

LIQ03

Notice of progress report in voluntary winding up



Companies House

WEDNESDAY



A10 *A85IYTKY* 15/05/2019 #321
COMPANIES HOUSE

1	Company details
Company number	0 2 1 0 3 3 5 4
Company name in full	G.T. MORGAN & COMPANY LIMITED

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2	Liquidator's name
Full forename(s)	Joseph Gordon Maurice
Surname	Sadler

3	Liquidator's address
Building name/number	14 Regent Street
Street	
Post town	Nottingham
County/Region	
Postcode	N G 1 5 B Q
Country	

4	Liquidator's name ①
Full forename(s)	
Surname	

① Other liquidator
Use this section to tell us about
another liquidator.

5	Liquidator's address ②
Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

② Other liquidator
Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6 Period of progress report

From date	^d 2	^d 3	^m 0	^m 3	^y 2	^y 0	^y 1	^y 8
To date	^d 2	^d 2	^m 0	^m 3	^y 2	^y 0	^y 1	^y 9

7 Progress report☒ The progress report is attached**8** Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d 1	^d 0	^m 0	^m 5	^y 2	^y 0	^y 1	^y 9
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JGMS.MAC.GTM01

10 May 2019

TO ALL MEMBERS & CREDITORS

Dear Sirs

**G.T. MORGAN & COMPANY LIMITED
IN CREDITORS' VOLUNTARY LIQUIDATION****Company number: 02103354****Office holder: Joseph Gordon Maurice Sadler****Date of appointment: 23 March 2015****Previous Registered Office: Desford Lane, Kirby Muxloe, Leicester, LE9 9BF****Registered Office: 109 Swan Street, Sileby, Leicestershire LE12 7NN**

In accordance with Rule 18.7 of the Insolvency Rules 2016 (as amended), I write to provide all members and creditors of the company with an account of my acts and dealings and of the conduct of the winding-up for the period 23 March 2018 to 22 March 2019. This report should be read in conjunction with my previous reports dated 20 April 2016, 12 April 2017 and 10 May 2018.

I enclose the following additional information:-

- a) Receipts and payments account.
- b) Schedule of remuneration, disbursements and case expenses; with further information.

Asset realisations

The overall asset realisations are generally higher than originally anticipated on the estimated statement of affairs as at 23 March 2015. This is attributable to greater than anticipated realisations from book debts and tangible assets.

Cash balances and tangible assets

All cash balances and tangible assets were realised as per my previous reports.

Debtors

There have been no further debtor realisations in the period. Total debtor realisations to date amount to £485,046.55 which compares favourably with the estimated to realise figure per the statement of affairs at £350,000. As previously advised there is one remaining book debt where I have engaged solicitors specialising in contract disputes in the construction industry. I am hopeful of progress within the next few months but in order to avoid prejudicing any action I will refrain from commenting further at this stage. I have prudently assumed that there will be no further realisations from book debts in the liquidation.

Fixed and floating charge creditors

There were no secured creditors of the company.

Preferential creditors

As previously advised preferential creditors of £27,302.58 were repaid in full on 03 November 2015.

Tel 01158 717490 / Fax 01158 717495 / Email nottingham@ewslip.co.uk / Web ewslip.co.uk
Elwell Watchorn & Saxton LLP, 14 Regent Street, Nottingham. NG1 5BQ

Elwell Watchorn & Saxton LLP is a limited liability partnership registered in England number OC311000
VAT registration number: 655 0983 15
Registered office: 109 Swan Street, Sileby, Loughborough, Leicestershire LE12 7NN
Members: David Watchorn Limited Graham Wollott Limited Joe Sadler Limited
Nigel Price Limited Liam Short Limited Mark Tailby Limited



Non-preferential creditors

The total value of non-preferential creditors on the estimated statement of affairs was £2,661,838 and I confirm that claims have been agreed totalling the sum of £2,588,163.71. I declared a first distribution of 20 pence in the pound on agreed claims on 24 October 2016. I declared a second distribution of 05p in the pound on agreed claims on 28 July 2017.

As previously advised, I would estimate that non-preferential creditors are likely to receive a third and final distribution to a maximum of 2p in the £ in total in this matter.

Work undertaken

I have continued to attempt to realise the assets of the company and I have liaised with my solicitor and the directors as appropriate.

