot shares, grant rights to subscribe for or to convert any security into shares.

4. No share shall be transferred except with the consent of the Member who may in its absolute discretion and without giving any reason decline to register any transfer of any share. In accordance with s.567(1) of the Companies Act 2006, s.561 and s.562 of the Companies Act 2006 shall not apply to an allotment of equity securities (as defined in s.560(1) of the Act) made by the company.

#### **Authorised representatives**

5. The company secretary from time to time of the Member or such other person as is from time to time authorised by the Member shall be the duly authorised representative of the Member.

#### **Meetings and company resolutions**

6. Decisions of the Member as sole member can be made:
  - 6.1 By passing a written resolution in accordance with the provisions of the Companies Act 2006 which is signed by an authorised representative of the Member; or
  - 6.2 By passing a resolution at a members' meeting convened and held in accordance with the provisions of the Companies Act 2006.
7. Communications in relation to written resolutions shall be sent to the company's auditors in accordance with the Companies Acts.

#### **Directors**

##### **Appointment and removal of directors**

8. The directors shall be appointed and may be removed by service on the director and the Secretary of a written notice signed by the Member. There shall be no maximum number of directors and the minimum shall be two.
9. The office of a director shall be vacated if:
  - 9.1 he or she is removed by the Member in accordance with Article 8; or
  - 9.2 he or she ceases to be a director by virtue of any provision of the Companies Acts or he or she becomes prohibited by law from being a director; or
  - 9.3 he or she becomes bankrupt or makes any arrangement or composition with his or her creditors generally; or
  - 9.4 the directors reasonably believe he or she is suffering from mental disorder and incapable of acting and they resolve that he or she be removed from office; or
  - 9.5 he or she resigns his or her office by notice to the company; or
  - 9.6 he or she shall for more than six consecutive months have been absent without permission of the directors from meetings of directors held during that period and the directors resolve that his or her office be vacated.

##### **Powers of directors**

10. Subject to the provisions of the Companies Acts and the Articles and to any directions given by special resolution, the business of the company shall be managed by the directors who may exercise all the powers of the company. No alteration of the Articles and no such direction shall invalidate any prior act of the directors which would have been valid if that alteration had not been made or that direction had not been given. The powers given by this Article shall not be limited by any special power given to the directors by the Articles and a meeting of directors at which a quorum is present may exercise all powers exercisable by the directors.
11. The directors may, by power of attorney or otherwise, appoint any person to be the agent of the company for such purposes and on such conditions as they determine, including authority for the agent to delegate all or any of his or her powers.

#### **Delegation of directors' powers**

12. The directors may delegate any of their powers to any committee consisting of one or more directors. They may also delegate to any managing director or any director holding any other executive office such of their powers as they consider desirable to be exercised by him or her. Any such delegation may be made subject to any conditions the directors may impose, and either collaterally with or to the exclusion of their own powers and may be revoked or altered. Subject to any such conditions, the proceedings of a committee with two or more members shall be governed by the Articles regulating the proceedings of directors so far as they are capable of applying.

#### **Remuneration of directors**

13. The directors shall be entitled to such remuneration as the company may determine provided that any remuneration of a director who is also a trustee of the Charity must be authorised by the Charity's constitution or permitted under the Charities Act 2011 or any statutory modification or re-enactment thereof.

#### **Directors' expenses**

14. The directors may be paid all travelling, hotel, and other expenses properly incurred by them in connection with their attendance at meetings of directors or committees of directors or general meetings or otherwise in connection with the discharge of their duties.

#### **Directors' appointments**

15. Subject to the provisions of the Companies Acts a director:
  - 15.1 may be a director or other officer of, or employed by the Member or any body corporate promoted by the company or in which the company is otherwise interested provided that no director who is also a trustee of the Charity shall be remunerated or receive other benefits in respect of such employment or office unless authorised by the Charity's constitution or permitted under the Charities Act 2011 or any statutory modification or re-enactment thereof; and
  - 15.2 shall not, by reason of his or her office, be accountable to the company for any benefit which he or she derives from any such office or employment and no transaction or arrangement of the company shall be liable to be avoided on the ground of any such benefit provided the directors' conflicts of interest procedure in these Articles have been followed.

