Registered number: 00614010

#### PARK COURT MAINTENANCE COMPANY LIMITED

# UNAUDITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017



#### **COMPANY INFORMATION**

**Directors** A Hoadley

A Sesseman R Greig R Peacock D J Weekes

Company secretary Estate and Property Management Limited

Registered number 00614010

Registered office Estate & Property Management Limited

Chelsea House 8-14 The Broadway Haywards Heath West Sussex RH16 3AH

Accountants Gibson Appleby

1-3 Ship Street Shoreham by Sea West Sussex BN43 5DH

#### CONTENTS

	Page
Directors' report	1 ·
Accountants' report	2
Statement of financial position	3

#### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2017

The directors present their report and the financial statements for the year ended 31 March 2017.

#### **Principal activity**

The principal activity of the company in the year under review was management of the property known as Park Court. The company acts as a trustee in respect of service charge monies collected in connection with the above property. In accordance with accounting recommendations from ARMA (Association of Residential Managing Agents), details of service charge monies have now been excluded from the accounts as the company acts only in a trustee capacity in connection. A separate summary of costs is however, separatley prepared in respect of these costs.

#### **Directors**

The directors who served during the year were:

A Hoadley

A Sesseman

R Greig

R Peacock

D J Weekes

This report was approved by the board on

25.5.17

and signed on its behalf.

Estate and Property Management Limited Secretary

## CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF PARK COURT MAINTENANCE COMPANY LIMITED

FOR THE YEAR ENDED 31 MARCH 2017

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Park Court Maintenance Company Limited for the year ended 31 March 2017 which comprise and the Statement of financial position from the Company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at http://www.icaew.com/en/members/regulations-standards-and-guidance/.

This report is made solely to the Board of directors of Park Court Maintenance Company Limited, as a body, in accordance with the terms of our engagement letter dated 26/05/16. Our work has been undertaken solely to prepare for your approval the financial statements of Park Court Maintenance Company Limited and state those matters that we have agreed to state to the Board of directors of Park Court Maintenance Company Limited, as a body, in this report in accordance with ICAEW Technical Release TECH07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Park Court Maintenance Company Limited and its Board of directors, as a body, for our work or for this report.

It is your duty to ensure that Park Court Maintenance Company Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit or loss of Park Court Maintenance Company Limited. You consider that Park Court Maintenance Company Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or review of the financial statements of Park Court Maintenance Company Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Gibson Appleby

Gibsu Appleb

1-3 Ship Street Shoreham by Sea West Sussex

BN43 5DH
Date: 35 May 2017

PARK COURT MAINTENANCE COMPANY LIMITED REGISTERED NUMBER: 00614010

### STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2017

	2017 £		2016 £
Current assets	12	12	
Net current assets	12		12
Total assets less current liabilities	12	_	12
Net assets	12	=	12
Capital and reserves	12	 	12

The directors consider that the Company is entitled to exemption from audit under section 477 of the Companies Act 2006 and members have not required the Company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions available to companies subject to the micro entities' regime in Part 15 of the Companies Act 2006 and FRS 105: The Financial Reporting Standard applicable to the micro-entities Regime.

The financial statements have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the board and were signed on its behalf by:

R Greig Director

Date: 25 May 2017.