I am required to undertake specific statutory activities which provide no financial benefit to creditors. These activities are detailed in the schedule of further information.

Additionally, I have discharged my statutory duties as Liquidator in the day to day matters associated with the case. The appointees are bound by the Insolvency Code of Ethics when carrying out work relating to the insolvency appointment.

Known outstanding matters – work remaining to be completed

In summary, the following key matters remain outstanding:-

- to conclude investigations into the remaining book debt and contract retention
- to declare a third and final distribution to the non-preferential creditors, subject to favourable asset realisations and the costs of the liquidation

Based on the information currently available, I estimate the remaining time to complete this case being eight months from the date of this report.

Liquidator's remuneration

The creditors previously approved a statement of affairs fee of £15,000 plus VAT. The initial creditors' meeting passed a resolution that the Liquidator's remuneration be fixed on the basis of time costs properly incurred in attending to matters arising in the liquidation. I enclose a schedule which provides details of the time costs incurred and the Liquidator's disbursements. To date, the Liquidator has drawn £70,000 plus VAT on account and details are provided on the attached schedule.

A guide to help creditors understand the law and their rights in relation to an insolvency process can be found at:-

<http://www.creditorinsolvencyguide.co.uk>

Additional information regarding how the liquidator(s) will be paid can be downloaded at:-

<https://www.r3.org.uk/what-we-do/publications/professional/fees>

Alternatively, a Creditor may obtain a printed copy by contacting this office directly.

Professional advisors engaged

I have instructed professional advisors to assist with the administration and progression of the case. The choice of advisor is based on their relevant experience and ability to perform this type of work, the nature and complexity of the specific assignment and the basis of the fee arrangement negotiated. Full details are included in the attached schedule of further information.

Disclaimer

This report has been circulated for the sole purpose of providing creditors with an update for information purposes only to fulfil the necessary statutory requirement. The contents are private and confidential and may not be relied upon, referred to, reproduced in whole or in part or otherwise used

by creditors for any purpose other than providing an update for them for information purposes, or by any other person for any purpose whatsoever.

Yours faithfully

A handwritten signature in black ink, appearing to read 'J Sadler', with a stylized initial 'J' and a cursive 'Sadler'.

Joseph Gordon Maurice Sadler

Liquidator

Licensed in the United Kingdom to act as an insolvency practitioner
by the Association of Chartered Certified Accountants

Enc

Receipts and Payments: GTM01 -
G.T. MORGAN & COMPANY LIMITED IN CREDITORS VOLUNTARY