#### **Proceedings of directors**

16. Subject to the provisions of the Articles, the directors may regulate their proceedings as they think fit. A director may, and the Secretary at the request of a director shall, call a meeting of the directors. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chair shall have a second or casting vote.
17. The quorum for the transaction of the business of the directors may be fixed by the Member as sole member and unless so fixed at any other number shall be two.
18. The continuing directors or a sole continuing director may act notwithstanding any vacancies in their number, but, if the number of directors is less than the number fixed as the quorum, the continuing directors or director may act only for the purpose of calling a general meeting.
19. The Member may appoint one of the directors to be the chair of the board of directors and may at any time remove him or her from that office. Unless he or she is unwilling to do so, the director so appointed shall preside at every meeting of directors at which he or she is present. If there is no director holding that office, or if the director holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the directors present may appoint one of their number to be chair of the meeting.
20. All acts done by a meeting of directors, or of a committee of directors, or by a person acting as a director shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any director or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a director and had been entitled to vote.
21. The directors may hold meetings by telephone or by using any televisual or other electronic or virtual method agreed by resolution of the directors in which all participants may communicate simultaneously with all other participants.
22. The directors may take a unanimous decision without a directors' meeting by indicating to each other by any means, including without limitation by electronic means, that they share a common view on a matter. Such a decision may, but need not, take the form of a resolution in writing, copies of which have been signed by each director or to which each director has otherwise indicated agreement in writing.

#### **Directors' conflicts of interest procedure**

23. Subject to Article 24, a director shall not vote at a meeting of directors or of a committee of directors or participate in decision making outside a meeting if he or she has an interest in the matter to be decided which conflicts or may conflict with the interests of the company. A director shall not be counted in the quorum present at a meeting in relation to a resolution on which he or she is not entitled to vote.
24. The company may by ordinary resolution authorise a director's conflict of interest either generally or in respect of a particular matter following which provided the interest is not a personal financial interest the director shall be entitled to vote and be counted in the quorum.
25. Where proposals are under consideration concerning the appointment of two or more directors to offices or employments with the company or any body corporate in which the company is interested the proposals may be divided and considered in relation to each director separately and provided he or she is not for another reason precluded from voting each of the directors concerned



shall be entitled to vote and be counted in the quorum in respect of each resolution except that concerning his or her own appointment.

### **Secretary**

26. A Secretary may, unless appointed by the Member in accordance with the procedure for appointing directors, be appointed by the directors for such term at such remuneration and upon such conditions as they may think fit, and may be removed by them. A Secretary appointed by the Member may be removed only by it following the procedure for removal of directors.
27. The Secretary shall not be remunerated if he or she is a trustee of the Member unless permitted under the constitution of the Member or the Charities Act 2011 or any statutory modification or re-enactment thereof but shall be entitled to reimbursement of expenses to the same extent that the directors are entitled.
28. If there is no Secretary:
- 28.1 anything authorised or required to be given or sent to, or served on, the company by being sent to its Secretary may be given or sent to, or served on, the company itself, and if addressed to the Secretary shall be treated as addressed to the company; and
- 28.2 anything else required or authorised to be done by or to the Secretary of the company may be done by or to a director, or a person authorised generally or specifically for that purpose by the directors.

### **Minutes**

29. The directors shall cause minutes to be made in books kept for the purpose:
- 29.1 of all appointments of officers made by the directors; and
- 29.2 of all proceedings at meetings of the company and of the directors, and of committees of directors, including the names of the directors present at each such meeting;
- and the directors shall cause all written resolutions of the Member as sole member and of the directors to be kept in such books.

### **Accounts**

30. Accounts shall be prepared in accordance with the Companies Acts.

### **Notices**

31. Subject to the provisions of the Companies Acts and these Articles, any notice to be given to or by any person pursuant to the Articles shall be in writing or shall be given using electronic means to an address for the time being notified for that purpose to the person giving the notice. A notice calling a meeting of the directors need not be in writing.
32. The company may give any notice to the Member by sending it by post in a prepaid envelope addressed to the Member at its registered address or by leaving it at that address or by electronic means to an address provided for that purpose.

33. An authorised representative of the Member present in person or by proxy at any meeting of the company shall be deemed to have received notice of the meeting and, where requisite, of the purpose for which it was called.
34. Proof that an envelope containing a notice was properly addressed, prepaid and posted or proof that a document sent by electronic means has been transmitted to the proper address shall be conclusive evidence that the notice was given. A notice shall, unless the contrary is proved, be deemed to be given 48 hours after the envelope containing it was posted or in the case of a notice sent by electronic means 48 hours after the time it was sent.

#### **Winding up**

35. If the company is wound up all remaining assets of the company after paying the debts of the company and the costs of winding up shall be paid to the Member.

#### **Indemnity**

36. Subject to the provisions of the Companies Acts but without prejudice to any indemnity to which a director may otherwise be entitled, every director or other officer or auditor of the company shall be indemnified out of the assets of the company against any liability incurred by him or her in defending any proceedings, whether civil or criminal, in which judgment is given in his or her favour or in which he or she is acquitted or in connection with any application in which relief is granted to him or her by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the company.

#### **Liability of members**

37. The liability of the Member as sole member is limited to the amount, if any, unpaid on the shares held by it.