Bank, Cash and Cash Investment Accounts: From: 23 March 2015 To: 22 March 2019

SOA Value		23 March 2018 to 22 March 2019		Total to 22 March 2019	
£		£	£	£	£
	ASSET REALISATIONS				
0	Bank Interest Gross	131.71		7,239.45	
103,767	Cash at Bank on Appointment	0.00		103,803.79	
166,824	Cash on Hand	0.00		166,824.45	
350,000	Debtors (Pre-Appointment)	0.00		485,046.55	
0	Dividend Overpayment	0.00		938.43	
0	Insurance premium refund	0.00		10,821.55	
0	Pension contributions refund	0.00		180.40	
0	Rates Refund	0.00		879.91	
0	Road Licence Refund	0.00		1,174.16	
100,000	Tangible Fixed Assets	0.00		198,539.00	
720,591			131.71		975,447.69
	COST OF REALISATIONS				
0	Accounting Fees	0.00		(6,407.60)	
0	Agents / Valuers Fees	0.00		(42,740.00)	
0	Appointee Disbursements	0.00		(114.30)	
0	Appointee Disbursements (Pre-appointment)	0.00		(115.20)	
0	Appointee Fees	(10,000.00)		(70,000.00)	
0	Clearance of Company Records	0.00		(170.00)	
0	Corporation Tax	(1,416.88)		(1,431.48)	
0	Debt Collection Fees	0.00		(73,423.56)	
0	Document Hosting	(12.00)		(78.00)	
0	Insolvency Bond	0.00		(1,200.00)	
0	Insurance	0.00		(1,368.75)	
0	Legal Fees	0.00		(4,293.50)	
0	Other Property Expenses	0.00		(119.11)	
0	Pension Contributions Refunded	0.00		(23.54)	
0	Pension Matters	0.00		(1,550.00)	
0	Postage	0.00		(15.58)	
0	Preparation of Statement of Affairs	0.00		(15,000.00)	
0	Property - Rates	0.00		(3,040.58)	
0	Property - Rent	0.00		(14,583.35)	
0	Property - Waste Management	0.00		(1,032.28)	
0	Statutory Advertising	0.00		(338.40)	
0	Storage Costs	(968.77)		(2,084.11)	
0			(12,397.65)		(239,129.34)
	PREFERENTIAL CREDITORS				
(21,450)	Holiday Pay	0.00		(21,272.79)	
0	Other Claims	0.00		(21.93)	
(5,222)	Wages	0.00		(6,007.86)	
(26,672)	First and final distribution of 100p in the £ 03 November 2015		0.00		(27,302.58)
	UNSECURED CREDITORS				
0	Department of Employment	0.00		(61,930.98)	
(147,162)	Directors' loan accounts	0.00		(42,432.34)	
(377,313)	Employees	0.00		(392.27)	
(272,695)	HM Revenue and Customs	0.00		(54,857.29)	
(1,864,668)	Trade and Expense Creditors	0.00		(358,019.86)	
(2,661,838)	First distribution of 20p in the £ on 24 October 2016		0.00		(517,632.74)
	Second distribution of 5p in £ on 28 July 2017		0.00		(129,408.19)
	EQUITY				
(5)	£0.01 Ordinary A-E non voting shares	0.00		0.00	
(4,500)	£0.01 Ordinary F non voting shares	0.00		0.00	
(5,495)	£0.01 Ordinary voting shares	0.00		0.00	
			0.00		0.00
(1,977,919)			(543,476.73)		61,974.84
	REPRESENTED BY				
	Current Account - Interest bearing			60,363.28	
	VAT Receivable (Payable)			1,611.56	
					61,974.84
					61,974.84

**G.T. MORGAN & COMPANY LIMITED
IN CREDITORS' VOLUNTARY LIQUIDATION**

**SCHEDULE OF REMUNERATION, DISBURSEMENTS AND CASE EXPENSES;
WITH FURTHER INFORMATION**

Firm's charging policy

It is the firm's policy that all staff involved on an assignment will record all time spent on dealing with matters arising on that client and that the time will be categorised to show the type of activity carried out. The charge out rates of licensed insolvency practitioners, directors and managers do not therefore include provisions for time spent by secretaries, cashiers and support staff. From 1 October 2015, additional categories of staff activity have been introduced to facilitate more detailed reporting where it is appropriate to do so.

The recorded time cost is calculated by multiplying the time spent by the individual by their charge-out rate. Time is recorded in units of 6 minutes, with 10 units making up each hour of time spent. Charge-out rates are reviewed annually and are subject to change without prior notice. Full details of the rates applied to a specific case are available on application.

The firm has five grades of staff (including the office holder) as detailed below. I ensure that case assignments have been carried out by appropriate grades of staff. The charge-out rates of the persons involved in this case from commencement to the current time are as follows:-

	<i>Charge-out rate at commencement (up to £ per hour)</i>	<i>Increase October 2016 (up to £ per hour)</i>
Licensed Insolvency Practitioner	195.00	225.00
Director / Senior Manager	165.00	175.00
Manager	135.00	150.00
Other professionals	105.00	135.00
Administrative staff	45.00	65.00

* In October 2016, the Firm increased the charge out rates of certain grades of staff as detailed in the above table. In addition, specific individual staff members who may have duties associated with this case, moved charging grade.

A guide to help creditors understand the law and their rights in relation to an insolvency process can be found at:-

<http://www.creditorinsolvencyguide.co.uk>

Additional information regarding how the Insolvency Practitioner will be paid can be downloaded under "Fees" at:-

<https://www.r3.org.uk/what-we-do/publications/professional/fees>

Alternatively, a creditor may obtain a printed copy by contacting this office directly.

Remuneration

The fee agreed and paid for the preparation of the statement of affairs and convening the meetings of members and creditors was £15,000.

In relation to the Liquidator's remuneration, the first meeting of creditors resolved that the Liquidator's fees be fixed by reference to the time properly spent by the Liquidator and his staff in attending to matters arising in the winding-up. The Liquidator has ensured that case assignments have been carried out by appropriate grades of staff.

The time costs during the course of my administration for the period covered by this report are summarised below:-.

<i>Work category</i>	<i>Licensed Insolvency Practitioner hours</i>	<i>Director/ Senior Manager hours</i>	<i>Manager hours</i>	<i>Professional staff hours</i>	<i>Admin staff hours</i>	<i>Total hours</i>	<i>Time cost £</i>	<i>Average hourly rate £</i>
Administration (inc statutory reporting)								
Case review	3.2	-	3.5	-	-	6.7	1,245.00	185.82
Cashiering function	-	-	0.2	2.8	1.5	4.5	363.50	80.78
General administration	-	-	1.7	0.1	3.5	5.3	426.00	80.38
Non-insolvency statutory returns	-	-	-	1.2	-	1.2	154.00	128.33
Planning & monitoring	-	-	0.3	-	-	0.3	45.00	150.00
Statutory compliance – returns/ reports/ meetings	0.9	-	5.8	-	-	6.7	1,072.50	160.07
Realisation of assets								
Book debt realisations	3.8	-	0.4	-	-	4.2	915.00	212.26
Liaising with agents/ solicitors/other professionals	4.3	-	-	-	-	4.3	967.50	225.00
Creditors (claims and distribution)								
Dividends and distributions	-	-	1.5	-	-	1.5	225.00	150.00
Non-preferential creditors0	0.2	-	2.8	-	-	3.0	465.00	155.00
Totals	12.4	-	16.2	4.1	5.0	37.7	5,878.50	155.93

The total time costs during the course of my administration to the end of the current reporting period are summarised below:-.

<i>Work category</i>	<i>Licensed Insolvency Practitioner hours</i>	<i>Director/Senior Manager hours</i>	<i>Manager hours</i>	<i>Professional staff hours</i>	<i>Admin staff hours</i>	<i>Total hours</i>	<i>Time cost £</i>	<i>Average hourly rate £</i>
Administration (inc statutory reporting)								
Administrative set-up	-	-	-	0.8	-	0.8	76.00	95.00
Appointment formalities	0.8	-	-	-	-	0.8	156.00	195.00
Case review	8.4	-	15.8	-	-	24.2	4,011.00	165.74
Cashiering function	-	-	0.2	45.0	1.9	47.1	3,624.50	76.95
General administration	7.2	1.2	13.9	78.8	20.8	116.6	12,567.50	103.10
Non-insolvency statutory returns	0.4	-	-	5.9	-	6.3	691.50	109.76
Planning & monitoring	11.5	0.3	1.2	-	-	13.0	2,603.50	200.27
Statutory compliance – returns/ reports/ meetings	2.6	2.3	31.3	4.7	5.9	46.8	6,064.50	129.58
Investigations								
CDDA reports	1.4	-	1.4	-	-	2.8	462.00	165.00
Investigating antecedent transactions	22.0	-	0.2	-	-	22.2	4,317.00	194.46
Legal correspondence/ litigation	1.5	-	-	-	-	1.5	292.50	195.00
SIP2 review	0.9	-	3.1	-	-	4.0	594.00	148.50
Realisation of assets								
Book debt realisations	11.9	-	13.9	-	-	25.8	4,521.00	175.23
Liaising with agents/ solicitors/other professionals	41.0	-	-	-	-	41.0	8,298.00	202.39
Other asset realisations	3.2	-	7.9	-	-	11.1	1,693.50	152.57
Creditors (claims and distribution)								
Adjudication on claim	5.1	-	-	-	-	5.1	994.50	195.00
Dividends and distributions	6.0	1.4	12.2	11.2	-	30.8	4,338.50	140.39
Employee claims	8.9	0.1	7.6	6.1	-	22.7	3,418.50	150.59
Non-preferential creditors ⁰	40.7	-	84.8	0.1	0.4	126.00	19,890.00	157.86
Totals	173.5	5.3	193.5	152.6	29.0	553.9	78,614.00	141.93

Liquidator's remuneration in the sum of £25,000, £20,833.33, £4,166.67, £10,000 and £10,000 has been drawn on account on 18 September 2015, 15 December 2016, 18 January 2017, 23 November 2017 and 07 June 2018 in accordance with a resolution passed at the first meeting of creditors.

Description of the work carried out

There follows a narrative detailing the work carried out under each time category shown in the above;

- Appointment formalities
 - Mandatory compliance and case organisational activities following appointment of the practitioner
- Case review
 - Periodic review of case progress, asset realisations and other statutory case matters.

- Cashiering function
 - Recording of all receipts and payments made during the course of the liquidation to date
 - Bank reconciliations and production of statements for review purposes
 - Accounting for payments received and made
- General administration
 - Correspondence regarding general liquidation matters
 - Dealing with enquiries regarding the case and routine entering of data to our case management system
 - Filing of case correspondence
 - Collection of company records
 - Site clearance
- Non Insolvency Statutory Returns
 - Production of VAT returns and Corporation Tax returns as required
- Planning and monitoring
 - Agreeing the ongoing strategy for the liquidation
- Statutory and compliance
 - Production and submission of periodic reports to appropriate stakeholders
- Dividends and distributions
 - Declaring a dividend to the preferential creditors
 - Declaring a dividend to the non-preferential creditors
 - Declaring a subsequent 'equalising dividend'
- Employee claims
 - Liaising with those employees with claims against the Company and the processing of the relevant forms to the Redundancy Payments Service
 - Assisting employees with disputed or additional claims with the Redundancy Payments Service
 - Agreement of employee claims
- Non-preferential creditors
 - Dealing with correspondence from non-preferential creditors
 - Dealing with telephone calls from non-preferential creditors, taking, relaying and actioning messages
 - Agreeing non-preferential claims for payment of dividend
- CDDA Reports
 - Completion of requisite report under the Company Director Disqualification Act
- Book debt realisations
 - Progressing collection of the outstanding debts
 - Identifying the nature of disputed debts and resolving where possible
 - Meeting with the directors and agents re collectability of debts
- Fixed Asset realisations
 - Liaising with finance company in respect of vehicles
- Liaising With Agents
 - Discussing asset sale strategy with auctioneers and director
- Other Asset Realisation
 - Liaising with council in respect of a rates refund

Disbursements

The disbursements drawn to date can be summarised as follows:-

Category 1, disbursements not requiring approval represent a re-charge to the estate for direct costs, payable to independent third parties, specifically incurred in the administration of the estate. In certain instances these costs were initially met from the firm's resources due to the lack of funds available at the time that payment was due.

Category 2, disbursements requiring approval, represent a charge to the estate for the costs incurred by the firm specifically in relation to the estate. The first meeting of creditors resolved that payment shall be made in respect of Category 2 disbursements as follows:-

- External disbursements will be recharged at cost.
- The in house storage of books and records will be charged at the rate of £1 per archive box per month for the duration of the assignment, plus fifteen months.
- Mileage will be charged at up to 45p per mile.
- Postage, stationery and telephone are recharged at the rate of £2 per letter and £3 per copy of report in addition to the cost of postage.

The Category 2 disbursements to date are as follows:-

Nature of Disbursement	Paid in current period £	Total paid to period end £	Specific Accruals £ *
Vehicle mileage at up to 45p per mile	-	114.30	-
Postage, stationery and telephone	-	15.58	4,764.35
Storage (and confidential destruction) of company records	-	-	-
TOTAL	-	129.88	4,764.35

* I can confirm that the disbursements due under specific accruals above have not been drawn to date.

Professional advisors engaged

I have instructed professional advisors to assist with the administration and progression of the case. The choice of advisor is based on their relevant experience and ability to perform this type of work, the nature and complexity of the specific assignment and the basis of the fee arrangement negotiated. Professional advisors' fees are charged at cost.

Actual costs incurred in this reporting period are detailed as follows:-

Adviser/Organisation	Service provided	Reason selected	Basis of fees	Fees paid this reporting period
Actons Solicitors	Legal advice regarding debtors	Sector knowledge and experience	Time costs	£nil
Andrew & Ashwell	Chartered surveyor services	Sector knowledge and experience	Fixed fee	£nil
Aon UK Limited	Insurance	Sector knowledge and experience	Fixed premium	£nil
Clumber Consultancy Limited	Pensions advice	Specialist knowledge	Fixed fee	£nil
Eddisons Commercial Limited	Valuation services	Sector knowledge and experience	% of realisations	£nil
Leslie Keats LLP	Debt recovery services	Relevant knowledge and experience	% realisations	£nil
Mark J Rees LLP	Accountancy	Client knowledge and experience	Fixed fee	£nil
Total				£nil

* I engaged Actons, solicitors, of Nottingham, to review, in conjunction with my quantity surveyor, the contract documentation in respect of an outstanding book debt retentions. Fees to date for Actons amount to £4,293.50 and no further fee is anticipated. In view of the complex nature of one remaining retention Actons preferred to defer to a specialist construction solicitor and I have now engaged Messrs Fraser Brown, of Nottingham, to prepare documentation in order to consider further prosecutions. Since this matter is ongoing a further provision has been made in the sum of £2,000.00

- * I instructed Andrew & Ashwell, chartered surveyors, of Leicester, to review the claim submitted by the landlord. The final agreed fee was £1,750.00.
- * It was necessary to protect the company's chattels in the run-up to the on-site auction and also to provide public liability cover for viewings. Aon UK Limited provided the cover for a fee of £1,368.75.
- * Clumber Consultancy Limited was engaged to discharge the statutory duties of the liquidator as regards the company's pension affairs. The final agreed fee was £1,550.00.
- * The services of Eddisons Commercial Limited were engaged to value the assets of the company and to provide the necessary report for the preparation of the statement of affairs. They also orchestrated an on-site auction for the tangible assets. The final fee rendered was £40,990.00.
- * Lelsie Keats LLP was engaged to collect the book debts and contract retentions on a 15% of realisations commission basis. Debt collection remains ongoing. The fees paid to date are £73,423.56 with no further fees anticipated.
- * The services of Mark J Rees LLP were engaged to compile financial statements to the cessation of trading and to review the corporation tax position. The agreed fee was £6,407.60.

I am satisfied that fees charged are considered reasonable in the circumstances of the case.

Declaration regarding treatment of VAT and accruals

In accordance with Statement of Insolvency Practice 7, all entries are shown net of VAT, with VAT recorded on a separate line. The receipts and payments account discloses all receipts and payments in the reporting period. However, there may be additional accrued expenditure due in respect of storage of company records and postage, stationery, telephone, mileage and external disbursements. These charges will be drawn upon case closure in accordance with the resolution already approved by creditors.

Statement of creditors' rights to receive further information and statement of creditors' rights to challenge remuneration and/or expenses

Relevant extracts of Rules 18.9 and 18.34 of the Insolvency (England and Wales) Rules 2016

Rule 18.9

- (1) The following may make a written request to the office holder for further information about remuneration or expenses set out in a progress report under Rule 18.4:
 - a secured creditor;
 - an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question); or
 - any unsecured creditor with the permission of the court.
- (2) A request or an application to the court for permission by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one creditor.

Rule 18.34

- (1) This rule applies to an application in a winding-up made by a person mentioned in paragraph (2) on the grounds that:
 - the remuneration charged by the office holder is in all the circumstances excessive;
 - the basis fixed for the office-holder's remuneration under Rules 18.16 and 18.20 is inappropriate; or
 - the expenses incurred by the office holder are in all the circumstances excessive.
- (2) The following may make such an application for one or more of the orders set out in Rule 18.36 or 18.37 as applicable:
 - a secured creditor; or
 - an unsecured creditor with either
 - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
 - (i) the permission of the court.
- (3) The application by a creditor must be made no later than eight weeks after receipt by the applicant of the progress report or account under Rule 18.3 which first reports the charging of the remuneration or the incurring of the expenses in question.

A copy of our Standard Terms of Business may be downloaded from:-

<http://www.ewslp.co.uk/downloads>

Alternatively, a Creditor may obtain a printed copy by contacting this office directly.

LIQ03

Notice of progress report in voluntary winding up



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Joseph Gordon Maurice Sadler**

Company name **Elwell Watchorn & Saxton LLP**

Address **14 Regent Street**
Nottingham

Post town **NG1 5BQ**

County/Region

Postcode

Country

DX

Telephone **0115 871 7490**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse